

WEDNESDAY, MARCH 29, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Renner, Controller; Albert Penksa, County Manager; John Hartzell, Solicitor; Beth Cissel, Deputy Controller; Donna Cassatt, Deputy Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Michele Miller, HR Director; Barbara Walter, Chief Assessor; Phil Walter, IT Director; News Reporters Alex Hayes, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the March 15, 2017 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim April 2-8, 2017 as "**NATIONAL CRIME VICTIMS' RIGHTS WEEK**" – in Adams County. The proclamation was presented to Cindy Keeney, Director of Adams County Victim Witness.

Motion carried.

Public Comment:

No Public Comments were addressed to the Board at this time.

Court:

With recommendation from Don Fennimore, Court Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Board Chairman Randy L. Phiel to sign the following:

- Senior Judge Chambers & Support Staff: Application for Senior Judge Reimbursable Costs to utilize the services as Senior Judges for the Honorable John D. Kuhn and the Honorable Robert G. Bigham.
- Court Interpreter Services Grant: Application for Language Access Reimbursable Costs for interpreting services in the amount of \$33,948.27.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

Personal Tax Exemption Requests:

- Approval – The following have met the guidelines of County policy: 1) Cumberland Township – Charles Hershey 2) Oxford Township – Neva Dubbs; Treva Hamm; Mildred Lehigh and Janice Stahl

Disabled Veterans Real Property Tax Exemption Certification Approval:

- Viola M. Miller, 261 Shrivvers Corner Road, Gettysburg, PA, Butler Township, Parcel #07G09-0013-000 consisting of a mobile home, residential garage, shed and half the land (.42 acres), effective with 2017 County and Municipal Taxes.

Disabled Veterans Real Property Tax Exemption Removal:

- Robert A. Hahn, 6654 Baltimore Pike, Littlestown, PA, Parcel #15J18-0062B-000 be placed back on the tax rolls due to not meeting the necessary requirements, effective for 2016-2017 School Taxes.

Motion carried.

Commissioners – HSB Building:

Mr. Qually moved, seconded by Mr. Martin, to approve the following Change Orders on the Human Services Building (HSB) renovation project:

- Eci Construction - \$70,540.00 – Exterior windows; lateral bracing at mechanical room; door/frame/hardware in Probation reception area; 3rd holding cell and move Sheriff's office; install VCT in Probation Storage and Equipment Storage; wall pads; new IDF room in Mental Health and rubber floor in Probation holding area.
- Hull Electric - \$3,940.00 – Additional holding cell change
- Farfield Company - \$6,949.00 – Additional 3rd holding cell and move Sheriff's Office
- Frantz Plumbing - \$16,726.00 – Additional 3rd holding cell and move Sheriff's Office; Shower/W & D Room Change

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Courts:

Note the separation of employment and the intent to post and fill positions for the following;

- Tyler Coyle and Seth Forry, both Probation Officer I's, effective April 7, 2017
- Kelly Bare, Domestic Relations Director, effective April 11, 2017
- Lee Molitoris, Law Clerk for Judge George, effective February 24, 2017

Sheriff:

Recommendation from Sheriff Muller to approve the employment of Cheyenne Shaw, Part Time Office Assistant, effective March 13, 2017.

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver to approve the employment of Amy Herbert, New Case Clerk, effective March 27, 2017.

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark, to approve the employment of Erin Culp, Gabrielle Reichart, Thea Waller, Brandon Rosario, Kathryn Flynn, Erica Courtney and Eric Moore as Corrections Officers, effective March 20, 2017.

IT Department:

Recommendation from Phil Walter, Director, to approve the paid Internship for Jonathan Picazo, effective March 20, 2017 for six (6) months.

Conservation District:

Recommendation from Larry Martick, District Manager, to approve the employment of Katie Seymore, West Nile Virus/Conservation Technician, effective March 27, 2017.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Melissa Rosenberger, After Hours Caseworker Weekend, effective April 3, 2017.

Separation of Employment and Authorization to Post Positions:

- Jason Eckenrode, Corrections Officer, Adams County Adult Correctional Complex, effective March 31, 2017
- Becky Lentz, Emergency Caseworker for Children & Youth, effective April 7, 2017
- Retirement of James Shenk, DES Supervisor, effective June 11, 2017
- Retirement of Larry Martick, District Manager, effective May 5, 2017

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period March 13, 2017 through March 24, 2017:

General Fund	\$ 1,593,117.37
911 Fund	\$ 59,440.91
Children & Youth Services	\$ 80,348.64
HazMat Fund	\$ 3,034.59
Liquid Fuels	\$ 8,241.15
CDBG	\$ 10,208.36
Law Enforcement	\$ 975.00
Human Services Building	\$ 554,987.70
Capital Project	\$ 2,055.00
Commissary Fund	\$ 6,465.61

Motion carried.

Other Business:

No other business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:34 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk