

ADAMS COUNTY BOROUGHES ASSOCIATION

Pike Restaurant ▪ Gettysburg, PA 17325

ACBA MEETING ▪ MARCH 18, 2019

ATTENDANCE

BOROUGH REPRESENTATION PRESENT:

Abbottstown: April O'Brien; David Bolton

Arendtsville: David Laughman

Carroll Valley: Ron Harris

East Berlin: Robbie Teal

Gettysburg: Ted Streeter

Littlestown: David Westcott; Terry Moser; Sandy Conrad;
Betty Bucher; Jim Long; James Eline, Sr.

TOWNSHIPS PRESENT:

Germany: Jack Ketterman

Hamiltonban: Bob Gordon

Liberty: Bob Jackson

GUEST PRESENT:

Travis Snyder – *Triscari*

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CALL TO ORDER

The Adams County Boroughs Association met in session and the meeting was called to order at 6:15 p.m. by Ron Harris and the Pledge of Allegiance was recited.

ROUND TABLE

Introductions were made by all in attendance.

MINUTES

A motion was made Littlestown Borough, Terry Moser and seconded by Abbottstown Borough, David Bolton to approve the minutes from the January 21, 2019 meeting as written. Motion adopted.

FINANCIAL REPORT

TREASURER:

On behalf of the Treasurer, Charlene Westcott, David Bolton reported the following:

Balance as of January 21, 2019	\$ 3,261.61
Receipts	\$ 730.00
Balance	\$ 3,991.61
Expenses	\$ 345.00
Balance as of March 18, 2019	\$ 3,646.61

A motion was made by Arendtsville Borough, David Laughman and seconded by Abbottstown Borough, April O'Brian to accept the Treasurers Report as read by Charlene Westcott. Motion adopted.

ACBA BUSINESS

NEWSLETTER REVIEW

MUNICIPAL LIQUID FUELS

Many are sometimes unsure as to what you can and cannot use liquid fuels funds for, however if you are ever unsure the best thing to do is call you local liquid fuels representative.

Some of the things that you can use liquid fuels for is maintenance, repair, construction or reconstruction of public roads, streets, alleys, courts, and ways, including ridges, culverts and drainage structures, for which municipalities are legally responsible. It can also be used for road materials for maintenance, repair, construction or reconstruction of public roads, streets, alleys, courts, and ways for which they are legally responsible.

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There are many other things that liquid fuels can be used for but again if you not sure check with your local liquid fuels representative.

Adams County Tax Collection Committee (ACTCC)

The ACTCC met on February 6th and elected the following officers: Ron Harris, President; Bob Jackson, Vice President; LuAnn Dille, Secretary; Cissy Redding, Treasurer; LuAnn Dille, Open Records Officer; Brad Hung, Chair of Finance & Bylaws Committees; Paul Kriger, Appeals Chair; and Bob Jackson, Management Committee Chair. The 2019 Budget was passed and the Articles of Agreement for the operation of the York Adams Tax Bureau were approved.

ADAMS COUNTY COUNCIL OF GOVERNMENT (ACCOG)

LEGISLATIVE PRIORITIES

The ACCOG Legislative Committee will be presenting the following 2019-2020 Legislative Priorities to the ACCOG on March 28th for their review and approval. The high priorities are as follows:

- Cyber Charter Schools-Funding Issues
- Human Services Funding for County
- Prevailing Wage-Exempt all Projects Under \$250,000
- Radar-Local Police
- Right to Know-Commercial Requests, Charge for Staff Time, Employee Address Issue
- School Funding Formula
- Volunteer Fire/EMS-SR 6 Commission Recommendations

In addition to the high priority list there is a watch list that includes the following:

- Broadband-State and Federal
- DAS
- EIT Collection
- Health Insurance-Federal
- Infrastructure Funding-State and Federal-Funding for MS4 Projects and WIP III
- Minimum Wage-State and Federal
- Pension Systems
- Recycling-Electronics, Glass, Leaf Collection
- State Police Funding
- UCC Inspections

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RIGHT-TO-KNOW LEGISLATIVE PRIORITIES

David Bolton brought before the Association a Resolution in support of specific amendments to the PA Open Records laws (NO. 2019-01). The purpose of this resolution is to try to reasonably expect a Right to Privacy concerning employee's of governmental and public agencies personal information, such as their home addresses, phone numbers, email addresses, etc. The resolution also supports agencies to be able to recuperate the costs associated with the for-profit, non-constituent request, that places the burden of funding research squarely on the wallets of local taxpayers.

A motion was made by Littlestown Borough, Sandy Conrad and seconded by Littlestown Borough, David Westcott, to approve Resolution 2019-01 in Support of Specific Amendments to the PA Open Records Laws. Motion adopted.

RECESS

A 40-minute recess was taken for dinner.

GUEST SPEAKER(S)

***TRAVIS SNYDER, WEB DEVELOPER
TRISCARI***

Travis Snyder, Web Developer with Triscari explained the importance of cybersecurity for local municipalities.

Triscari Enterprises was established in 1973, which at that time they began to build a repertoire of quality work and quality business relationships. They worked with WHP-TV, MDA Telethons, Bon-Ton and many more. Triscari built a solid foundation in video production and live broadcast.

In 2003 the Triscari Group was formed by adding in website design and development services. A short decade later a complete marketing firm was produced. By 2008 Triscari Group was ranked #8 in website design and #12 in advertising/marketing/PR firm in Central PA.

Travis proceed to inform us about the importance of protection from hackers. There is no combination of security measures that will completely remove the vulnerability of a municipality network or an individual computer workstation. In other words, there is no way to totally secure a network, but one wants to make sure that they have every security measure in place to make it difficult for hackers.

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When one talks about cybersecurity they are referring to the protection of internet-connected systems, including hardware, software and data, for cyberattacks. Computer system security is classified into two categories, namely: physical and logical. Physical is the hardware and the facility that could be illegally accessed, stolen or damaged. Logical security refers to measures taken via software by permitting only authorized person to and use the system. This can be achieved using passwords.

Municipalities need to be trained in the importance of ways to protect themselves such as:

- If an email looks suspicious, do not open it
- Logoff of your computer each time you leave it
- Have a password policy that also makes employees change their password every 90 days
- Do not store passwords in your desk, on a stick note on your desk or in your computer
- Make sure each computer has anti-virus software along with you server
- Monitor activity on computers

Each municipality should put or have a policy in place when it comes to usage, passwords, security, etc.

ANNOUNCEMENTS

Then next Adams County Boroughs Association meeting will be held on May 20, 2019.

Submitted by:

Sandy Conrad

Sandy Conrad
ACBA Secretary