

AGENDA, WEDNESDAY, NOVEMBER 20, 2019:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the November 6, 2019 Commissioners' Meeting as presented.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Proclamation:

- **43rd ANNUAL "GREAT AMERICAN SMOKEOUT"** – November 21, 2019

Domestic Relations Department:

Recommendation from Kelly Carothers, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Contract and the Addendum to Contract with Contact Wireless of Albuquerque, New Mexico for unlimited text messaging services at a rate of \$118.91 per month, said monthly fee being inclusive of all mandated federal and state telecommunication charges and any applicable taxes.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve and sign the Addendum to the 2019-2020 SWAN Legal Service Initiative Memorandum of Understanding.

Controller:

Recommendation from Beth Cissel, Deputy Controller, to approve and authorize Chairman Randy L. Phiel to sign the Central Square Add-on Quote-ELF Check Update in the amount of \$560.00.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Food Services Agreement with Trinity Services Group, Inc. of Oldsmar, Florida to provide food services to the Inmates and Staff at the Adams County Adult Correctional Complex for a term of two (2) years, at a per meal cost of \$1.45.

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Building & Maintenance:

Recommendation by Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Agreement for Purchase and Installation of HVAC System and Component Parts with Enginuity, LLC of Mechanicsburg, incorporating by reference the Terms and Special Terms of COSTARS Contract No. 008-219, for the replacement of the existing Air Handling Unit AHU-1 and Return Fan AHU-2 with (1) modular AHU-1 to be located on the existing raised plenum in the MER in the Courthouse, for a contract sum not to exceed \$792,112.00. Work shall commence on the date of execution of this Contract and shall be completed no later than March 20th.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute, on behalf of the Board, Change Order #1 of 2019 with Motorola Solutions, deducting \$1,481,966.50 off the Original Contract Value of \$10,774,165.74, to reflect the removal of the Adams County Master Site Maintenance cost from the Scope of Agreement.

Bridge Maintenance Project:

Recommendation from William Cameron, Adams County's Bridge Engineer, to approve Change Order No. 3 with JVI Group Inc., in the amount of \$66,017.30 for repairs to Adams County Bridge No. 53 – Fleshman Mill Road Bridge located in Mt. Pleasant and Oxford Townships.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Award to The Energy Network (TEN) of Pittsburgh, Pennsylvania the opportunity to develop and present a Guaranteed Energy Cost Savings Comprehensive Plan (GESA) to the Board.
- Approve the November 14, 2019 Proposal of Gannett Fleming, Inc. of Harrisburg for professional engineering services for the Adams County Courthouse AHU & MCC Gear Replacement Project. This will provide engineering scope review and construction phase review of the installation to assure compliance to project scope, for a fee not to exceed \$5,600.00.
- Authorize Chairman Randy L. Phiel to execute on behalf of the Board an Estoppel Certificate for the benefit of Community Energy Solar, LLC of Radnor, Pennsylvania and its financiers, attesting that as of this date the Transmission and Access Easement executed on or about October 1st, 2019 is in full force and effect, and

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Commissioner's cont'd:

that there are no monetary amounts due and owing to Grantor with respect to the Easement, noting however there do exist future payment obligations owed by Adams Solar LLC to Grantor County that shall commence within thirty (30) days of "Groundbreaking" taking place on the Easement.

- Lease renewal Agreement between the County of Adams and Reading Township Board of Supervisors in the amount of \$1,650.00/month for the office space occupied by Magistrate Tony Little, 50 Church Road, East Berlin, PA. The lease renewal is effective for a two (2) year term beginning January 1, 2020 through December 31, 2021.

Employee Health Care Contracts

- Capital Blue Cross renewal (Year 2 of 3) for Administrative Services Only (ASO) for the Capital Blue PPO & RX Program at a cost of \$43.75 per employee per month, and for the Capital Blue Cross Vision Program at a cost of \$1.00 per employee per month, for benefits year 2020
- SUNLIFE Renewal (1 Year) for Stop Loss Insurance Coverage effective January 1, 2020, total annual premium cost to County \$564,869.76.
- INFINISOURCE, Inc. Third Party Administration Services Renewal (1 Year) for administration of Employee Flexible Spending Account (FSA) at a cost to the County including the \$500. annual fee plus \$4.50 per month per enrolled employee.

Tentative Adoption of the 2020 Adams County Budget:

Approve to tentatively adopt the 2020 Adams County Budget as follows:

- Tentative County Budget Revenues = \$70,819,342
- Tentative County Budget Expenditures = \$70,819,342
 - General Fund = \$55,444,803
 - Special Funds = \$14,244,539
 - Other Special Funds = \$1,130,000
 - Contingency Reserve = \$454,215
- Tentative Capital Budget - \$3,312,805

Personnel Report:

Court:

Separation of Employment with intent to post:

- Melissa Moseley, General Clerk for Magistrate Tony Little, effective November 22, 2019

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Personnel Report cont'd:

Separation of Employment Court cont'd:

- Lisa Lindsey, Support Specialist, effective November 27, 2019
- Susan Gantz, Part-Time Financial Operations Officer, Domestic Relations, effective November 7, 2019

Commissioners:

Approve the employment of Steven Nevada, County Manager, effective January 13, 2020

Separation of Employment with permission to post:

- Steven Staub, Part Time as Needed Coroner, effective December 1, 2019
- Shane Becker, Deputy Sheriff First Class, effective November 27, 2019

Expenditures:

Approve the following expenditures for the period November 4, 2019 through November 15, 2019:

General Fund Total	\$ 4,345,925.02
General Fund	\$ 789,457.40
Debt Service Payments	\$ 2,628,277.23
Payroll – Week #46	\$ 928,190.39
Children & Youth Services	\$ 185,925.42
Liquid Fuels	\$ 95,437.94
HazMat Fund	\$ 115.01
Commissary Fund	\$ 2,692.99
Records Management	\$ 4,035.00
Act 137 (Affordable Housing)	\$ 31,380.00
Hotel Tax Fund	\$ 200,577.60
Coroner Visa	\$ 116.24
Human Services	\$ 1,653.23
Parks, Recs & Green Space Program	\$ 8,100.00
Capital Projects - Reserve	\$ 79,824.23
Human Services Building	\$ 253,559.00
Capital Projects – Courthouse Renovation Project-099	\$ 41.75
911 Fund	\$ 10,891.87
Internal Service Fund	\$ 270,067.04

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Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: