

WEDNESDAY, MAY 19, 2022:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Manager; Solicitor Molly R. Mudd; John Phillips, Controller; Beth Cissel, Deputy Controller; Danette Laughman, Deputy HR Director; Phil Walter, CIO; Melissa Devlin, Budget & Purchasing Director; Todd Garrett, Budget Analyst II; Susan Miller, Chief Assessor; Sarah Finkey, Children & Youth Administrator; News Reporters Chuck Stangor, Gettysburg Connection and Vanessa Pellechio Sanders, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the May 4, 2022 Commissioner's Meeting as presented.

Motion carried.

Public Comment:

No Public Comments were addressed to the Board at this time.

Resolution No. 7 of 2022:

Board Chairman Phiel recognized Sharon Harlacher, Administrator for York/Adams MH-IDD. Ms. Harlacher thanked the Board for acknowledging the need of mental health services within our communities by approving the Resolution that requests an increase in state funding for the purpose of investing in essential community mental health programs. Ms. Harlacher introduced Anthony Sweitzer from Bell Socialization who has worked in the mental health field for quite some time. He noted that the time is now to make a change, make mental health service more affordable and more available to our citizens. Mental health issues continue to be an ongoing crisis.

At this time Mr. Qually moved, seconded by Mr. Martin to approve Resolution No. 7 of 2022 as follows:

RESOLUTION NO. 7 of 2022

**RESOLUTION BY THE ADAMS COUNTY BOARD OF COMMISSIONERS
REQUESTING APPROPRIATE FUNDING TO SUPPORT THE CRUMBLING
MENTAL HEALTH SYSTEM IN THE FY 2022-2023 STATE BUDGET**

WHEREAS, counties provide essential community-based mental health services such as crisis intervention, community residential programs, family-based support and outpatient care, which are critical to the well-being of our constituents and our communities; and

WHEREAS, as the providers of community-based mental health services, counties are seeing demands for mental health services in communities that far exceed state funding levels and without adequate and sustainable funding, counties may not be able to meet the mental health needs of some of our most vulnerable residents; and

WHEREAS, in 2012 the Commonwealth cut \$84 million that counties used to fund programs for people with intellectual disabilities, mental health challenges, and other needs forcing programs to close and putting the human services system into a vulnerable state; and

WHEREAS, the membership of the County Commissioners Association of Pennsylvania (CCAP) made the top priority of the Association's advocacy in 2022 the "Appropriate Funding to Support the Crumbling Mental Health System"; and

WHEREAS, state funding has lagged far behind needs and caseloads for years, which has negatively affected services while also putting tension on communities and local budgets; and

WHEREAS, the Center for Rural Progress published a report on Suicide Trends and Prevention in Rural Pennsylvania Counties and Schools and key findings included the steep rise in suicides in Pennsylvania over the past two decades and that the increase was greater in rural communities; and

WHEREAS, Governor Wolf’s initial budget proposal included supporting the behavioral health needs of Pennsylvanians by investing \$36.6 million additional funds in county mental health base funds on top of \$75 million in federal funds for recruitment and retention payments to qualifying home and community-based service providers, as well as \$18.8 million to provide services for individuals with intellectual disabilities and/or autism currently on the emergency waitlist; and

WHEREAS, Adams County has invested in community-based mental health services that coordinate and invest in programs and services that meet the needs and challenges of local communities; and

WHEREAS, counties will need collaboration between the General Assembly and Administration to work closely with them on a targeted, strategic investment of dollars into community mental health services at the county level in order to continue the existing safety net and bolster the availability of mental health services to those who need them as vital steps in the right direction; therefore, be it

RESOLVED, that the Adams County Board of Commissioners do hereby support an increase in funding for community mental health base programs in accordance with the priorities of the County Commissioner Association of Pennsylvania by the General Assembly and Administration; and

RESOLVED, that the Adams County Board of Commissioners will submit this Resolution and accompanying letter of support to the regional state representatives and senators, and provide copies to the Pennsylvania Department of Human Services and the Governor’s office as well as regional commissioners in an effort to respectfully request the administration and General Assembly take steps to address our crumbling mental health system.

ADOPTED by the Board of Commissioners of the County of Adams, the Commonwealth of Pennsylvania, this 19th day of May, 2022.

ATTEST: _____/s/_____

BOARD OF COMMISSIONERS

_____/s/_____
Randy L. Phiel, Chairman

_____/s/_____
James E. Martin, Vice Chairman

_____/s/_____
Marty Karsteter Qually, Commissioner

Motion carried.

District Attorney:

With recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board approve the Pass-Through Contract Agreement with the Pennsylvania Coalition Against Rape (“PCAR”) d/b/a Adams County Sexual Assault Services, the pass-through contractor designated by the County to serve the needs of sexual assault victims in our community. This Agreement establishes the conditions for PCAR’s expenditure of certain PA Commission on Crime and Delinquency (“PCCD”) subgrant funds that were awarded to the

County in January of 2022 pursuant to PCCD STOP Grant Application #36055. PCAR shall perform the project services described in the County's PCCD grant application for an amount not to exceed \$25,000.00 per year from the awarded subgrant funds. The effective date of the Agreement is January 1, 2022 and shall terminate December 31, 2024.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following 2022-2023 Purchase of Service Agreements: Bilingual Conexion; Easter Seals; Gettysburg's Growing Place; Pivotstone Group, LLC; Soul Meets Body Treatment Center, LLC; Community Services Group; Families United Network; Perseus House; Pinkney's Vineyard of Faith Ministries; Pressley Ridge; COBYS Family Services and White Deer Run, LLC d/b/a Torrance Cove Prep.

Motion carried.

Information Technology:

With recommendation from Phil Walter, CIO, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Quote #MSLV185 with CDW-G, LLC, an authorized reseller of Adobe, Inc. products. This quote provides 82 licenses for Adobe Acrobat Pro DC, one (1) license for Acrobat Standard DC, and five (5) licenses for all Creative Cloud applications for a 1-year term. Total cost of all licenses is \$13,229.90. Pricing is made pursuant to COSTARS Contract 006-064. This Agreement is effective June 27, 2022 and expires June 26, 2023. It is additionally recommended that the Board approve the Adobe Software License Agreement, which is effective upon use of the software.
- Quote #004842 (V1) with Kyocera Document Solutions America, Inc. This Quote renews update and maintenance support for the Planet Press Connect and Imaging products used in the conversion of PDF to PDF/a documents in the County's DocStar system. The cost of renewal for a 2-year term is \$6,688.00, of which \$2,640.00 will be paid for by PA Historical & Museum Commission grant funding. The renewal will be effective January 1, 2023 and expire December 31, 2024.

Motion carried.

Tax Services

With recommendation from Daryl Crum, Director, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Full Service Maintenance Contract (No. 2368) with Print-O-Stat, Inc., a Pennsylvania company. This Agreement provides for the yearly maintenance of a L2Y26A Hewlett Packard Designjet printer. The Agreement is effective May 3, 2022, for a one (1) year term. Total cost is \$1,112.00.
- Professional Services Agreement dated May 10, 2022, with Richard Cornogg for Review of an Appraisal prepared by James R. Shriner on August 19, 2021 of the Gettysburg Village Outlets in Mount Joy Township. Professional fees not to exceed \$1,000.00.

Motion carried.

Planning Department:

With recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Full Service Maintenance Contract (No. 2367) with Print-O-Stat, Inc., a Pennsylvania company. This Agreement provides for the yearly maintenance of a L2Y26A Hewlett Packard Designjet printer. The Agreement is effective April 28, 2022 for a one (1) year term. Total cost is \$1,112.00.

Motion carried.

Adams County Library:

With recommendation from the Adams County Library Board of Trustees, Mr. Qually moved, seconded by Mr. Martin, to appoint Anna-Mae Kobbe, Ph.D as a Trustee to the Adams County Library System, effective April 28, 2022 for a three-year term.

Motion carried.

Building and Maintenance:

With recommendation from Larry Steinour, Director and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Quote from Houck, of Harrisburg, PA, for repairs to the Courthouse's Clock Tower. It is further recommended that the Board sign the Addendum to the Houck Standard Terms and Conditions, which incorporates the County's standard terms and conditions into the Agreement. The Quote will become effective on May 19, 2022. Total cost to the County is \$2,890.00.
- Designate Chairman Randy L. Phiel to sign the Quote from Donald B. Smith, Inc., of Hanover, PA, to re-roof the St. Francis Xavier Building. This Quote is made pursuant to Co-Stars Contract #008-533 and will become effective on May 19, 2022. Total cost to the County is \$126,800.00.

Note: County Manager Nevada announced the County was recognized by the Borough of Gettysburg Historic Architectural Review Board (HARB) and Department of Planning, Zoning & Historic Preservation for: 1) a Certificate of Merit for the restoration of the Bell Tower on the Adams County Courthouse and; 2) an Honorable Mention in the category of New Commercial Construction for the renovation of the Mercy House located at 45 West High Street.

Motion carried.

Adams County Board of Elections:

Effective May 11, 2022 Commissioner Marty Karsteter Qually stepped down from the Adams County Board of Elections in full and transparent disclosure of a coordinated Write-In Campaign for the May 17th Primary Election aimed at gaining ballot access for the November General Election for the office of State Representative for the 91st Legislative District. By Order of the Court dated May 12, 2022, President Judge Michael George, upon the county's Motion, appointed Vickie Corbett to serve in Commissioner Qually's stead on the Board of Elections during the Primary Election and through the date that the Primary Election of 2022 is certified by the Board of Elections to the Department of State, Commonwealth of Pennsylvania, at which time the appointment shall automatically expire absent further Order of Court.

Commissioner's Office:

With recommendation from Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Mr. Qually moved, seconded by Mr. Martin, to appoint Chairman Randy L. Phiel to sign on behalf of the Board Pay Application No. 12 for The Energy Network (TEN) of Carnegie, Pennsylvania in the amount of \$77,933.92 for work undertaken at the Historic Courthouse, the new Courthouse, the Prison and Work Release buildings.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and sign the 4th Amendment to Lease Agreement between the County of Adams and The American National Red Cross, for space at 230 Greenamyer Lane, Room 102, Gettysburg, PA in the annual amount of \$2,500.00 effective August 1, 2022 through July 31, 2023.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Letter of Intent (“LOI”) with Adams County Solar, LLC, a special purpose entity incorporated in Delaware by Kenyon Energy, LLC and OnSwitch, Inc. for the sole purpose of managing the solar array to sit atop the roof of the Human Services Building (“HSB”). This LOI establishes the intent of the parties to install a 530 kW roof-mounted solar panel array upon completion of the re-roofing of HSB in September of this year in accordance with the terms of the publicly-bid Request For Proposal previously awarded to Kenyon/OnSwitch by the Board on August 11, 2021. After a \$24,000.00 installation fee, the Purchase Power Agreement (“PPA”) price shall be \$0.025/kWh with a 2% annual escalator. Project completion date is estimated to be December of 2022. This LOI is effective May 19, 2022, and will terminate upon the execution of a PPA Agreement between the parties or 180 days from the effective date, whichever is earlier.

Motion carried.

- At this time Board Chairman Phiel recognized John Phillips, Controller. He announced Adams County solicited Request for Proposals for a Multi-County Broadband Feasibility Study through the PennBid online digital platform. The bidding closed on Wednesday, May 18th at 8:00 a.m. The results were 74 bidders looked at the posting, 64 downloaded documents and 5 submitted bids.

Solicitor Mudd announced these proposals are on behalf of three counties – Adams, Cumberland, and Franklin. The following proposals were received:

- Michael Baker International, Inc. - \$119,986
- Design Nine, Inc. - \$145,997
- ECC Technologies - \$199,599
- Lit Communities - \$215,807
- Kittelson & Associates - \$216,699.69

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Court:

- Separation of employment of Margaret Kenworthy, Tipstaff, effective May 26, 2022

Probation Department:

- Promotion of Mary Jill Payne Kramer from General Clerk to Probation Officer, effective May 9, 2022
- Jordan Spidle, Unpaid Intern, effective May 16, 2022 through August 12, 2022
- Separation of employment of Danielle Wieland, Probation Officer, effective May 27, 2022

District Attorney:

Recommendation from District Attorney Brian Sinnott to approve the following:

- Paid Internships for Pooja Manhas, effective May 16, 2022
- End of a Paid Internship for Karen Kunick, effective April 27, 2022

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver, to approve the promotion of Heather Wetzel to Court Information Specialist, effective May 9, 2022:

IT Department:

Recommendation from Phil Walter, CIO, to approve the employment of Ashlee Hammonds, Technician II/Application Specialist, effective May 9, 2022.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the following:

- Promotion of Ashley Williams to Supervisor, effective May 9, 2022
- Employment of Annabella Beacham, Telecommunicators, effective May 23, 2022

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Barbara Clements, Part Time Regular Custodian, with hours primarily Monday through Friday 5:00 p.m. to 9:00 p.m. at the Courthouse or as needed at HSB, effective May 12, 2022.

Separation of Employment with permission to post:

- Tammy Noel, Staff Accountant in the Controller’s Department, effective May 13, 2022
- Transfer of Molly Ryan from Caseworker 2-Independent Living to Program Specialist, effective June 6, 2022
- Rescind offer of employment to Kierstin Brown, Telecommunicator, effective May 23, 2022
- Chloe Makibbin, Corrections Officer, effective May 8, 2022
- Brandon Kelley, Corrections Officer, effective May 11, 2022
- Kenya Hardy, Corrections Officer, effective May 13, 2022
- Aleksander Negrón, Corrections Officer, effective May 24, 2022
- Rescind offer of employment for Sameh Gabra, effective May 16, 2022

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period May 2, 2022 through May 13, 2022:

General Fund Total	\$ 5,052,729.24
General Fund	\$ 444,862.32
Debt Service Payments	\$ 3,538,093.41
Payroll – Week #19	\$ 1,069,773.51
Children & Youth Services	\$ 162,939.31
Liquid Fuels	\$ 6,412.38
HazMat Fund	\$ 89.97
Commissary Fund	\$ 3,311.73
Hotel Tax Fund	\$ 126,981.11
Coroner VISA	\$ 329.78
Pass Through Grant-Interest	\$ 120,000.00
Capital Project-Reserve	\$ 5,895.00
Capital Projects	\$ 17,554.00
911 Fund	\$ 6,566.43
Internal Service Fund	\$ 156,201.98

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 9:50 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk