

## **PROPOSED**

## **AGENDA, WEDNESDAY, MAY 15, 2019**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the May 8, 2019 Commissioners' Meeting as presented.

### **Proclamations:**

- **Motorcycle Safety Awareness Month** – May 2019

### **Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Building & Maintenance:**

Recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign Proposal No. 15-12-20R4 with BE Equipment, Inc. of Quakertown, PA, COSTARS contract 17 029 for an Ameri-Shred Model AMS-1000 Series 1 Industrial Strip-Cut Paper Shredder, Cut Head for Cross-Cut Shred, Conveyor and delivery to include complete mechanical installation, start-up adjustment and training, at a cost to the County of \$26,145.97 and to further recommend the purchase of Thirty (30) Secure Wheeled Document Cart Containers at a cost of \$6,500.00.

### **Commissioners:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve and sign the following:

- Ratify the Stipulated Escrow Agreement Regarding Escrowed Funds from the Oak Lawn Memorial Gardens Care Fund Trust between the Ramesh S. Rao and Gitana Bradauskaite Revocable Agreement Trust dated April 7, 2016 ("The Rao Trust"), Cumberland Township (the "Township"), Adams County (the "County") and ACNB Bank wherein ACNB has agreed to serve as Escrow Agent with regard to the Escrowed Funds for the care, maintenance and upkeep of Oak Lawn Cemetery including lawn care and weed control, snow and ice removal, trash and debris removal and disposal as required by the Township's Codes.

**Personnel Report:**

Courts:

- Probation Department – Employment of William R. Smith Jr., Probation Officer, effective May 20, 2019 and Isaac Reese, Probation Officers, effective June 3, 2019

Clerk of Courts:

- Employment of Andrew Phillippi, Paid Intern, effective May 20, 2019

Sheriff:

- Promotion of Cheyenne Shaw to Civil Process Clerk, effective May 13, 2019

Victim Witness:

- Transfer of Beth Coutts from Direct Service Advocate to Deputy Director/Service Advocate, effective May 13, 2019

Public Defender:

- Employment of Christian DeFilippo, Assistant Public Defender, effective June 3, 2019

Separation of Employment with permission to Post:

- Michael Baltzley, Director of Security, effective June 28, 2019
- Gregory Colosimo, Corrections Officer, effective May 10, 2019
- Alexander Delano, Corrections Officer, effective May 10, 2019

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Adjournment:**