

WEDNESDAY, FEBRUARY 1, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Sherri Clayton-Williams, Planning Director; Ellen Dayhoff, Rural Resources Director; Melissa Devlin, Finance Director; Sarah Finkey, Children & Youth Administrator; Daryl Crum, Tax Services Director; Barbara Walter, Chief Assessor; Carolene Santiago, Solicitor's Department; William Cameron, Pennoni Associates and Adams County Bridge Engineer; John Horner; News Reporters Vanessa Pellechio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the January 18, 2017 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

John Horner, Cumberland Township Resident – Discussed a situation and his concern regarding his farm, which was put in to the 2008 Ag Preservation Program. He set aside a 5 acre lot with the intent to sell and if he does sell, it will trigger the Clean & Green roll back taxes. He does not feel this is fair. Daryl Crum, Director of Tax Services, explained that the tax law allows for a 2 acre lot/year to be sold without the roll back taxes being applied.

Children and Youth Services:

With recommendation from Sarah Finkey, Administrator for Adams County Children and Youth Services, and after review by Assistant Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Enter into an agreement with Equifax for Consumer Report Service, for credit reports for children in foster care aged fourteen (14) and over under County responsibility, who are entitled to annual consumer credit reports under Section 603(d) of the Federal Fair Credit Reporting Act. The term of the Agreement is for one (1) year, renewable for subsequent one (1) year terms, at no cost to the County.
- Enter into an agreement with Experian for Consumer Report Service, for credit reports for children in foster care aged fourteen (14) and over under County responsibility, who are entitled to annual consumer credit reports under Section 603(d) of the Federal Fair Credit Reporting Act. The term of the Agreement is for one (1) year, renewable for subsequent one (1) year terms, at no cost to the County.

Motion carried.

Solicitor – Ag & Conservation Easement:

With recommendation from Solicitor John Hartzell, and at the request of the Pennsylvania Department of Transportation, Mr. Qually moved, seconded by Mr. Martin, to approve the transfer of its interest in a small portion of the agricultural and conservation easement in the John and Pauline Adamik farm, thereby granting a permanent right-of-way for the

County's interest in a .016 acre portion of that easement, and granting a temporary use of .033 acres of that easement for a temporary construction easement, thereby allowing the upgrade to the bridge on U.S. Route 234, crossing Opossum Creek.

Motion carried.

Commissioners Office:

With recommendation from Lisa Moreno-Woodward, Deputy Chief Clerk, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the 2016 Year-end Report for Liquid Fuels, Act 44 and Act 89 for submission to the PA Department of Transportation.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the following personnel actions:

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark, to approve the employment of the following Fulltime Correctional Officers, effective January 23, 2017: Jamil Lee; Sean Kirwin; Tanner Link; Connor Hess; Brandon Remington and Jessica Foster.

Separation of Employment and Authorize Posting of Positions:

- Kevin Hipkins, Custodian, effective February 3, 2017
- Melanie Broadhead, Program Specialist 1-Quality Assurance, Children & Youth Services, effective February 10, 2017 with authorization to post position

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period January 16, 2017 through January 27, 2017:

General Fund	\$ 1,183,486.83
911 Fund	\$ 63,778.15
Children & Youth Services	\$ 133,123.27
HazMat Fund	\$ 1,422.36
Liquid Fuels	\$ 6,276.66
CDBG	\$ 25,089.16
Act 137 (Affordable Housing)	\$ 4,300.33
Records Management	\$ 3,155.00
Human Services Building	\$ 1,859.52
Capital Project	\$ 36,669.45
Commissary Fund	\$ 4,124.79

Motion carried.

Bid Opening – Maintenance Repairs of Forty County Bridges:

Board Chairman Phiel announced as publicly advertised the opening of bids received for the Maintenance Repairs of Forty County Bridges. William Cameron, Adams County Bridge Engineer, gave an overview of the Maintenance and Repairs of Forty County Bridges.

The following bids were received:

<u>BIDDER</u>	<u>TOTAL BID</u>
• Bill Anskis Company, Inc. 465 Industrial Park Road Elysburg, PA 17824	\$747,187.00 Bid Bond Included
• Lobar Associates 4 Barlo Circle, PO Box 432 Dillsburg, PA 17019-0432	\$382,341.63 Bid Bond Included
• JPS Construction Co., Inc. 112 Maple Avenue Glenside, PA 19038	\$521,000.00 Bid Bond Included
• Shiloh Paving & Excavating, Inc. 300 Cloverleaf Road York, PA 17406	\$504,424.00 Bid Bond Included

The Bids will be taken under advisement and awarded at a later date.

Other Business:

No other business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioners' Meeting at 9:26 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk