

**PROPOSED****AGENDA, WEDNESDAY, JUNE 5, 2019:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the May 29, 2019 Commissioners' Meeting as presented.

**Proclamation:**

- **"Adams County Library System 2019 Funfest and Summer Quest"**  
June through August 2019

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Child Accounting and Profile System Application Service Provider Agreement with AVANCO International, Inc. of Clifton, Virginia. The Agreement encompasses a one (1) year term. The fixed cost to the County is \$30,984.00 annually. The services provided to the County pursuant to the terms of the Agreement include the development of, access to, and use of the state-wide data base in the day-to-day operations of the Agency.
- Consulting Services Addendum to the Child Accounting and Profile System (CAPS) Application Service Provider Agreement with vendor AVANCO International of Clifton, Virginia. Pursuant to the terms of the Addendum, AVANCO will provide consulting services to the County including but not limited to county strategic plan support, system research and design, project assessment and management, systems analysis, data conversion and integration, systems administration and training or technical knowledge transfer, at an hourly consulting rate, not to exceed \$30,000 for all consulting services during the 12-month term.
- And further to approve HIPAA Business Associate Agreement (BAA) Addendum with vendor AVANCO International of Clifton, Virginia. As a Business Associate (BA) of the County ("CE or Covered Entity"), AVANCO agrees to heightened breach of security, intrusion, or security incident notification of unauthorized use or disclosure of PHI to affected parties, as required by applicable state and federal law.

**PROPOSED****AGENDA, WEDNESDAY, JUNE 5, 2019****Page 2****Children & Youth Services cont'd:**

- Child Accounting and Profile System CAPS Version 15 Upgrade Agreement with AVANCO International, Inc. of Clifton, Virginia for mandatory software upgrades mandated by the CAPS Governance Board in conjunction with the Pennsylvania Office of Children, Youth and Families at a cost to the County of \$5,636.27.

- 2019-2020 Purchase of Service Agreements: Alternative Living Solutions; Catholic Charities Diocese of Harrisburg, PA; COPYS Family Services; Drug & Alcohol Rehabilitation Services; George Junior Republic; Pathways Adolescent Center; Pressley Ridge; River Rock Day Treatment; Torrance Cove Prep; The Village Services and YWCA Gettysburg Day Care

**Clerk of Courts:**

Recommendation from Kelly Lawver, Clerk of Courts, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Document Services Agreement with IMR Digital of Hazleton, PA, COSTARS Contract #009-057 for the conversion of 16mm and 35mm microfilm to be scanned and digitized into PDF/A files for permanent retention and retrieval from the DocStar system. Phase I of the project includes the conversion of Orphans’ Court Marriage License Returns, Consents and Applications into PDF/A files. Estimated project total for Phase I is \$23,250.00 to be funded through Criminal Automation Funds and \$2,000 to be funded from the County General Fund.

**Ag Land Preservation:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the offer letters to purchase agricultural conservation easements in perpetuity and to authorize Chairman Randy Phiel to sign the Agreement of Sale, all relative to the Diane and Ron Resh Farms as follows:

- Resh Farm XIII-34 – 320.21 deeded acres with approximately 295 acres to be preserved, with the exclusion around the new home, located in Huntington Township, \$1,921.50/acre
- ReshFarm XIII-32 – 201.91 deeded acres with no exclusions, located in Huntington Township, \$2,106.00/acre

**Adams County Adult Correctional Complex:**

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Intergovernmental Agreement with the Commonwealth of Pennsylvania, Department of Corrections for observation and recommendations based thereon for technical assistance related to the review of the physical construction of the facility and operational, safety and security practices related to the facility, to be provided to the County at no cost.

**Commissioners:**

Note the cancellation of the Adams County Prison Board meeting scheduled for Tuesday, June 11, 2019, at the Adams County Adult Correctional Complex.

**Personnel Report:**

There is no action to be taken on personnel.

**Expenditures:**

Approve the following expenditures for the period May 6, 2019 through May 17, 2019:

General Fund Total	\$ 1,975,559.68
General Fund	\$ 1,040,708.97
Pcard Payment	\$ 14,596.98
Payroll Week #22	\$ 920,253.73
Children & Youth Services	\$ 19,002.66
Liquid Fuels	\$ 3,471.49
HazMat Fund	\$ 393.59
Commissary Fund	\$ 10,174.25

Records Management	\$	3,155.00
Act 13 Bridge Improvements	\$	16,470.83
Capital Projects - Reserve	\$	119,860.00
Human Services Building	\$	214.20
Capital Projects – Courthouse Renovation Project-099	\$	7,772.57
911 Fund	\$	47,779.23
Internal Service Fund	\$	308,343.60

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**