

Adams County Association of Township Officials

John Gormont, President
Wendy Peck, Treasurer

John Aldridge, Vice President
Sheri Moyer, Secretary

EXECUTIVE COMMITTEE MEETING **January 29, 2019**

The Adams County Association of Township Officials (ACATO) Executive Committee met at Mount Joy Township, Gettysburg, Pennsylvania on Tuesday January 29, 2019 at 1:00 p.m.

Present: John Gormont, President, Mount Joy Township; John Aldridge, Vice-President, Union Township; Wendy Peck, Association Treasurer, Liberty Township; Diane Groft, Conference & Programs Committee Chair, Mount Pleasant Township; and Sheri Moyer, Association Secretary, Mount Joy Township

Absent: Bruce Hartman, Finance Committee Chair, Mount Joy Township; Bob Gordon, Legislative Chair and Finance Committee, Hamiltonban Township

Call to Order: John Gormont, presiding.

Starting Time: 1:00 p.m.

Approval of Minutes:

- Executive Committee Meeting Minutes, October 30, 2018: Ms. Groft moved, seconded by Mr. Aldridge, to accept the minutes as presented. Motion carried unanimously.
- Executive Committee Meeting Minutes, December 11, 2018: Mr. Aldridge moved, seconded by Ms. Peck, to accept the minutes as presented. Motion carried unanimously.

Treasurer's Reports:

- Approval of the Finance Report: Ms. Moyer moved, seconded by Ms. Groft, to approve the financial report as presented. Motion carried unanimously.
- Approval of the Bill Paid Report: No bills were paid since the December meeting.

Business:

- Set Meeting Dates/Times: The meetings will be held the second Tuesday at 1:00 p.m. in March, May July and September. Other meetings may be scheduled if necessary.
- PSATS Delegates (need a second delegate): Ms. Moyer said Ken Wolf from Menallen Township was nominated at the November Conference. Mr. Aldridge said he is not planning on attending the PSATS conference this year so he would not be able to be a delegate for the Association. Mr. Gormont said he would be the second delegate. Ms. Moyer will notify PSATS who the delegates are for the Association.

Committee Reports:

- Conference and Programs – Diane Groft Chairman:

✚ **Flagger Training:** Ms. Groft said the date for flagger training is March 28, 2019 and we have reserved a room at the 911 center. MRM Insurance company will provide the training and sent a registration form which was reviewed and revised. It will be emailed out to both townships and boroughs. Those non-members in ACATO will be charged \$20.00 per person for those attending the training. ACATO will pay MRM Insurance \$35.00 per person attending the training who are not insured with them. Ms. Groft will finalize the registration form and Ms. Moyer will send it out on Monday, February 4, 2019 with a response deadline of March 4, 2019.

✚ **2019 Conference:** Mr. Gormont said that we might want to consider doing something similar as far as the meal costs for this year's conference. Ms. Groft said she does not have anything specific to bring to the committee except that there will definitely be some type of entertainment again and the date is November 13, 2019. She asked if anyone had something for a theme or centerpieces to let her know. Unless someone has any suggestion or changes, they would keep the agenda the same.

- Finance – Bruce Hartman, Chairman: Ms. Moyer said she would contact Mr. Hartman to have him prepare the 2019 budget for the next meeting in March and to schedule the audit.
- Nominations – Chair Vacancy
- Resolutions/Legislation – Bob Gordon, Chairman: Mr. Gordon emailed all the townships asking for what they felt was the number one legislative priority for 2019. Several examples were right to know amendments, local police radar, recycling, etc.

Business (not on the agenda):

- **PSATS Conference Basket:** Mr. Gormont said that we received an email from PSATS requesting donations of baskets for the conference in April. He said last year he purchased two bottles of wine which were made here in Adams County. Then he went to Hollenbaugh's who put together the basket. Ms. Peck nominated Mr. Gormont to get the basket this year. Ms. Moyer moved, seconded by Ms. Peck that we do a basket similar to last year and spend no more than \$100.00 for it. Motion carried unanimously.

The next meeting is scheduled for March 12, 2019 at 1:00 p.m.

Adjournment: With no further business to be discussed by the Board, Ms. Moyer moved, seconded by Ms. Groft, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 1:55 p.m.

Respectfully Submitted,

Sheri L. Moyer
Association Secretary