



**ADAMS COUNTY
CONSERVATION DISTRICT**

Conserving Natural Resources for Our Future

Adams County Conservation District Board of Directors Monthly Meeting

Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Rd, Gettysburg, PA 17325

Thursday, July 28, 2022 at 7:30PM

*In order to prevent the further spread of COVID-19, this meeting will be held as a hybrid meeting: in-person and call-in option. For call in information or other means to provide public comment, please contact Adam McClain at amccclain@adamscounty.us by noon on the day of the meeting.

AGENDA

1. Welcome and Roll Call
2. Call to Order – Carl Keller Jr, Chairman
3. Public Comments
4. Approval of Additional Agenda Items and Flexibility of the Agenda Order
5. Approval of Minutes – June 23, 2022 BOD Meeting
6. Treasurer’s Report
7. Cooperating Agency Reports
 - a. NRCS, SCC, PACD, DEP
8. Committee Reports
 - a. Ag Center
9. Dirt, Gravel, and Low Volumes Roads Program Action
 - a. Franklin Township – Newman Road (DG) - Amendment \$42,930.90
10. Nutrient and Odor Management Program
 - a. Donald Miller and Becky Nas NMP
 - b. Round Hill Poultry NMP
 - c. Miller Poultry LLC NMP
 - d. Milton Rotz NMP
 - e. NMP Updates
11. Rock/Marsh Critical Area Resource Plan/ Act 220
12. Program/Staff Reports
 - a. District Manager
13. Director Concerns/Comments/Information Sharing
14. Adjournment

Upcoming BOD Meetings/Events

- August 25, 2022 - District BOD Meeting; 7:30PM; Ag Center w/call in option



MINUTES OF THE JUNE 23, 2022, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on June 23, 2022, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chairman, Carl Keller, Jr. called the meeting to order at 7:34 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

- | | |
|--|---|
| Carl Keller Jr., Chair/ Farm Director | Ed Wilkinson, Vice-chair/ Farm Director |
| Commissioner Jim Martin, Commissioner Director | Rick Crouse, Public Director |
| Dave Benner, Farm Director | Michelle Kirk, Treasurer/ Farm Director |
| Lindsey Bream, NRCS | Charlie Bennett, Public Director |
| Deb Eck, Staff Accountant | Adam McClain, District Manager |

Adam McClain went over the additional measures the District is taking to maintain transparency during the COVID-19 pandemic: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Dave Benner moved to approve the Board having flexibility of the agenda order and the addition of agenda item 10.1 Midpoint software maintenance quote of \$1,029.23. Ed Wilkinson seconded the motion. Motion carried.*

Approval of Minutes: *Ed Wilkinson moved to approve the minutes of the May 26, 2022, BOD meeting. Commissioner Jim Martin seconded the motion. Motion carried.*

Treasurer’s Report: *Michelle Kirk reviewed the Treasurer’s report for May 2022, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) - Lindsey Bream, District Conservationist, highlighted the key items on the USDA-NRCS monthly report.

Committee Reports:

Ag Center- Adam McClain shared the quote from Dennis Bishop for the gutter guards. *Ed Wilkinson moved to approve the quote for the gutter guards in the amount of \$6,250. Dave Benner seconded the motion. Motion carried.*

Nutrient and Odor Management Program: Adam McClain reviewed the Nutrient Management Plan of Dale and Sharon Hess and shared that staff recommended the Board approve this plan. *Commissioner Jim Martin moved to approve the Dale and Sharon Hess Nutrient Management Plan. Michelle Kirk seconded the motion. Motion carried.*

Chesapeake Bay Technician Agreement: Adam McClain reviewed the agreement amendment. *Charlie Bennett moved to approve the Chesapeake Bay Technician Agreement Amendment in the amount of \$80,000. Ed Wilkinson seconded the motion. Motion carried.*

Midpoint Server Migration Agreement: Adam McClain reviewed the agreement that would keep our security software comparable to the County's. *Commissioner Jim Martin moved to approve the Midpoint Maintenance Agreement in the amount of \$1,029.23. Charlie Bennett seconded the motion. Motion carried.*

Municipal Memorandum of Understanding (MOU's): Adam McClain reviewed proposed revisions to the MOU's. *Ed Wilkinson moved to table the discussion until the August meeting. Charlie Bennett seconded the motion. Motion carried. Charlie asked that Adam email the current and proposed MOU's to the District Board.*

PACD's SCC Letter: Adam McClain highlighted the proposed Nutrient Management Delegation Agreement letter from PACD. *The Board decided that they wanted to wait until after the PACD Joint Meeting in July to see if a letter is proposed to address more statewide concerns or possibly drafting our own letter of concerns.*

Ag Center Facility Use: *Ed Wilkinson moved to approve the facility use request for the ACCD 75th Anniversary Celebration, 2023 Envirothons, and 2022 County picnic. Michelle Kirk seconded the motion. Motion carried.*

JCI Sprinkler Head Test: *Ed Wilkinson moved to approve the 20-year sprinkler head test with Johnson Controls in the amount of \$2,077.12. Commissioner Jim Martin seconded the motion. Motion carried.*

Restoration of the Exterior Wood and Railing: *Charlie Bennett moved to approve David Abplanalp's quote to restore the exterior wood and railings in the amount of \$2,975. Ed Wilkinson seconded the motion. Motion carried.*

JCI piping replacement and nitrogen generator: *Ed Wilkinson moved to approve the dry sprinkler system piping replacement in the amount of \$35,779 and the nitrogen generator in the amount of \$34,469. Charlie Bennett seconded the motion. Motion carried.*

Rock/Marsh Critical Area Resource Plan /Act 220: Charlie Bennett reported on the Potomac Regional Committee and their inability to reach a quorum to officially vote on items. The State Committee issued a letter on June 17th to begin a 90-day period after which they can take over and act on regional recommendations.

Program/Staff Reports:

Bay Tech Report – Adam McClain highlighted Tyler Echard's written report.

Staff Accountant – Deb Eck discussed the payoff of the ACNB Bank loan in May and the establishment of the PLGIT investment accounts in June. We also received approval from PA Invest to open accounts with them in the future.

District Manager – Adam McClain discussed ideas for the 75th Anniversary celebration, Ag Center solar panels, and staff's 6 month evaluations.

Director Comments: Charlie Bennett discussed thoughts on next month's Board meeting after the 75th Anniversary celebration gathering. Michelle Kirk mentioned the retirement of Carl Brown at year-end.

Adjournment Chair Carl Keller Jr. adjourned the meeting at 9:07PM.

Respectfully submitted,



Deb Eck, Staff Accountant
Adams County Conservation District

Adams County Conservation District
 Treasurer's Report
 As of June 30, 2022

ASSETS

Current Assets

Checking/Savings

1019 - ACT - 13

#6

Total 1019 - ACT - 13
 1001 - Ag Center

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	06/30/2022			Deposit	67,123.03	423,747.83
Deposit	06/30/2022			Interest	35.39	423,747.83
					67,158.42	287,287.00
Check	06/02/2022	5134	Waste Connections of PA	6370-105001452 - Inv 33240	-133.31	287,153.69
Check	06/02/2022	5135	No Mow Worries, LLC	Inv 903 - Mowing and sprayer	-970.00	286,183.69
Check	06/03/2022	5136	Cannon Cleaning Service, Inc	Inv 15358 - floor maintenance	-120.00	286,063.69
Check	06/06/2022	EFT	ACNB Bank	wire fee from ACNB to wire to	-30.00	286,033.69
Transfer	06/06/2022		Wire to PLGIT	Funds Transfer - wire transfe	-100,000.00	186,033.69
Check	06/06/2022	5137	Weiss Bros.	0002942 - Inv 291678 cleani	-262.99	185,770.70
Check	06/06/2022	5138	Thyssenkrupp Elevator Corp	Cust 162530 - Inv 30066400	-1,493.68	184,277.02
Check	06/06/2022	5139	Adams Rescue Mission	Inv 412 fuel surcharge for 07	-120.00	184,157.02
Check	06/07/2022	5140	Jeffery Hydock	maintenance wk of 05.30.22	-450.00	183,707.02
Check	06/07/2022	5141	Pamela Fidler	cleaning wk of 05.30.22	-550.00	183,157.02
Check	06/08/2022	5142	Terminix	Cust Number 5451069 - Inv 4	-159.00	182,998.02
Check	06/10/2022	5143	Columbia Gas	15426025 001 000 2 stnt dai	-1,044.16	181,953.86
Check	06/14/2022	5144	Jeffery Hydock	maintenance wk of 06.06.22	-600.00	181,353.86
Check	06/14/2022	5145	Pamela Fidler	cleaning wk of 06.06.22	-550.00	180,803.86
Check	06/14/2022	5146	Hockley & O'Donnell Insuran	Ins. Policies 3018479 & 3018	-9,532.00	171,271.86
Deposit	06/17/2022		Co. monthly rent	Deposit	16,215.83	187,487.69
Check	06/21/2022	5147	Pamela Fidler	cleaning wk of 06.13.22	-550.00	186,937.69
Check	06/21/2022	5148	Truist Bank	XXXX XXXX XXXX 1166 - mi	-66.15	186,871.54
Check	06/21/2022	5149	Jeffery Hydock	maintenance wk of 06.13.22	-420.00	186,451.54
Check	06/22/2022	5150	CenturyLink	313304166 - elev and emerg	-105.37	186,346.17
Check	06/22/2022	5151	Dennis R. Bishop	Gutter Guards, & misc. relate	-6,602.63	179,743.54
Check	06/27/2022	5152	Met-Ed	100 034 205 441 - stmt datec	-4,750.83	174,992.71
Check	06/27/2022	5153	Gettysburg Municipal Authori	13722-0 grly water, sewer, fi	-603.00	174,389.71
Deposit	06/27/2022		USDA monthly rent	Deposit	4,428.19	178,807.90
Check	06/28/2022	5154	Jeffery Hydock	maintenance wk of 06.20.22	-360.00	178,447.90
Check	06/28/2022	5155	Pamela Fidler	cleaning wk of 06.20.22	-550.00	177,897.90
Check	06/28/2022	5156	Capital Electric	146388 - Inv S048482842.00	-31.93	177,865.97
Check	06/30/2022	5157	No Mow Worries, LLC	Inv 946 mow, trim & spray fro	-1,440.00	176,425.97
Check	06/30/2022	5158	David L. Abplanalp	Downpayment for portico anc	-1,000.00	175,425.97
Deposit	06/30/2022			Interest	20.15	175,446.12
					-111,840.88	175,446.12
					26,245.73	26,245.73
					-9.25	26,236.48
					2.59	26,239.07
					-6.66	26,239.07
					-39,839.40	133,242.58
						93,403.18

Adams County Conservation District
 Treasurer's Report
 As of June 30, 2022

Type	Date	Num	Name	Memo	Amount	Balance
Total 1009 - Dirt & Gravel Roads						
Check	06/15/2022	1130	Mount Joy Township	Basehoar Roth Rd project co	-29,252.52	112,239.58
Check	06/30/2022	1131	A.C.C.D. Administrative Accc	2nd qtr 2022 DGLV exp reiml	-2,217.63	110,021.95
Deposit	06/30/2022			Interest	13.85	110,035.80
					-31,456.30	110,035.80
Total 1020 - D & G Low Volume Roads						
1010 - District Admin. Checking						
Check	06/01/2022	7015	Roberts Oxygen Company, Ir	Cust #188534 - Inv. 460732,	-145.00	603,470.75
Check	06/06/2022	EFT	ACNB Bank	wire fee from ACNB to wire tr	-30.00	603,440.75
Transfer	06/06/2022		Wire to PLGIT	Funds Transfer - wire transfe	-200,000.00	403,440.75
Deposit	06/07/2022		Rain barrel sales	Deposit	106.00	403,546.75
Deposit	06/08/2022		Mileage reimbursement from DEP	Deposit	207.68	403,754.43
Check	06/13/2022	7016	Verizon Wireless	442112964-00001 - Inv 9907	-40.01	403,714.42
Check	06/13/2022	7017	Capital RC & D Area Council	WELP Training Lunch exp fo	-39.00	403,675.42
Check	06/13/2022	7018	LABS Inc	Inv 104643 - Swamp Creek w	-80.00	403,595.42
Deposit	06/15/2022		Reimburse Rosetree Inv.	Deposit	2,712.50	406,307.92
Check	06/15/2022	7019	Roberts Oxygen Company, Ir	Inv 484970, 498622, & 5071	-110.00	406,197.92
Check	06/21/2022	7020	Mahantango Enterprises, Inc	Balance due Inv 77006 - tire	-1,225.62	404,972.30
Check	06/21/2022	7021	Truist Bank	XXXX XXXX XXXX 1166 - reg	-311.28	404,661.02
Check	06/21/2022	7022	Adams County Commissione	reimburse 2nd qtr 2022 GL 1	-113,119.75	291,541.27
Check	06/22/2022	7023	Vy Trinh	personal car mileage for J. Li	-16.38	291,524.89
Deposit	06/22/2022		Rain barrel sales	Deposit	106.00	291,630.89
Check	06/28/2022	7024	Roberts Oxygen Company, Ir	Inv 520290 & 533578 dry ice	-80.00	291,550.89
Deposit	06/30/2022		Reimburse Bay Phase 2 prof	Deposit	31,250.00	322,800.89
Deposit	06/30/2022		2nd qtr 2022 DG & DGLV exp	Deposit	4,252.39	327,053.28
Deposit	06/30/2022			Interest	40.39	327,093.67
					-276,522.08	327,093.67
Total 1010 - District Admin. Checking						
1011 - E & S Account						
Deposit	06/03/2022		Plan review fee	Deposit	1,800.00	1,582,404.71
Check	06/03/2022	2531	Christina Anders	Clothing cost reimbursement	-200.00	1,584,204.71
Check	06/06/2022	EFT	ACNB Bank	wire fee from ACNB to wire tr	-30.00	1,583,974.71
Transfer	06/06/2022		Wire to PLGIT	Funds Transfer - wire transfe	-1,250,000.00	333,974.71
Check	06/09/2022	2532	Lancaster County Conservati	Reg. Meeting meal exp. for L	-34.00	333,940.71
Deposit	06/10/2022		Plan review fee	Deposit	400.00	334,340.71
Check	06/13/2022	2533	Verizon Wireless	442112964-00001 - Inv 9907	-40.01	334,300.70
Check	06/12/2022	2534	Americana Souvenirs and Gil	Inv 247309 - shirt embroidery	-88.00	334,212.70
Check	06/12/2022	2535	Truist Bank	XXXX XXXX XXXX 1166 - mi	-264.30	333,948.40
Check	06/21/2022	2536	Adams County Commissione	reimburse 2nd qtr 2022 GL 1	-30,000.00	303,948.40
Check	06/27/2022	2537	Gettysburg Times	annual subscription renewal	-143.00	303,805.40
Deposit	06/30/2022		Plan review fees (2)	Deposit	6,300.00	310,105.40
Deposit	06/30/2022			Interest	52.74	310,158.14
					-1,272,246.57	310,158.14
						129,506.40

Adams County Conservation District
 Treasurer's Report
 As of June 30, 2022

	Type	Date	Num	Name	Memo	Amount	Balance
Total 1013 · N.P.D.E.S.	Deposit	06/03/2022		Permit review fee	Deposit	500.00	130,006.40
Total Checking/Savings	Deposit	06/30/2022		Permit review fee	Deposit	500.00	130,506.40
Other Current Assets	Deposit	06/30/2022			Interest	12.82	130,519.22
1100 · Investments						1,012.82	130,519.22
1081 · PLGIT - term Ag Center	Transfer	06/06/2022		New PLGIT term account	Funds Transfer - opened PL	-1,665,763.32	1,594,620.36
Total 1081 · PLGIT - term Ag Center						100,000.00	681,362.56
1080 · PLGIT - class Ag Center	Transfer	06/06/2022			Funds Transfer - wire transfe	100,000.00	100,000.00
Total 1080 · PLGIT - class Ag Center	Transfer	06/06/2022			Funds Transfer - opened PL	-100,000.00	0.00
1061 · PLGIT - term District	Transfer	06/06/2022				0.00	0.00
Total 1061 · PLGIT - term District	Transfer	06/06/2022		New PLGIT term account	Funds Transfer - opened PL	200,000.00	200,000.00
1060 · PLGIT - class District	Transfer	06/06/2022			Funds Transfer - wire transfe	200,000.00	200,000.00
Total 1060 · PLGIT - class District	Transfer	06/06/2022			Funds Transfer - opened PL	-200,000.00	0.00
1031 · PLGIT - term E&S	Transfer	06/06/2022				0.00	0.00
Total 1031 · PLGIT - term E&S	Transfer	06/06/2022		New PLGIT term account	Funds Transfer - opened PL	1,250,000.00	1,250,000.00
1030 · PLGIT - class E&S	Transfer	06/06/2022			Funds Transfer - wire transfe	1,250,000.00	1,250,000.00
Total 1030 · PLGIT - class E&S	Transfer	06/06/2022			Funds Transfer - opened PL	-1,250,000.00	0.00
1101 · Wolfe Estate	General Journ	06/30/2022		ACNB Mkt value of Wolfe Estate at 2nd qtr 2022 market value ac		-55,422.76	681,362.56
Total 1101 · Wolfe Estate						-55,422.76	625,939.80
Total 1100 · Investments						1,494,577.24	625,939.80
Total Other Current Assets						1,494,577.24	2,175,939.80
Total Current Assets						-171,186.08	3,770,560.16



To: Board of Directors, Adams County Conservation District
 Subject: USDA-NRCS Monthly Report

7/27/2022

Gettysburg Field Office NRCS Personnel:

Lindsey Bream, District Conservationist
 Dean Shank, Conservation Technician
 Jon Weaver-Kreider, Program Assistant
 Kasey Cummings, Soil Conservationist

Heather Bowers-Wivell, Soil Conservationist
 Troy Alleman, Soil Conservationist
 Stefan Karkuff, Wildlife Biologist

Conservation Planning Activities:

- **FY 2022**
 - Acres: 732.4
 - Plans: 9

Conservation Practice Installation Activities:

- Monthly Activity (6/18/2022 through 7/23/2022)
 - Diversion - 428 ft.
 - Fence – 829 ft.
 - Grassed Waterway - 0.6 ac. or 2 no.
 - Lived Waterway or Outlet – 2 no.
 - Structure for Water Control – 1 no.
 - Trails and Walkways – 98 ft.
 - Underground Outlet – 114 ft.
 - Vegetative Treatment Area – 1 no.

BMP's applied since 10/1/2021 to 7/23/2022							
Structural Practices				Agronomic Practices			
Practice	Code	Amount	Units	Practice	Code	Amount	Units
Access Road	560	59.0	LF	Conservation Crop Rotation	328	286.5	ac.
Ag Chem Facility	309	0	No.	Contour Farming	330	0.0	ac.
Diversion	362	876.0	LF	Cover Crop	340	276.3	ac.
Fence	382	16,436	LF	Pasture and Hay Planting	512	0.0	ac.
Grassed Waterway	412	9.1	ac	Nutrient Management	590	0.0	ac.
Grassed Waterway	412	18	No.	Prescribed Grazing	528	0.0	ac.
Heavy Use Area Protection	561	3	No.	No-Till	329	71.1	ac.
Lined Waterway (Rock Outlet)	468	14	No.	Reduced Tillage	345	30.8	ac.
Livestock Pipeline	516	3,423.0	LF				
Roofs and Covers	367	5	No.				
Roof Runoff Structure	558	3	No.				
Stream Crossing	578	1	No.				
Structure for Water Control	587	1	No.				
Subsurface Drainage	606	25,828	LF				
Terrace	600	6,370	LF				
Trails and Walkways	575	1,034	LF				
Underground Outlet	620	6,384	LF				
Vegetated Treatment Area	635	2	No.				
Waste Storage Facility	313	4	No.				
Water and Sediment Control Basin	638	2	No.				
Water Well	642	0	No.				
Watering Facility	614	4	No.				
				NRCS and ACCD Combined Totals			
NOTE: This list does not include all practices applied.							

Conservation Program Activities:

- FY 2022 Programs
 - EQIP
 - Obligated 4 contracts (2 grazing, 1 Forestry Management Plan, and 1 High Tunnel) for \$61,938.00
 - Preparing a large Livestock contract - \$300,000.00 estimate
 - Hoping to fund a large cropland contract with additional money.
 - ACEP-ALE (Agriculture Land Easement)
 - Worked through various steps on several farms being preserved.
 - 5 conservation plans are being developed for new applications
 - ACEP-WRE (Wetland Reserve Easement)
 - Had a participant interested in this program.

Biologist Report

- 6 landowner contacts
- 4 field visits for CREP establishment checks
- 3 CREP status reviews
- 1 WRE Annual Monitoring Report

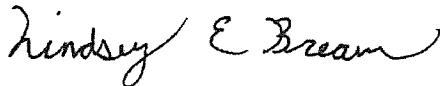
Outreach/Meetings

- Attended No-Till Alliance Summer Field Day
- Troy and Tyler Trostle attended the Working Effectively with Livestock Producers Training

Additional Information

- Kasey Cummings is our new soil conservationist who started July 17th. She is from New Jersey and has some agriculture background.

Respectfully Submitted



Lindsey Bream, District Conservationist

#9a

Date: July 18, 2022

To: Adams County Conservation District Board

From: Debra K Musselman

Re: Request for action

Action Item:

Approval of amendment to the Newman Road 2021 contract for Franklin Township- increase in funding request.

Franklin Township has submitted a written request to amend the Newman Road 2021 contract through the Dirt Gravel and Low Volume Road Maintenance Program. This request is being made due to an increase in the cost (from the estimate) to place the Driving Surface Aggregate (DSA) for this project along with the replacement of an additional culvert pipe that was originally not slated to be replaced. The original contract was for \$38,948.10 and the new amount is \$42,930.90. This is an increase of \$3,982.80.



Recommending Action of a NMP to Another CD

Date: 06/23/2022

Carl Keller, Jr.
670 Old Harrisburg Rd
Suite 201
Gettysburg, PA 17325

Re: Action Approval of Donald Miller and Becky Nas NMP

Dear Carl Keller Jr.,

I have completed the required technical review and site visit for the Donald Miller and Becky Nas nutrient management plan (NMP), which was written by Tyler Echard of Adams County Conservation District. This is a three-year NMP that includes crop years 2023 through 2025. A crop year is understood to begin October 1 of the previous year; therefore, this plan will take effect on October 1, 2022.

I performed this review because the plan was developed by a member of your staff. The plan was considered to be in its final form, available for public review, on 06/23/2022.

Donald Miller and Becky Nas, an existing Beef and turkey operation located in Cumberland Township, is home to 3 beef cows, 5 beef calves, 2 beef heifers and 2.3 flocks of 8,000 tom turkeys. The operation has 390 acres suitable for manure application of which 380 acres are cropland and 10 acres are pasture. Crops grown the operation include Corn grain, soybeans, winter wheat and hay. This operation, having an animal density of .37 AEUs/Acre, is defined as a Volunteer Animal Operation under the PA Nutrient Management Act. The operation is not considered a CAFO by the Department of Environmental Protection.

Manure application rates to cropland as outlined in the NMP are 1,1.5,2, or 3 ton/acres. All manure application equipment has been calibrated to ensure the target rates can be achieved

In closing, based upon my technical review and site visit, I believe the requirements of the Pennsylvania Nutrient Management Act and Regulations have been met; therefore, I recommend this plan for approval.

If there are any questions regarding the plan or my recommendation, call our office at 717-240-5357

Sincerely,

Charles Heberlig III
Chesapeake Bay Technician
Cumberland County Conservation District
Cc: Tyler Echard

