

MINUTES OF THE AUGUST 25, 2022, A.C.C.D. BOARD MEETING

#5

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on August 25, 2022, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chairman, Carl Keller, Jr. called the meeting to order at 7:31 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/ Farm Director	Ed Wilkinson, Vice-chair/ Farm Director
Commissioner Jim Martin, Commissioner Director	Rick Crouse, Public Director
*Charlie Bennett, Public Director	Adam McClain, District Manager
Michelle Kirk, Farm Director /Treasurer	Sarah Spencer, Admin Asst/ Board Secretary

Adam McClain went over the additional measures the District is taking to maintain transparency during the COVID-19 pandemic: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Commissioner Jim Martin moved to approve the Board having flexibility of the agenda order. Ed Wilkinson seconded the motion. Motion carried.*

Approval of Minutes: Commissioner Jim Martin suggested to add the July 28th meeting followed the 75th Anniversary Celebration. *Ed Wilkinson moved to approve the minutes of the July 28, 2022, BOD meeting with the revision. Commissioner Jim Martin seconded the motion. Motion carried.*

Treasurer's Report: *Michelle Kirk reviewed the Treasurer's report for July 2022, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports: There were no reports from the Cooperating Agencies.

Committee Reports:

Ag Center- Ed Wilkinson shared that Franz was in to unclog the sinks in the 2nd floor ladies room. Some pipe sections need replaced and work will be completed next week.

Nutrient Management- Adam McClain reviewed the 5-year delegation and annual budget. *Michelle Kirk moved to approve the 5-year Nutrient Management Program delegation and annual budget in the amount of \$87,500. Ed Wilkinson seconded the motion. Motion carried.*

Nutrient and Odor Management Program: Adam McClain highlighted the Nutrient Management Plans (NMP) and shared Vy Trinh's recommendation for approval.

- a. **Round Hill Poultry NMP** – *Ed Wilkinson moved to approve the Round Hill Poultry NMP. Commissioner Jim Martin seconded the motion. Motion carried.*
- b. **Miller Poultry NMP** – *Michelle Kirk moved to approve the Miller Poultry NMP. Commissioner Jim Martin seconded the motion. Motion carried.*
- c. Adam McClain highlighted the 2 NMP updates for Mason Dixon Farms.

Act 13: *Ed Wilkinson moved to approve the Conservation District Fund Allocation Program - Unconventional Gas Well Funding in the amount of \$117,145. Commissioner Jim Martin seconded the motion. Motion carried.*

Pennsylvania Association of Conservation Districts (PACD): *Ed Wilkinson moved to approve the PACD dues in the amount of \$2,515. Michelle Kirk seconded the motion. Motion carried.*

Susquehanna Door: *Commissioner Jim Martin moved to approve the annual maintenance agreement with Susquehanna Door in the amount of \$460. Ed Wilkinson seconded the motion. Motion carried.*

Memorandum of Understanding (MOU): Adam McClain reviewed the proposed MOU between the Conservation District and the local municipalities in Adams County. *Ed Wilkinson moved to approve the Municipal/ District Memorandum of Understanding. Michelle Kirk seconded the motion. Motion carried.*

Rock/Marsh Critical Area Resource Plan /Act 220: Charlie Bennet reported there has been no Potomac Regional Committee meeting, but the State Water Plan is out for review with a deadline for comments of September 19th. *Adam McClain will review the State Water Plan and share any well drilling references with the Board.*

Program/Staff Reports:

Administrative Assistant – Sarah Spencer shared updates on the Fall 2022 Planting Partnership event, new County website and updating District content, E&S plans and permits, replacing the E&S Access database with Practice Keeper, starting to write a quarterly newsletter article for the Adams Co Farm Bureau, and County emails changing to adamscountypa.gov.

Chesapeake Bay Program – Adam McClain highlighted Tyler Echard’s written report.

District Manager – Adam McClain shared updates on the PACD/State Conservation Commission Joint Conference, PACD’s statements of concern to partnering agencies, solar panels/net metering, and shared a thank you letter from Fran Koch.

Director Comments:

Michelle Kirk suggested, and there was consensus, to *move the BOD meetings upstairs to the ACCD Conference Room for the September through November meetings unless there would be significant public or staff in attendance.* Commission Jim Martin shared Domestic Relations Department is having hiring events for businesses looking to hire over the next few months. *A flyer will be posted at the District Office.* November 12th the WWII Museum will be recognizing veterans. Rick Crouse thanked the District for the new ACCD shirts. Charlie Bennet thanked Adam McClain for pursuing getting the solar panels metered. Carl Keller Jr. thanked the board members for meeting quorum each month.

Adjournment Chair Carl Keller Jr. adjourned the meeting at 8:35PM.

Respectfully submitted,



Sarah Spencer, Administrative Assistant/ Board Secretary
Adams County Conservation District