

# CJAB Technology Meeting

## Meeting Minutes

*Date | time* 3/10/2022 12:00 PM | *Location* Teams Meeting

In Attendance – Phil Walter, Don Fennimore, Richard Esenwine, Kelly Lawver, Lt. Kevin Miller, Chip Guise, Beverly Boyd, Carla Llyod, Eric Fisak, Megan Wagaman, Susan Keefer, Alexis Hufnagel

Absent: Nick Cook, Chief Woods, Lisa Williams, Warden Katy Hileman, Chief Hileman, Judge Little, Neil Burkholder, Justin Hoyer

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### The Meeting Convened at 12:00 PM

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#### Welcome

- ❖ Welcome
- ❖ Review of Minutes – 1/13/2022
- ❖ Introductions/Welcome of Eric Fisak

#### Old Business

- ❖ Virtual Warrants Update – yesterday (3/9/22) there was a meeting for the key stakeholders to start talking about allocation of responsibly regard this system, making sure moving forward all players involved understand and agree what the roles are for two types of users: people administering it and people that are working the warrants that are contains within it. The parameters need to be established before we understand how the technology will be beneficial.  
Meetings with individual stakeholders will be setup to layout their concerns and how things work now compared to how they will work in the future. In regard to the application itself, it is working well.  
Demos were completed with Courts offices.
- ❖ County Switch from .US to .GOV – still moving internal servers, recently did the DocStar server cutover and will be doing the financial application here soon as well. All the public facing servers have been switch over to adamscountypa.gov except for the County website. After the cutover for the email, we will still allow the old domain to work for incoming emails. There will be plenty of notice before the cutover occurs, possibly four months before this change happens. The County website and the emails will change at the same time. May happen in the fall, no set date at the moment. We did renew the adamscounty.us domain for 20 years so no one else can claim it for other purposes.

#### New Business

- ❖ Video Intercom Solution - Courts are looking into a small project, it involves a video intercom solution for three entry points to the secure judicial areas. Right now, we have a cisco phone outside the entrance doors to Judge Simpson's/Wagner's areas and court administration. We have some AOPC funding that could allow us to upgrade that to a video intercom solution that would involve a camera being mounted to these areas to allow us to see who's at our doors. Two-way audio capability and ability to control the locks through software. This is going to help enhance us to be able to have multiple people to respond. This is something we are looking at and hoping to have accomplished in 2022.

#### Close Meeting

- ❖ Parking Lot
- ❖ Agreed to from the Video conferencing project from the list. The digital recorders have yet to arrive, but the video conference portion is completed.

Question was asked by Don – Has the third video conferencing unit been helpful at the prison?

Susan – It is extremely helpful. We are working on sound tests, we were having some background noise being picked up but it's working great.

Kelly – PacFile – we officially went live yesterday with the mandatory requirement that attorneys and other court departments need to file electronically with us. We had to give them a 2-year time period and now it took affect for it to be mandatory. Now all the juvenile dependency and criminal cases do have complete electronic filing. The proposed rule changes have been sent to Don for Orphans court.

Meeting Adjourned

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## Other Information

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NEXT MEETING: Thursday, May 12, 2022, at 12 PM via Microsoft Teams.

\*Please consider sending an alternative representative on your behalf if you are unable to attend particular meetings\*