

WEDNESDAY, JULY 19, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin; Albert Penksa, County Manager; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Sarah Finkey, Children & Youth Administrator; Sherri DePasqua, Children & Youth Assistant Administrator; Sherri Clayton Williams, Planning Director; Brian Clark, Warden; Phil Walter, IT Director; Daryl Crum, Tax Services Director; Laura Rowland, Probation Services Executive Director; Michele Miller, Human Resources Director; News Reporters Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Phiel, to approve the Minutes of the July 5, 2017 Commissioners' Meeting as presented.

Motion carried.

Acknowledgement:

At this time the Commissioners recognized and thanked Brian Clark for his years of service to the County of Adams as Warden of the Adams County Adult Correctional Complex. The Commissioners thanked the Warden for his professionalism, diligence and dedication for the nine years that he served as Warden for the Adams County Adult Correctional Complex.

Public Comment:

Tana Chinault gave public comment regarding Survivors and various topics of concern.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Phiel, to approve and sign the following 2017-2018 Purchase of Service Agreements:

- Alternative Behavior Consultants; The Bair Foundation; Catholic Charities; COBYS Family Services; Diversified Treatment Alternative; Lancaster County Youth Intervention Center; NHS of Pennsylvania; Perseus House; True North Wellness Service; Hempfield Behavioral Health; Adams County Children's Advocacy Center; Bethany Christian Services of PA and Macgregor Behavioral Health Services.

Motion carried.

Commissioners:

Human Services Building:

At the request of Erik Vranich, P.E., and after review by Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Phiel, that the Commissioners approve the following two items, pending final approval of the plan by Cumberland Township for the Human Services Building Parking Lot Improvement Project:

1. A Stormwater Operations and Maintenance Agreement concerning maintenance of the porous pavement parking area to be constructed at the Human Services Building.
2. Approval of execution of the Plan Set for the Parking Lot Improvement Project.

Motion carried.

IT Department:

With recommendation from Phillip Walter, Director, and after review by Assistant Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Phiel, that the Board of Commissioners sign the revision to the Adams County Email Usage Policy 121.08 REVISED. The revised policy replaces a one-tier storage protocol with a three-tiered storage limit system for County email accounts based upon the user's role within the organization, and will provide additional space on County servers to continue to meet and manage the organization's technology needs.

Motion carried.

Tax Services:

With recommendation from Daryl Crum, Director, Mr. Martin moved, seconded by Mr. Phiel, to approve the following:

- As a matter of record - 2017 Coefficient of Dispersion (COD) – Per County Ordinance #3 of 2013 the Adams County Tax Services will calculate the COD based upon sales which occurred in Adams County between January 1 and December 31 of the previous year. This year's COD is calculated at 10.76.
- Sitting as the Adams County Assessment Appeals Board, to approve the appointment of Auxiliary Tax Assessment Appeal Board:
 - Auxiliary Board – William Arrington, Cumberland Township, Robert Hahn, Germany Township and Barbara Weikert, Cumberland Township
 - Alternates – Nancy Stimer – Reading Township and Lisa Moreno-Woodward – Mt. Joy Township

Motion carried.

NOTE: Commissioner Phiel noted the deadline of August 1st for tax appeal applications.

Planning:

With recommendation from Sherri Clayton-Williams, Director, and pending final review by Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Phiel, that the Board of Commissioners approve and adopt the following:

- Revised Parks, Recreation and Green Space Program Guidelines as approved and recommended by the Green Space Advisory Committee
- Resolution No 6 of 2017 – Approving revisions to the Adams County Green Space Grant Program and allocating funding for park and recreation projects which opens a new grant funding cycle utilizing Act 13 funds.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Phiel, to approve the following personnel actions:

Finance:

Recommendation from Albert Penksa, County Manager, to approve the employment as a Paid Intern for Athena Koufomihalis, effective July 11, 2017.

Security:

Approve the transfer of Joe Swatsworth from the Security Department to the Sheriff’s Department, effective July 24, 2017.

Separation of Employment with Permission to Post:

- Brian Clark, Warden, effective July 21, 2017
- Megan Zei, Assistant District Attorney, effective July 20, 2017
- Jennifer Poole, 911 Telecommunicator Trainee, effective July 6, 2017
- Jared Day, 911 Telecommunicator, effective July 24, 2017
- Stephen Learn, Corrections Officer, effective July 11, 2017

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Phiel, to approve the following expenditures for the period July 3, 2017 through July 14, 2017:

General Fund Total	\$ 1,139,022.91
General Fund	\$ 246,672.05
Payroll	\$ 892,350.86
Children & Youth Services	\$ 347,534.41
HazMat Fund	\$ 818.93
CDBG	\$ 4,403.00
Law Enforcement	\$ 400.00
Commissary Fund	\$ 1,268.58
Act 137 (Affordable Housing)	\$ 295.00
Hotel Tax Fund	\$ 195,246.19
Capital Projects-Reserve	\$ 110,516.11
Human Services Building	\$ 49,248.85
911 Fund	\$ 4,365.52
Internal Service Fund	\$ 80,244.41

Motion carried.

Other Business:

Commissioner Martin noted the 95th Annual South Mountain Fair is August 1-5, 2017. Show your support!

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Phiel, to adjourn the Commissioners’ Meeting at 9:57 a.m. this date.

Motion carried.

Respectfully submitted,
Paula V. Neiman
Chief Clerk