

**PROPOSED****AGENDA, THURSDAY, JANUARY 2, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the December 18, 2019 Commissioners' Meeting as presented.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Courts:**

Recommendation from Don Fennimore, Court Administrator, and after review by Solicitor Molly Mudd, to approve and authorize Chairman Randy Phiel to sign the following Agreements:

- Sage Gold Service Maintenance Agreement for a one-year term at a cost of \$3,700.00, effective January 2, 2020. This agreement will provide technical support and service coverage for the audio and video equipment installed throughout the Human Services Building.
- ASL Services, 2536 Eastern Blvd, #130, York, PA for legal interpreting services at a rate of \$77 per hour, as needed, effective December 30, 2019.

**District Attorney:**

Recommendation by District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute (PDAI) and Adams County for the further development and implementation of a statewide automated victim information and notification system that provides automated notifications to crime victims in Pennsylvania and in accordance with state and federal guidelines, for a term of one year beginning January 1, 2020. PDAI receives grant funding to provide this notification service statewide and to pay for the monthly maintenance fees. There is no cost to the County for the term of the contract.

**Sheriff's Office:**

Recommendation by Chief Deputy Sheriff Dave Allison, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Software Maintenance Agreement with vendor Teleosoft of York, PA for the CountySuite Servers Migration Project to migrate the existing Teleosoft County Suites System from a 2008 server that is no longer supported by Microsoft to a 2016 server that will ensure security of sensitive data housed on the server. The cost to the County is \$7,500.00.

**Tax Services:**

Recommendation by Daryl Crum, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Agreement for Computer Software Services with Grandjean & Braverman, Inc. of Prompton, PA for One-Way Integration of the County's On-Line Delinquent Tax Collection process that will integrate the County's TaxClaim2k Program with the County's third-party vendor Allpaid, Inc. (previously, GovPay) for taxpayers paying their delinquent taxes on-line. The cost to the County is \$5,300.00.

**Planning Department:**

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly Mudd, to approve and sign the Parks, Recreation and Green Space Grant Program Grant Agreement with Conewago Township in the amount of \$25,000.00 for another development phase of the Plum Creek Park Project.

**Ag Land Preservation Board:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the following to the Agricultural Land Preservation Board as Farm Members for a three-year term effective through January 1, 2023:

- Appointment of Doyle Waybright
- Re-appointment of David Wenk
- Re-appointment of Craig Yingling

**Information Technology Department:**

Recommendation by Phil Walter, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy Phiel to execute on behalf of the Board the Web Program Enterprise Agreement Enrollment with CCAP for website hosting, and development and design services. The term of the Agreement is (1) year, the cost to the County in year (1) is \$18,000.00.

**Personnel Report:**

Separation of Employment with permission to post:

- Nicole Melo, Telecommunicator Trainee, effective December 16, 2019
- Brian (Tim) Shinham, Fiscal Officer in Children & Youth Services, effective January 10, 2020
- Derek Ondrizek, Corrections Officer, effective January 8, 2020
- Cole King, Corrections Officer, effective December 30, 2019

**Expenditures:**

Approve the following expenditures for the period December 16, 2019 through December 27, 2019:

General Fund Total	\$ 1,773,175.75
General Fund	\$ 825,632.72
Payroll – Week #52	\$ 947,543.03
Children & Youth Services	\$ 189,508.71
Liquid Fuels	\$ 229,458.81
HazMat Fund	\$ 66.29
Commissary Fund	\$ 2,871.98
Records Management	\$ 22,161.99
Act 137 (Affordable Housing)	\$ 19,200.00
Hotel Tax Fund	\$ 232.17
Capital Projects - Reserve	\$ 10,161.94
911 Fund	\$ 30,535.23
Internal Service Fund	\$ 664,264.70

**Commissioner's Meeting:**

Note the Commissioner's Meeting scheduled for Wednesday, January 8<sup>th</sup> at 9:00 a.m. has been rescheduled to Thursday, January 9<sup>th</sup> at 2:00 p.m.

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**