

AGENDA, WEDNESDAY, MARCH 23, 2022:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the March 9, 2022 Commissioners' Meeting as presented.

Proclamation:

- **"THADDEUS STEVENS STATUE DEDICATION DAY"** – April 2, 2022

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Court:

With recommendation from Don Fennimore, Court Administrator, and with concurrence from the Board of Commissioners, to approve the following 2023 Holidays:

New Year's Day (Observed)	January 2, 2023 (Monday)
Martin Luther King, Jr., Day	January 16, 2023 (Monday)
President's Day	February 20, 2023 (Monday)
Good Friday	April 7, 2023 (Friday)
Memorial Day Holiday	May 29, 2023 (Monday)
Independence Day	July 4, 2023 (Tuesday)
Labor Day	September 4, 2023 (Monday)
Columbus Day	October 9, 2023 (Monday)
Veterans' Day (Observed)	November 10, 2023 (Friday)
Thanksgiving Day	November 23, 2023 (Thursday)
Thanksgiving Day Holiday	November 24, 2023 (Friday)
Christmas Day	December 25, 2023 (Monday)
Christmas Holiday	December 26, 2023 (Tuesday)

Probation Services:

Recommendation from Gale Kendall, Chief, Probation Officer and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- State Offender Supervision Fund Agreement FY 2021-2022 Renewal Signature Page ("Agreement") with the Commonwealth of Pennsylvania through the Pennsylvania Board of Probation and Parole. This Agreement renews the Master Supervision Funds Agreement approved by this Board on May 17, 2017 for fiscal year 2021-2022. The purpose of the Agreement is to reimburse the County for

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Probation Services cont'd:

Offender Supervision Fees received by the PA Department of Revenue from the County for the period beginning May 1, 2021 and ending April 30, 2022. This Agreement is effective on the date last signed by the Commonwealth.

Building and Maintenance:

Recommendation from Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Quote from NRG Building Services of Harrisburg, to provide Building Automation System controls for 41 fan coils and 4 VVTs in the Adams County Courthouse. This will enable the existing fan coils and VVTs to communicate seamlessly with BAS Front End. The period of performance for this Agreement is March 23, 2022 to September 23, 2022. Total cost to the County is \$79,700.00.
- Addendum to the Terms and Conditions of Sale with H&H Sales Associates, Inc., of Mechanicsburg, which incorporates the County's standard terms and conditions into H&H's Terms and Conditions of Sale. This vendor will be utilized by Building and Maintenance for provision of HVAC parts and equipment. The Agreement is effective March 23, 2022.

Information Technology:

Recommendation from Phil Walter, CIO, in coordination with Emergency Services Director Warren Bladen, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following quotes with Link Computer Corporation, an authorized reseller of VMware, Inc. products:

- VMware Co-Term (Quote #1015703): Provides eight (8) licenses and support for vSphere 7 Enterprise Plus, VMWare's cloud computing virtualization platform. The cost of each license is \$842.00, for a total cost of \$6,736.00. This quote is subject to the terms of the County Commissioners Association of PA ("CCAP") Enterprise License Agreement, last executed on May 25, 2021, and pricing is made pursuant to the CCAP VMware Consortium Contract (00263771). Effective date of this Agreement is January 3, 2023 and terminates December 5, 2023.
- VMware Renewal 2021 – CCAP (Quote #1014183): Provides the renewal of ten (10) Enterprise and four (4) Standard licenses and support for vSphere 7, for a total cost of \$11,325.00. This quote is subject to the terms of the County Commissioners Association of PA ("CCAP") Enterprise License Agreement, last executed on May 25, 2021, and pricing is made pursuant to the CCAP VMware Consortium Contract (00263771). Effective date of this Agreement is December 6, 2022 and terminates December 5, 2023.

Information Technology cont'd:

- VMware – Emergency Services (Quote #1015861): Provides the renewal of six (6) vSphere 6 Standard licenses and support and one (1) vCenter Server Standard for vSphere 6 license and support, for a total cost of \$2,136.00. This quote is subject to the terms of the County Commissioners Association of PA (“CCAP”) Enterprise License Agreement, last executed on May 25, 2021, and pricing is made pursuant to the CCAP VMware Consortium Contract (00263771). Effective date of this Agreement is May 6, 2022 and terminates May 5, 2023.

Tax Services:

- Recommendation from Director Daryl Crum, and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Quote from Grandjean & Braverman, a Pennsylvania company, to migrate the Tax Claims database and support files to a new server. This is necessary because the current server is nearing end of life. The period of performance for this Agreement is March 23, 2022 to April 30, 2022. Total cost to the County is \$2,700.00.
- Recommendation from Chief Assessor Susan Miller, to approve the following Disabled Veterans Real Property Tax Exemption Certifications:
 - Barry W. Reeher, 993 Mount Hope Road, Fairfield, PA, Parcel #18B14-0066A, located in Hamiltonban Township, for his home on 1.30 acres, effective with the 2022-2023 School Taxes.
 - Susan A. Wally, 2193 Chambersburg Road, Gettysburg, PA, surviving spouse of Joseph Wally, for the existing exemption to remain on Parcel #12D11-0103.
- Personal Tax Exemption Requests: Approve exemption of personal taxes for the following who have met the guidelines of County policy: Thelma S. Strausbaugh, Straban Township; Vicki L. Wormley, Cumberland Township

Planning and Development:

Recommendation from Sherri Clayton Williams, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Submission of extension request to the Pennsylvania Department of Community & Economic Development until May 28, 2023 for the completion of activities under FY 2018 CDBG Grant # C000072003 for the following projects:

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Planning & Development cont'd:

- Bendersville Borough Curb Cuts
- PVMA Aspers North Road Waterline Replacement
- United Way ADA Upgrades
- Adopt and approve the following items related to the Agreement for Grant Funding with the Commonwealth of Pennsylvania, through the Department of Transportation (“PennDOT”):
 - Resolution No. 3 of 2022 – This Resolution authorizes this Board to execute the Master Grant Agreement (below) with PennDOT and to execute subsequent Work Orders made pursuant to the Master Grant Agreement for the period commencing July 1, 2022 and ending June 30, 2028.
 - Master Grant Agreement– This Agreement with PennDOT provides the County with a total allocation of \$1.6 million in federal and state funding. The funds are to be used as reimbursement for various transportation planning projects within the County as determined by subsequent Work Orders during the payment period commencing July 1, 2022 and ending June 30, 2028. This Agreement is effective on the date last executed by the parties and will terminate no later than June 30, 2032.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Pennsylvania Commission on Crime and Delinquency (“PCCD”) Grant Application for the Byrne Justice Assistance Grant Program (Subgrant 36749) in the amount of \$229,339.00, as well as PCCD’s Standard Subgrant Conditions. The federal grant money, if awarded, will be used to furnish, and remodel two (2) housing units in the Adult Correctional Complex that have been designated for a new pilot program called “Transition to Success,” which is based on the Scandinavian model of incarceration. This pilot program, if successful, could significantly reduce recidivism rates in Adams County. The Application and Standard Subgrant Conditions are effective March 23, 2022. No County match required.

Voter Registration/Elections:

Note the Casting of Lots to determine ballot position on the May 17th Primary Ballot will begin at 10:00 am today, Wednesday March 23, 2022, in the Historic Courtroom.

Commissioner’s Office:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

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Commissioner’s Office cont’d:

- Adams County Information Technology Multi-Factor Authentication Policy (No. 121.04). This policy will implement the use of hardware and software multi-factor authentication (“MFA”) throughout County IT systems for the purpose of providing industry-leading security for County data and systems against malicious cyber-attacks. The effective date of this Policy is March 23, 2021.

Authorize the advertisement of the following:

- Multi-County Broadband Feasibility Study for Proposals to be received through the PennBid digital platform beginning April 6, 2022 at 10:00 a.m. prevailing time and closing May 18, 2022 at 8:00 a.m. prevailing time.

Personnel Report:

Court:

Recommendation from Don Fennimore, Court Administrator to note the separation of employment for Elizabeth Males, General Clerk in MDJ Harvey’s Office, effective April 1, 2022.

Register & Recorder:

Recommendation from Register & Recorder Karen Heflin to approve and extend the employment of Beth Corson, Part time as needed Clerk Floater, up to 25 hours/week, effective March 10, 2022 thru June 3, 2022.

Security:

Recommendation from Mark Masemer, Director, to approve the employment of John Brown, Security Officer, Part time Regular, effective March 14, 2022.

Adams County Adult Correctional Complex:

- Recommendation from Warden Katy Hileman, pending successful completion of background screenings, approve the employment of the following Corrections Officers: Melanie Minehart, Brian Jagat and Amanda Mackey, effective March 21, 2022; Jordan Jackson, Stephen Fanflik, effective March 28, 2022. NOTE: Brian Jagat withdrew his employment application effective March 21, 2022. NOTE: Rescind the offer of employment for Amanda Mackey and Melanie Minehart, Corrections Officers due to failure to successfully complete the pre-employment requirements, effective March 21, 2022.
- Transfer Maria Mejia-Soriano from fulltime to Corrections Officer, Part time Regular, not to exceed 29 hours/week, effective March 7, 2022

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Personnel Report cont’d:

Separation of Employment with permission to post:

- Corrections Officers: Charles Adamson, effective March 9, 2022; Jake Meli, effective March 13, 2022; Robert Molloy, effective March 14, 2022

Expenditures:

Approve the following expenditures for the period March 7, 2022 through March 18, 2022:

General Fund Total	\$ 2,117,258.61
General Fund	\$ 881,503.06
Debt Service Payments	\$ 222,128.13
Payroll – Week #11	\$ 1,013,627.42
Children & Youth Services	\$ 218,366.44
Liquid Fuels	\$ 14,876.56
HazMat Fund	\$ 745.01
Law Enforcement	\$ 299.86
Commissary Fund	\$ 10,776.16
Act 137 (Affordable Housing)	\$ 79,664.30
Hotel Tax Fund	\$ 84,044.22
Human Services Fund	\$ 3,284.40
Act 13 Bridge Improvements	\$ 2,107.97
Parks, Recs & Green Space Program	\$ 2,500.00
Pass Through Grant-Interest	\$ 1,000,000.00
Capital Project-Reserve	\$ 1,190.00
911 Fund	\$ 5,192.61
Internal Service Fund	\$ 609,041.45

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: