

WEDNESDAY, DECEMBER 4, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Crissy Redding, Treasurer; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Susan Miller, Chief Assessor; Sarah Finkey, Children & Youth Administrator; Sara Brensinger, Purchasing Coordinator; Todd Garrett, Budget Analyst; Warren Bladen, Department of Emergency Services Director; Joshua Eisenhart, Controller's Office; John Phillips, Controller Elect; Alex Hayes, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the November 27, 2019 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the following:

- Subsidized Permanent Legal Custodianship Agreement with A.P. & M.P. on behalf of J.S. in the subsidy amount of \$1,200.00/month.
- Subsidized Permanent Legal Custodianship Agreement with M. & H.S. on behalf of A.W. in the subsidy amount of \$1,200.00/month.

Motion carried.

Tax Services:

With recommendation from Susan Miller, Chief Assessor, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Disabled Veterans Real Property Tax Exemption Certification for Ronald A. Williams, 2325 East Berlin Road, East Berlin, PA, Reading Township, Parcel #36J07-0061---000 for a one-story home, with attached garage, detached garage and residential shed and 1.32 acres, effective beginning with the 2020 County and Township taxes.
- Remove the Disabled Veterans Real Property Tax Exemption for Kenneth Johnson, 214 Bull Valley Road, Aspers, PA, Butler Township, Parcel #07G06-0047---000, to be placed back on the tax rolls effective with the 2020 County and Municipal taxes.

Motion carried.

Finance Department:

With recommendation by Phil Swope, Staff Accountant, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners authorize Chairman Randy L. Phiel to sign on behalf of the Board the Amendment to Equipment Lease Agreement with Quality IT Solutions of York, for a Kyocera M2540 model for use by Children & Youth Services at an additional monthly lease payment of \$19.22, added onto the existing lifetime lease amount of \$1,318.57.

Motion carried.

District Attorney:

With recommendation by District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners review and approve a Professional Services Agreement between the County of Adams, District Attorney Brian Sinnett and Attorney Bernard Yannetti, Jr., wherein Attorney Yannetti will provide (25) hours/month of professional legal services to Adams County as a sworn Assistant District Attorney under the supervision of District Attorney Sinnett, at a rate of \$75.00/hour. The term of the Agreement is for four (4) years.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Separation of Employment with permission to post:

- Brandon Rosario, Corrections Officer, effective November 27, 2019
- Benjamin Hersh, Sergeant, Adams County Adult Correctional Complex, effective November 26, 2019

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period November 18, 2019 through November 29, 2019:

General Fund Total	\$ 1,962,102.20
General Fund	\$ 995,580.20
PCard Payment	\$ 9,988.59
Payroll – Week #48	\$ 956,533.41
Children & Youth Services	\$ 218,962.18
HazMat Fund	\$ 486.60
Commissary Fund	\$ 2,214.27
Human Services	\$ 13,654.63
Capital Projects - Reserve	\$ 1,647.00
Capital Projects – Courthouse Renovation Project-099	\$ 619.75
911 Fund	\$ 31,524.22
Internal Service Fund	\$ 329,311.04

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner’s Meeting at 9:08 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk