

MINUTES OF THE FEBRUARY 23, 2023, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on February 23, 2023, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chairman, Carl Keller, Jr. called the meeting to order at 2:00 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/ Farm Director	Ed Wilkinson, Vice-chair/ Farm Director
Commissioner Jim Martin, Commissioner Director	Rick Crouse, Public Director
Dave Benner, Farm Director	Ben Smith, ACT Technician
Lindsey Bream, NRCS	Susan Landauer, Admin. Specialist
Deb Eck, Staff Acct., Board Secretary	Adam McClain, District Manager
Rusty Ryan, Resource Conservationist	Brian Sneeringer, Act Supervisor
Tyler Trostle, DEP	Deb Musselman, Resource Conservation Tech.
Tyler Echard, CB Tech.	Christina Anders, MBDC/Resource Cons. Tech.
Ricky Whitmore, Comm. Clean Water Coord.	Vy Trinh, Watershed Spec./Nutrient Management Tech.
*Frank Schneider, State Conservation Comm. (SCC)	

Adam McClain went over the additional measures the District is taking to maintain transparency as a result of the COVID-19 pandemic: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Ed Wilkinson moved to approve the Board having flexibility of the agenda order and the addition of agenda item 10.1 to appoint a new Board Secretary. Commissioner Jim Martin seconded the motion. Motion carried.,*

Approval of Minutes: *Commissioner Jim Martin moved to approve the minutes of the January 26, 2023, BOD meeting. Ed Wilkinson seconded the motion. Motion carried.*

Treasurer's Report: *Ed Wilkinson reviewed the Treasurer's report for January 2023, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) - Lindsey Bream, District Conservationist, highlighted the key items on the USDA-NRCS monthly report. She also discussed Climate Smart options available for 2023 and NRCS's participation with the Agricultural Conservation Assistance Program (ACAP).

Department of Environmental Protection (DEP) – Tyler Trostle discussed Growing Greener grants, upcoming meetings and classes, and other DEP initiatives.

Committee Reports:

Ag Center- Ed Wilkinson discussed maintenance items completed by Johnson Controls, Frantz Plumbing and Terminix at the Ag Center.

Nutrient and Odor Management Program:

- a. Nutrient Management Plan updates - Vy Trinh reviewed 3 updates: John Winand Jr., James Stelfox, Doug Wetzel.
- b. Delegation Agreement – Adam McClain discussed the District’s current Nutrient Management Delegation Agreement, staffing issues/changes, and the good delegation support we have been given by the SCC and DEP. Frank Schneider, SCC, encouraged the Board to continue participation in the delegation and to table the action for one more month to get more feedback from the farm community. Adam recommended that if it is decided to give back the delegation agreement that we do not end the agreement before June 30, 2023 to give our partners more time for the transition. *Ed Wilkinson moved to end our Nutrient Management Delegation Agreement on June 30, 2023. Rick Crouse seconded the motion. Motion carried.*

Approval of Countywide Action Plan Implementation Grant – Landowner Agreements:

Ricky Whitmore recommended we execute landowner agreements with the 6 owners mentioned below who want to participate in Countywide Action Plan Implementation Grants. *Commissioner Jim Martin moved to approve that we execute landowner agreements with the six landowners: GVM, Wilmer Shank and Tom Dolly, Andrew Zeller and Richard Turner, Liberty Golf Course, Terry Harbaugh, and Gettysburg Church of the Brethren. Ed Wilkinson seconded the motion. Motion carried.*

Board Secretary: *Ed Wilkinson moved to appoint Susan Landauer as the Board Secretary starting February 24, 2023. Dave Benner seconded the motion. Motion carried.*

Approval of new ACNB Bank Account for the Agricultural Conservation Assistance Program (ACAP): *Ed Wilkinson moved to approve the new ACNB Bank Account for ACAP. Dave Benner seconded the motion. Motion carried.*

Approval of new ACNB Bank Check Signers:

Adam McClain recommended a change to our ACNB check signers on March 6, 2023, to include only Adam McClain, Brian Sneeringer, Debra Eck, Mary Smith, and Susan Landauer. Adam also recommended on April 1, 2023, due to the retirement of Debra Eck on March 31, 2023, that the ACNB Bank check signers be changed to include only Adam McClain, Brian Sneeringer, Mary Smith, and Susan Landauer. *Commissioner Jim Martin moved to approve both ACNB Bank check signer changes. Dave Benner seconded the motion. Motion carried.*

Approval of Lawn Care Provider: Adam McClain discussed quotes for Ag Center lawn care providers supplied by V&N and No Mow Worries (the current vendor). *Commissioner Jim Martin moved to approve V&N’s two-year quote as the Ag Center Lawn Care Provider. Dave Benner seconded the motion. Motion carried.*

Approval of PACD Salary Survey Donation - \$500: Adam McClain discussed the PACD salary survey and their request for a \$500 donation to help pay survey expenses. *Ed Wilkinson moved to approve the \$500 donation to PACD for the salary survey. Rick Crouse seconded the motion. Commissioner Jim Martin opposed the request. Motion carried.*

2022 State Ethics Commission Statement of Financial Interest Form: Adam McClain will follow-up with Michelle Kirk and Charlie Bennett concerning their missing forms. All other forms have been submitted.

Annual Planning Meeting Highlights:

- a. Christina Anders discussed her 2022 activities with the Mosquito Borne Disease Control program, tick surveillance, tire recycling collection and E&S activities.
- b. Ricky Whitmore reviewed his 2022 CAP projects and discussed his upcoming 2023 projects.

Rock/Marsh Critical Area Resource Plan /Act 220: No updates.

Program/Staff Reports:

ACT Tech - Ben Smith discussed his current fieldwork with the other ag staff.

Watershed Specialist – Vy Trinh, who just accepted this position, discussed the upcoming free tree program and the Envirothon. She also discussed Nutrient Management inspections.

CAP Coordinator – Ricky Whitmore discussed plans to bid the new CAP projects in the near future.

MBDC/Resource Cons. Tech – Christina Anders discussed the new mosquito season and training our new Administrative Specialist, Susan Landauer, to assist with E&S administrative work.

Resource Cons. Tech - Deb Musselman discussed current issues with Erosion & Sediment (E&S)/National Pollution Discharge Elimination System (NPDES) projects and also potential projects and funding deadlines the Dirt Gravel Low Volume Roads Program.

Staff Accountant – Deb Eck discussed scheduling a meeting, prior to the March Board meeting, to review Ag Center income and expenses for our future lease negotiations with the County. She also discussed March 2023 maturities on some of our PLGIT term accounts and anticipated reinvestment terms and rates.

CB Tech – Tyler Echard reviewed inspections and special projects.

Resource Conservationist – Rusty Ryan discussed elevated reviews by DEP on E&S/NPDES projects and the continuation of development activity in the County.

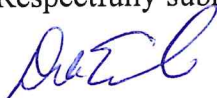
ACT Supervisor – Brian Sneeringer thanked Adam and the Board for their support with his NACD award and trip to Louisiana. He also discussed fieldwork, ACAP issues, and a successful no-till meeting.

District Manager – Adam McClain discussed the need for an ACAP policy, possible changes to our LowV security system (which is at end of life) with a move to Sage Security (currently used by the County). He discussed problems using all funding for the DG/DGLV programs. He also stated that Mary Smith was hired as the new Staff Accountant and will start March 6, 2023, if all documentation is completed and approved.

Director Comments: All directors in attendance congratulated Brian Sneeringer on his National Association of Conservation District's 2022 Distinguished Service Award and successful no-till meeting. They also welcomed Susan Landauer and thanked the rest of the staff for the continued good work.

Adjournment Chair Carl Keller Jr. adjourned the meeting at 3:30PM.

Respectfully submitted,



Deb Eck, Staff Accountant/Board Secretary
Adams County Conservation District