

Adams County Association of Township Officials

John Gormont, President
Kimberly Beard, Treasurer

John Aldridge, Vice President
Sheri Moyer, Secretary

EXECUTIVE COMMITTEE MEETING

February 20, 2018

The Adams County Association of Township Officials (ACATO) Executive Committee met at Mount Joy Township, Gettysburg, Pennsylvania on Tuesday February 20, 2018 at 1:00 p.m.

Present: John Gormont, President, Mount Joy Township; John Aldridge, Vice-President, Union Township; Bruce Hartman, Audit Committee Chair, Mount Joy Township; Diane Groft, Conference & Programs Committee Chair, Mount Pleasant Township; Bob Gordon, Legislative Chair and Audit Committee, Hamiltonban Township, and Sheri Moyer, Association Secretary, Mount Joy Township

Call to Order: John Gormont, presiding.

Starting Time: 1:00 p.m.

Business:

Budget: Mr. Gormont said that it does not appear that the Association has ever had a budget. He said that a budget reflects where money comes in from and where it gets paid out to. Mr. Gormont said that since there is over \$6,000.00 in the account he would like to suspend the dues and reimburse those who have paid this year. Mr. Gormont moved, seconded by Ms. Groft to suspend the dues for this year and reimburse those who have paid their dues. Nays – Mr. Aldridge, Mr. Gordon, Ms. Groft. Motion denied. The Board suggested to eliminate dues in 2019, reduce meal ticket costs for 2018 convention to \$10 per person with the association covering the difference, and to cover the some of the costs for the three delegated attending the PSATS Conference. Following a discussion on how to reduce the money in the account, Mr. Gordon went through the audit report from last year to begin the budget process. Mr. Hartman, Chair of the Audit Committee, will prepare a written budget for the March meeting.

- **By-Laws:** Mr. Gormont would like to get several individuals to serve on the By-Law Committee and he would like to suggest a change to the By-Laws where the Audit Committee title is changed to the Financial Committee which would have the responsibility to prepare a budget in the fall and doing the audit in the spring. He also stated there were several other possible revisions that could be made. Ms. Groft said that any revisions would need to be sent to the Townships for the supervisors to vote on at their monthly meetings or at the convention in November, prior to being adopted.

- **Bond:** Mr. Gormont said that in the 100 years that the Association has been in existence they never had a bond. He said that currently there is over \$6,000.00 in the account before any dues are collected. Mr. Aldridge moved, seconded by Mr. Gordon to not have a bond. Motion carried unanimously.

Old Business:

- **PSATS Basket:** Mr. Gormont said for approximately \$100.00 he could purchase two bottles of wine from Adams County Winery and a basket from Hollabaugh Fruit Farm & Market with fruit, cheese and crackers. Mr. Aldridge moved, seconded by Mr. Gordon to purchase a basket for the April PSATS convention. Motion carried unanimously.

Adjournment: With no further business to be discussed by the Board, Mr. Aldridge moved, seconded by Mr. Gordon to adjourn the meeting. Motion carried unanimously. Meeting adjourned 2:44 p.m.

Respectfully Submitted,

Sheri L. Moyer
Association Secretary