

## **AGENDA, WEDNESDAY, DECEMBER 30, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approve the Minutes of the December 16, 2020 Commissioners' Meeting as presented.

### **Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

### **Finance:**

Recommendation by Sara Brensinger, Purchasing Coordinator, and after review by Solicitor Molly Mudd, to approve and authorize Chairman Randy L. Phiel to sign a renewal Lease Agreement with Quality IT Solutions/Kyocera Document Solutions Mid Atlantic Inc. of York for one (1) printer/copier for use by the Land Conservancy of Adams County. The term of the lease is sixty (60) months, and the cost to the County over the life of the lease is \$2,242.80.

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and ratify the signing of the Adams County Compensation Plan for Children & Youth Services Employees for Fiscal Year 2021, effective December 21, 2020.

### **Elections and Voter Registration:**

Recommendation by Director Angie Crouse, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Department of State's County Application and Agreement for CARES Act Grant Funds in the amount of \$13,636.53 for the purpose of receiving reimbursement for staff overtime costs, postage, printers, and miscellaneous office supplies incurred by the County during the 2020 General Election. No County match is required.

### **Commissioner's Office:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Ratify the Memorandum of Understanding with the County of Franklin whereby Adams County agrees to accept the commitment of adult female offenders from the Franklin County Jail, and to undertake the care, custody, control and treatment of

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### **Commissioner's cont'd:**

said adult female offenders at the ACACC in accordance with the terms and conditions outlined on the MOU, for a period of (45) days commencing December 11, 2020 at a rate of \$65.00/day per inmate. All medical expenses incurred by the transferred inmates shall be the sole responsibility of Franklin County, including any medical transportation costs or any staffing costs associated with an emergency medical transport in which the ACACC staff or Adams County Sheriff's Office must accompany the inmate.

- Sign Resolution No. 19 of 2020 establishing, levying and setting the taxes and tax rates on real property and persons for fiscal year 2021.
- Sign the December 2020 Amendments to the Agreement To Participate In The Unemployment Compensation Program Of The County Commissioners Association Of Pennsylvania Unemployment Compensation Trust. This Program provides coverage for costs and claims properly assessed against the County in unemployment compensation matters. These Amendments to the Participation Agreement are effective January 1<sup>st</sup>, 2021 and shall remain effective for a 3-year term, with a quarterly contribution rate to be determined by the County Commissioners Association of Pennsylvania Unemployment Compensation Trust ("UC Trust").

**Personnel Report:**

Court:

- Domestic Relations – Separation of Employment for Kristin Reott, Conference Officer, effective January 12, 2021.

Treasurer:

Note the employment of Kierstyn Green to the Deputy Treasurer position, effective January 4, 2021. Mr. Green transferred from the Tax Services Department.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers, effective January 11, 2021 pending successful completion of all pre-employment screenings: Daniel Donaghue, DaVon McGant; Haley Clayton and Salko Umihanic.

Separation of Employment with permission to post:

- Register & Recorder’s Office – Kathleen Smith, Deputy Clerk 1, effective December 31, 2020 and Cindy Molloy, Part Time Floater, effective December 18, 2020
- Brandi Green, Children & Youth Office Assistant, effective January 12, 2021
- Daulton Snyder, Corrections Officer, effective January 2, 2021

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**Expenditures:**

Approve the following expenditures for the period December 14, 2020 through December 25, 2020:

|                            |                 |
|----------------------------|-----------------|
| General Fund Total         | \$ 1,650,583.55 |
| General Fund               | \$ 673,806.88   |
| Payroll – Week #52         | \$ 976,776.67   |
| Children & Youth Services  | \$ 127,184.53   |
| HazMat Fund                | \$ 103.35       |
| Commissary Fund            | \$ 2,231.28     |
| Records Management         | \$ 3,171.01     |
| COVID-19 County Relief     | \$ 4,817,912.61 |
| Capital Projects - Reserve | \$ 83,952.69    |
| 911 Fund                   | \$ 40,965.33    |
| Internal Service Fund      | \$ 127,556.04   |

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**