

WEDNESDAY, MAY 10, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, Human Resources Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; News Reporters Vanessa Pellechio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the April 26, 2017 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim May 15-19, 2017 as "**BIKE TO WORK WEEK**" in Adams County. The proclamation was presented to Dennis Hickethier, President of Healthy Adams Bicycle Pedestrian Inc. (HABPI).

Motion carried.

Public Comment:

No public comments/questions were addressed to the Board at this time.

Commissioners:

- With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Memorandum of Understanding (MOU) for Weights and Measures between the County of Adams and the Commonwealth of Pennsylvania, Department of Agriculture, effective July 1, 2017 through June 30, 2022. This MOU delegates specific weights and measures inspection and enforcement responsibilities to the County.

Motion carried.

Human Services Building:

With recommendation from Joshua Bower, Architect, Crabtree Rohrbaugh & Associates, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- Hull's Electric Service, Inc. – Change Order #3 in the amount of \$42,305.00 dated April 18, 2017 for 30 additional data locations (Domestic Relations); Additional cable tray in MDJ suites; Additional cable tray for Technology equipment and additional IDF in Mental Health.
- eciConstruction, LLC – Change Order #3 dated April 18, 2017 in the amount of \$31,167.00 for wall pads in probation arrest area; install GWB in judges corridor; credit for steel joists; modify CMU at holding cells; add door in Att/Client Room; door hardware modifications for

security; replace five (5) doors in Mental Health; install H3 windows in MDJ Office and additional GWB framing.

- Amend eciConstruction LLC Change Order approved at the December 21, 2016 Commissioner's Meeting from \$14,014.00 to \$14,509.00 to reflect a credit for portion of wall in storage and to add a door.
- Amend eciConstruction, LLC Change Order approved at the March 29, 2017 Commissioner's Meeting from \$70,540.00 to \$68,589.00 to deduct the wall pads which are now included in the above Change Order #3.

Motion carried.

Election Update:

Board Chairman Phiel noted the following information for the Primary Election to be held on Tuesday, May 16, 2017:

- Election Poll changes in Carroll Valley Borough #1 and #2 to the new Borough Office and Littlestown #2 to the Littlestown Senior Center
- Gettysburg College Department of Public Safety Drill – will be conducting an emergency drill located at the western portion of the college and should not interfere with voting on May 16th.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Courts:

Recommendation from Don Fennimore, Court Administrator, to note the employment of Gale Kendall, Administrative Services Manager, effective April 24, 2017.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Christina Myers, Caseworker 1; Danielle Porter, Caseworker 1 and Kalene Leh, Caseworker 2, effective May 8, 2017.

Conservation District:

Approve the employment of Brendon Miller, Temporary West Nile Virus Monitor, effective May 22, 2017.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of Krista Masterstefone, 911 Telecommunicator Trainee, effective May 15, 2017.

Separation of Employment with Permission to Post:

- David Guinn, Corrections Officer, effective May 7, 2017
- Lynn Alwine, Caseworker 2, effective May 19, 2017
- Kathryn Haller, Deputy Clerk 1 in Register & Recorder, effective May 8, 2017

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period April 24, 2017 through May 5, 2017:

General Fund	\$ 1,428,636.81
911 Fund	\$ 332,168.21

Children & Youth Services	\$	245,767.80
HazMat Fund	\$	40.01
CDBG	\$	4,728.90
Law Enforcement	\$	164.47
Act 137 (Affordable Housing)	\$	3,256.00
HOME Grant	\$	5,782.33
Records Management	\$	3,155.00
Human Services Building	\$	42,327.94
Hotel Tax Fund	\$	75,544.79
Coroner Visa	\$	250.00
Capital Project	\$	724.50
Commissary Fund	\$	4,302.97
Capital Reserve	\$	119,380.00

Motion carried.

Other Business:

No other business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:19 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk