



Office of the Adams County Treasurer

117 Baltimore Street, Room 101, Gettysburg, PA 17325

Phone (717) 337-9833 * Email: treasurer@adamscountypa.gov

Venue Closing Form

By completing this form, you certify that the venue you are operating at the below location is now closed and will no longer operate as a lodging facility in Adams County. Once we receive your closing form, the County Controller's Office will schedule your final closing audit if applicable. Please complete the below information and return it via email to hoteltax@adamscountypa.gov or to the mailing address located above. Thank you.

<i>Name of Lodging Facility</i>	<i>Lodging Facility's <u>Full</u> Address</i>

Owner's Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Closure Date: _____

I hereby certify that the above property is no longer being used as a short-term rental/lodging facility, and I wish to close my account with the County of Adams.

Signature

Date