

WEDNESDAY, JANUARY 31, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Crissy Redding, Treasurer; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Phil Walter, IT Director; Sherri Clayton Williams, Planning Director; Sarah Finkey, ACCYS Administrator; Michele Miller, HR Director; Barbara Walter, Chief Assessor; Sue Miller, Tax Services; Charles Gable, Gettysburg Borough Manager; Robin Fitzpatrick, Adams County Alliance; Amy Kroenenburg, GMS; News Reporters Vanessa Pellichio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the January 24, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

Public Comment:

No Public Comments/Questions were addressed to the Board at this time.

LERTA Presentation:

Robin Fitzpatrick, President of the Adams County Industrial Development Authority gave a presentation to the Commissioners on using LERTA for the development of the Gettysburg Station Site. All three board members provided comment in support of the project. Ms. Fitzpatrick asked for the Board to consider and join by preparing and passing a resolution in support of LERTA. Chairman Phiel scheduled the approval of a resolution at the February 14, 2018 Commissioner's Meeting.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- Adoption Assistance Agreement with T.F & S.F. on behalf of M.R.K. & L.G.K. in the amount of \$900.00/month.
- Permanent Legal Custodianship Agreement with K.J. & D.J. on behalf of W.E.J. in the amount of \$900.00/month.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to approve a Disabled Veterans Real Property Tax Exemption for Cynthia J. Aldinger, 28 Bragg Drive, East Berlin, PA, Reading Township, Parcel #36111-0076-000 for a one story home, shed and .46 acres, beginning with 2018 County/Municipal Taxes.

Motion carried.

IT Department:

With recommendation from Phil Walter, Director, after review by Molly Mudd, Assistant Solicitor, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the County Commissioners Association of Pennsylvania Web Services Program Service Level Agreement in the amount of \$3,726, effective January 31, 2018.

Motion carried.

Adams County General Authority:

With recommendation from Robin Fitzpatrick, President, Mr. Martin moved, seconded by Mr. Qually, to approve the re-appointment of John Lott to another five-year term on the Adams County General Authority Board effective January 1, 2018 through December 31, 2023.

Motion carried.

Liquid Fuels:

With recommendation from Lisa Moreno-Woodward, Deputy Chief Clerk, to approve and sign the MS-991 Report of County Liquid Fuels Tax Fund, the Report of Act 44 Tax Fund and the Report of Act 89 Tax Fund for submission to the Pennsylvania Department of Transportation.

Purchasing/Finance:

Recommendation from Phil Swope, Staff Accountant, to approve and authorize Chairman Randy L. Phiel to sign an Equipment Lease Agreement #7407123-006 with Quality Copy Products, Inc., 2699 South Queen Street, York, PA in the amount of \$94.98/month for six (6) copiers for a term of 36-months.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Courts – Separation of Employment with the intent to post:

- Jami L. Potent, Court Administration Coordinator, effective January 25, 2018
- Russell Carbaugh, General Clerk, Probation Services, effective February 13, 2018

Planning/Conservation District:

Recommendation from Sherri Clayton-Williams, Director, to approve the promotion of Adam McClain to the Conservation District Manager position effective February 5, 2018.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Promotion of Caroline Brehm to the Visitation Specialist position effective February 5, 2018
- Promotion of Meagan Hartzell to Caseworker 2 effective January 8, 2018
- Transfer of Kameron Armacost to Caseworker 2-Intake effective February 5, 2018

Adams County Adult Correctional Complex:

Recommendation from Warden Michael Giglio to approve the employment of the following Correction Officers:

- Shannon Klinedinst, Cody Hansel, Brice Shoff, Jessica Gondwe, effective January 22, 2018
- Courtney Little, Anthony Johnson and Jose De Jesus Alpizar, effective February 26, 2018

Separation of Employment with the intent to post:

- Jessica Gondwe, Corrections Officer, effective January 23, 2018

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period January 15, 2017 through January 26, 2017:

General Fund Total	\$ 1,577,420.38
General Fund	\$ 689,742.34
Debt Service Payments	\$ 2,490.59
Payroll	\$ 885,187.45
Children & Youth Services	\$ 101,461.55
HazMat Fund	\$ 855.99
AG Land Funds	\$ 25,297.90
Law Enforcement	\$ 711.98
Commissary Fund	\$ 15,638.74
Records Management	\$ 3,155.00
Coroner VISA	\$ 25,873.00
Capital Projects-Reserve	\$ 587,233.51
Human Services Building	\$ 186,561.69
911 Fund	\$ 32,684.62
Internal Service Fund	\$ 363,219.97

Motion carried.

Other Business:

No Other Business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Recess:

Board Chairman Phiel recessed for Executive Session at 10:00 a.m. this date to discuss attorney client privilege, and personnel issues.

Meeting Reconvened:

Board Chairman Phiel reconvened the Commissioners Meeting at 11:40 a.m. this date to discuss additional business.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 11:43 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk