

**Proposed                      AGENDA, WEDNESDAY, AUGUST 26, 2020:**

9:00 A.M.      Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the August 12, 2020 Commissioners' Meeting as presented.

NOTE: The August 19, 2020 Commissioner's Meeting was cancelled.

NOTE: The next public Commissioner's meeting is scheduled for September 9, 2020

**Proclamation:**

- "ADAMS COUNTY HERITAGE FESTIVAL MONTH" – September 2020
- "2<sup>ND</sup> ANNUAL INTERNATIONAL OVERDOSE AWARENESS DAY" – August 31, 2020

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**District Attorney:**

Recommendation by District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Application for Pennsylvania Commission on Crime and Delinquency (PCCD) STOP Violence Against Women grant totaling \$125,000.00 to support personnel salaries in local domestic violence prevention programs for a two-year period beginning January 1, 2021 through December 31, 2022.

**Information Technology Department:**

Recommendation from Phil Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign and execute the Memorandum of Agreement for Services with the Commonwealth of Pennsylvania, Department of State (DOS). The Agreement facilitates co-operation between the County and DOS to facilitate the sharing of cyber vulnerability information. The Agreement is at no cost to the County and allows the County to join a network including the state, local governments and election entities that co-operate in identifying vectors of cyber risk and co-operating to arrive at solutions. The Agreement remains in force for as long as services are needed but can be terminated at any time without penalty with ninety days written notice by either Party.

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**Public Hearing:**

Date and time advertised to hold a public hearing on the Adams County Children & Youth Services 2021-2022 Needs Based Budget and Plan.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- 2020-2021 Purchase of Service Agreements with the following: Commonwealth Clinical Group, Inc.; Triad Treatment Specialist, Inc; Adelphoi Village; Catholic Charities; Central Pennsylvania Family Support Services; Children Home of Reading; County of Northampton; Diversified Treatment Alternative Centers, LLC; Pathways Adolescent Center, Inc.; The Bair Foundation; Bethany Christian Services of Central PA; National Mentor Healthcare LL dba Pennsylvania MENTOR; The IMPACT Project, Inc.
- Child Accounting and Profile System (CAPS) Version 16 Upgrade Agreement with Avanco, International, Inc. of Clifton, Virginia. This Upgrade Agreement is effective August 1, 2020 and provides security upgrades, broader browser interoperability, and expanded mobile capabilities to the CAPS system. The cost to the County is \$5,640.02.

### **Victim Witness:**

Recommendation from Cindy Keeney, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Application for Pennsylvania Commission on Crime and Delinquency (PCCD) grant monies totaling \$175,208.00 to support victim advocacy personnel salaries for the two-year period beginning January 1, 2021 through December 31, 2022.

### **Planning:**

Recommendation from Rebecca Moreland, Grants Coordinator and after review by Solicitor Molly Mudd, that the Board approve the DCED Emergency Solutions Grant CARES Program Contract (C000074136) for the sum of \$340,732.00 which will be used to provide funding for South Central Community Action Programs' (SCCAP) coronavirus response, including expanding homeless shelter capacity and rental assistance. It is further recommended that Chairman Phiel and Vice-Chairman Martin be authorized to electronically sign the Agreement on the Board's behalf.

### **Rehabilitation of Bridge No. 5 – Shorb Mill Road Bridge:**

Recommendation from William Cameron, Adams County Bridge Engineer, to approve and sign the Form of Agreement with Lobar Site Development Corporation for the Rehabilitation of Bridge No. 5, Shorb Mill Road Bridge in the amount of \$671,234.11.

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### **Adams County Adult Correctional Complex (ACACC):**

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve to appoint Chairman Randy L. Phiel to sign on behalf of the Board Quote # 200010837NSP dated July 30, 2020 with PROAC Corporation of Mt. Aetna, Pennsylvania for HVAC System Hygiene using HEPA vacuum filtration for approximately 375 linear feet of existing dryer duct work. Pneumatic brushes equipped with cameras will facilitate inspection of work in progress. Cost to the County is \$5,940.00.

### **Building and Maintenance:**

Recommendation from Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve to appoint Chairman Randy L. Phiel to sign on behalf of the Board the TEN Equipment Authorization for installation of the following hardware pursuant to the Guarantee Energy Savings Contract (GESA) with The Energy Network, Inc. ("TEN"), previously approved at the July 29<sup>th</sup>, 2020 Public Meeting. There is no additional cost to the County for these changes:

- LED Lighting Retrofit Upgrades for the 911 Center; and
- Two (2) Diakin Chillers for the Adams County Adult Correctional Complex

- Building envelope improvements and interior panes for the Old Courthouse

### **Human Resources:**

Recommendation by Michele Miller, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board the Sun Life Assurance Company Application for Group Insurance for Ancillary Products including life, accidental death, disability, critical illness, and accident insurance coverage to eligible County employees. Coverage will be effective January 1<sup>st</sup>, 2021 for a one-year term. The monthly administrative fee will be \$4.45 per Plan participant.

### **Commissioners:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Authorize Board Chairman Randy L. Phiel to sign Change Order #2 from Contractor Rodney B. Smith Plumbing, Heating & Cooling, Inc. dated May 31, 2020 for an additional charge of \$825.00 for the installation of a dryer vent through an existing basement window, routed through the floor of the new Laundry Room.

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#### **Commissioner's cont'd:**

- Appoint Chairman Randy L. Phiel to execute on behalf of the Board the 2020-2021 Adams County Bridge Maintenance Project Proposal by Pennoni Associates Inc. of Mechanicsburg, the County's Bridge Engineers. The Agreement allows Pennoni Associates Inc. to complete the design, specifications, and contract documents, perform services during construction; and update the Bridge Docket for the 2020- 2021 bridge maintenance repairs. Scope of services to include the estimated cost of engineering services based upon completing the minimum repairs, two sealing repairs and Bridge No. 7 barrier repair, at an estimated cost to the County of \$54,500.00.

### **Personnel Report:**

#### **Courts:**

- **Domestic Relations**
  - Separation of Employment for Branden Beasley, General Clerk, effective August 14, 2020.
  - Employment of the following effective September 8, 2020: Samantha Stambultsyan, Conference Officer; April Becker, Case Management Officer; and Monica Virgilio, General Clerk
- **Probation Services** – Separation of Employment for Daniel Reck, Director, effective September 11, 2020.

#### **District Attorney:**

Recommendation from District Attorney Brian Sinnett, to approve the employment of Gustav Gygi, Paid Intern, effective August 25, 2020.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of the following effective August 24, 2020: Cortney Stoner, Caseworker 1-Intake and Kodie Willard, Caseworker 1-Family Support.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of the following 911 Telecommunicator Trainees effective August 31, 2020: Marty McKain and Shauna Corsiglia.

Separation of Employment with permission to post:

- Emily Charland-Snoots, Corrections Officer, effective August 9, 2020
- Austin Vogel song, Corrections Officer, effective August 11, 2020
- Richard Womer, Corrections Officer, effective August 12, 2020

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Personnel Report cont'd:

- Brooks Heflin, Corrections Officer, effective August 18, 2020
- Donald Drybola, Corrections Officer, effective August 17, 2020
- Jennie Harrison, Deputy Clerk 3 – Juvenile Clerk in the Clerk of Courts, effective August 28, 2020
- Amend the Separation of Employment for Nicholas Guillen-Hernandez, Temporary Custodian, effective August 12, 2020
- Amend the Separation of Employment for Kwaku Baryeh, Temporary Custodian, effective August 12, 2020
- Amend the Separation of Employment for Shawn Gray, Corrections Officer, effective August 20, 2020
- Amend the Retirement of Cynthia Kidd, Second Deputy Prothonotary from October 1, 2020 to October 16, 2020
- Rescind the employment of Lisa Wright, 911 Telecommunicator Trainee, effective August 31, 2020

**Expenditures:**

Approve the following expenditures for the period August 10, 2020 through August 21, 2020:

General Fund Total	\$ 1,886,073.31
General Fund	\$ 961,888.11
Payroll – Week #34	\$ 924,185.20
Children & Youth Services	\$ 184,499.84
HazMat Fund	\$ 34.82
CDBG	\$ 1,584.84
Commissary Fund	\$ 1,723.11
Records Management	\$ 7,591.97
Human Services	\$ 22,575.63
Capital Projects - Reserve	\$ 47,056.29
911 Fund	\$ 55,332.85
Internal Service Fund	\$ 532,388.66

**Other Business:**

Solicitor Mudd

Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**