

WEDNESDAY, SEPTEMBER 13, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sarah Finkey, Children & Youth Administrator; Sherri Clayton Williams, Director of Planning; Michele Miller, HR Director; Daryl Crum, Tax Services Director; Barbara Walter, Chief Assessor; Todd Garrett, Commissioner's Office Intern; Bernie Yannetti, Esq.; Harry Hartman; Paul Kellett; News Reporters Vanessa Pellechio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the August 30, 2017 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

No Public Comments/Questions were addressed to the Board at this time.

Probation Services:

With recommendation from Laura Rowland, Executive Director, Mr. Qually moved, seconded by Mr. Martin, to approve, sign and submit the 2017-2018 Annual Juvenile Probation Services Grant in the approximate amount of \$71,777.00. This funding will be used to assist in off-setting the costs related to professional staff salaries and juvenile services operations.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the following 2017 2018 Purchase of Service Agreements:

- 1) Franklin Family Services;
- 2) Children's Aid Home of Somerset County;
- 3) Mid Atlantic Youth Services;
- 4) Pathways Adolescent Center, Inc.;
- 5) Children's Aid Society of Franklin County.

Motion carried.

Commissioners:

Chairman Phiel announced the Board of Commissioners has taken under consideration appointments to the Adams County Housing Authority Board of Directors. He noted it is the County's statutory duty to make these appointments and after review of the current process it was determined the appointments and re-appointments have not been consistent. It is the responsibility of the organization to notify the County when a vacancy occurs so that we can proceed with an appointment. Changes will be made in our Office so this does not continue to occur.

The Board announced at their last meeting that we are looking for interested citizens to come forward and offer their service. We have received approximately eleven or more letters of interest and we thank each and every one.

We also want to thank the Adams County Housing Authority for the excellent job they do for our community. Their valuable work on the housing needs of this county is to be commended.

Now is the time for this Board to show their commitment to the community with regards to the Adams County Housing Authority Board of Directors:

- Chairman Phiel nominates Commissioner Jim Martin. Commissioner Qually agrees this is a good idea and feels this nomination will show the Board's commitment. Chairman Phiel moved, seconded by Commissioner Qually to appoint James E. Martin to the Adams County Housing Authority Board, effective through August 16, 2021.

Motion carried.

- Commissioner Martin nominates Steve Niebler. Mr. Niebler has been the Executive Director for the Office of Aging for many years, and is involved in many community activities. Commissioner Martin moved, seconded by Commissioner Qually to appoint Steven Niebler to the Adams County Housing Authority Board, effective through August 16, 2022.

Motion carried.

- Commissioner Martin nominates Mike Jackman. Mr. Jackman has previously served on this Board and comes with a strong accounting background and works well in the community. Commissioner Martin moved, seconded by Commissioner Qually to approve the re-appointment of Mike Jackman to the Adams County Housing Authority Board, effective through August 16, 2020.

Motion carried.

- Commissioner Qually nominates Mark Berg. Mr. Berg is very qualified and has an extensive background in management and housing. Commissioner Qually moved to appoint Mark Berg to the Adams County Housing Authority. With no second, the motion died.
- Commissioner Martin nominates Pastor Jay Zimmerman. Pastor Zimmerman served previously on the Board, networks well with the community and is a great individual. Commissioner Martin moves, seconded by Commissioner Qually to approve the re-appointment of Pastor Jay Zimmerman to the Adams County Housing Authority Board through August 16, 2018.

Motion carried.

Chairman Phiel thanked all the applicants who have expressed interest and their time to serve on this Board.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the following personnel actions:

Court:

Recommendation from Don Fennimore to note the employment of Carla Medina, General Clerk in the Probation Department, effective September 11, 2017.

Adams County Adult Correctional Complex:

Recommendation from Acting Warden Michael Giglio to approve the following:

- Employment of the following Corrections Officers: Frank Gordon, III, Nicholas Sekela; Sara Bollinger and Jesse Carbaugh, effective September 11, 2017
- Employment of Britany Noble, Treatment Specialist, effective September 18, 2017

Sheriff:

Recommendation from Sheriff Muller to approve the employment of the following:

- David S. Allison, Chief Deputy, effective September 6, 2017
- Dakota A. Myers, Deputy Sheriff Trainee, effective September 6, 2017

Separation of Employment with Permission to Post:

- Rescind the employment of Ashley Gigous, Corrections Officer, effective September 11, 2017

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period August 28, 2017 through September 8, 2017:

General Fund Total	\$ 1,291,517.46
General Fund	\$ 431,564.18
P-Card Payment	\$ 6,023.75
Payroll	\$ 853,929.53
Children & Youth Services	\$ 72,917.57
Commissary Fund	\$ 3,665.73
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 236,264.65
Capital Projects-Reserve	\$ 11,786.28
Human Services Building	\$ 4,021.79
911 Fund	\$ 39,313.76
Internal Service Fund	\$ 175,321.54

Motion carried.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:33 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk