

WEDNESDAY, MAY 8, 2019:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Beth Cissel, Deputy Controller; Molly Mudd, Solicitor; Don Fennimore, Court Administrator; Danette Laughman, HR Deputy Director; Sherri Clayton-Williams, Planning Director; Rebecca Moreland, Grants Coordinator; Sarah Finkey, Children & Youth Administrator; Melissa Devlin, Finance Director; Todd Garrett, Budget Analyst; John Phillips; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the May 1, 2019 Commissioners’ Meeting as presented.

Motion carried.

Proclamation:

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim May 5–11, 2019 as **“Corrections Employee Week”** in Adams County. This proclamation was presented to Warden Hileman and staff members at the Adams County Adult Correctional Complex.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim May 9, 2019 as **“Children’s Mental Health Awareness Day”** in Adams County. This proclamation was presented to Garrett Trout of True North Wellness.

Motion carried.

Presentation:

At this time Chairman Phiel recognized Susan Gantz, Financial Operations Officer for Domestic Relations, who will be retiring with 45 years of service to the County.

Public Comment:

No Public Comment was brought before the Board at this time.

Courts:

Mr. Qually moved, seconded by Mr. Martin, to approve in concurrence with the Courts the following 2020 Holidays:

New Year’s Day	Wednesday, January 1, 2020
Martin Luther King Jr. Holiday	Monday, January 20, 2020
Presidents’ Day	Monday, February 17, 2020
Good Friday	Friday, April 10, 2020
Memorial Day Holiday	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 7, 2020
Columbus Day	Monday, October 12, 2020
Veterans’ Day	Wednesday, November 11, 2020
Thanksgiving Day	Thursday, November 26, 2020
Thanksgiving Holiday	Friday, November 27, 2020
Christmas Holiday	Thursday, December 24, 2020

Motion carried.

Adams County Housing Authority:

Mr. Martin moved, seconded by Mr. Qually, to appoint William Gilmartin to fill the vacant position on the Adams County Housing Authority Board of Directors effective May 8, 2019 through August 16, 2020.

Motion carried.

Children & Youth Services:

With recommendation from Director Sarah Finkey, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- After review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Affiliation Agreement between Shippensburg University Master of Social Work Program and Adams County, wherein the County agrees and authorizes its facilities as a Field Practicum Site for Master of Social Work Students enrolled in the Shippensburg University of Pennsylvania Master of Social Work Program, so that Adams County Children & Youth Services will nominate a field instructor to assign appropriate work to the student, mentor her/his professional development, and evaluate the performance of the student during a (1) semester period of time while the student is completing the practicum and adhering to the MSW Field Practicum Manual. The cost to the County is limited to professional mentoring and instructional hours.
- With recommendation from Director Sarah Finkey, Agreement with York County Youth Development Center, a community residential shelter facility, effective July 1, 2019 through June 30, 2020.
- Accept the resignation of Tammy Barbour from the Adams County Children & Youth Services Advisory Board effective May 8, 2019.

Motion carried.

Controller:

With recommendation from Beth Cissel, Deputy Controller, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Addendum to the Engagement Letter for the 2018 Audit submitted by Zelenkofske Axelrod in regards to the Child Protective Services Law Monitoring of In-Home Purchased Service Providers as required by the Department of Human Services.

Motion carried.

Planning:

With recommendation from Rebecca Moreland, Grants Coordinator, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the 2018 Emergency Solutions Grant Sub-recipient Agreement #C000070324 with South Central Community Action Programs, Inc. for \$64,193.00 to support the Adams County Homeless Shelter & Rapid Rehousing Program.

Motion carried.

Commissioners:

With recommendation from Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Authorize Chairman Randy L. Phiel to sign and execute on behalf of the Board the Administrative Services Only Group Contract between the County of Adams and Capital BlueCross and Capital Advantage Assurance Company wherein Capital BlueCross agrees to administer the health benefits of the County's health benefits group plan, as revised and ratified by the parties on or about January 11, 2019.
- Authorize Chairman Randy L. Phiel to sign the Amended and Restated Right-Of-Way and Easement Agreement between the County of Adams (“Grantor”) and Columbia Gas of Pennsylvania, Inc. of Canonsburg, Pennsylvania (“Grantee”), whereby the Parties have amended the existing exclusive easement and right-of way situate in Straban Township to include a non-exclusive easement and right- of-way to construct, operate and upgrade the pipelines and equipment appurtenant thereto. Also authorize the signing of the Supplemental Agreement whereby Grantee pays to Grantor consideration of \$9,225.00 for the right-of-way.

Motion carried.

- Recommendation from William Cameron, Bridge Engineer, Mr. Qually moved, seconded by Mr. Martin, to issue the Letter of Intent to Award the Bid for the Maintenance Repairs of Forty County Bridges to JVI Group, Inc., 8210 Carlisle Pike, York Springs, PA in the total bid price of \$678,888.53.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to authorize the advertisement of an Invitation for Bid for the Construction of a Rear Entry Vestibule to the Courthouse.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Separation of Employment:

- Matthew Myers, Paid Internship in the District Attorney’s Office, effective May 3, 2019
- Rescind employment offer to Edgardon Centeno, Corrections Officer, effective May 6, 2019

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period April 22, 2019 through May 3, 2019:

General Fund Total	\$ 4,301,110.03
General Fund	\$ 554,091.68
PCard Payment	\$ 11,499.08
Debt Service Payments	\$ 2,749,727.23
Payroll Week #18	\$ 985,792.04
Children & Youth Services	\$ 240,945.48
Liquid Fuels	\$ 7,625.79
HazMat	\$ 400.00
CDBG	\$ 2,170.00
Ag Land Funds	\$ 22,653.79
Commissary Fund	\$ 1,920.66
Act 137 Affordable Housing	\$ 3,603.00
Coroner Visa	\$ 242.51
Human Services	\$ 4,300.00
Act 13 Bridge Improvements	\$ 5,079.40

Human Services Building	\$ 5,240.06
Capital Projects – Courthouse Renovation Project-099	\$ 1,155.31
911 Fund	\$ 348,947.10
Internal Service Fund	\$ 321,833.81

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioner’s Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner’s Meeting at 9:49 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk