

AGENDA, WEDNESDAY, DECEMBER 15, 2021:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the December 1, 2021 Commissioners' Meeting as presented.

Proclamation:

- **“NATIONAL IMPAIRED DRIVING PREVENTION MONTH & 4D PREVENTION MONTH”** – December 2021

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Information Technology Department:

Recommendation from Phil Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Ratify the signing by Chairman Randy L. Phiel the Quote from CDW-G, LLC, an Illinois company, for renewal of the County's Splunk Enterprise License. This software allows the IT department to log information from various systems and compile it into useful reports. This Quote is made pursuant to Costars contract #006-064. The term of the license is one (1) year, commencing on December 12, 2021 and terminating on December 11, 2022. Total cost to the County is \$10,000.00.
- Designate Chairman Randy L. Phiel to sign the Quote from Link Computer Corporation, a Pennsylvania Company, for fifteen (15) new Cisco Aironet AP2802I Access points, along with the licenses for the hardware support through Cisco. These access points will be purchased to replace older generation access points throughout County buildings. This Quote is made pursuant to Costars contract #003-040. The term of the licenses is one (1) year. Total cost to the County is \$13,560.00.
- Quote #101449 with Link Computer Corporation, an authorized Cisco reseller. This Agreement renews and upgrades existing malware protection software licenses, email security software, and certain network management devices. The Agreement is effective July 18, 2021 and expires April 9, 2023. Total cost of all renewals and upgrades is \$96,007.95. Pricing is made pursuant to COSTARS Contract #003-040.

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Controller's Office:

Recommendation from Controller John Phillips, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Professional Services Agreement with Joshua Eisenhart. The Agreement provides that Mr. Eisenhart will act as a consultant to the Controller's Office for purposes of converting the existing OneSolution Enterprise Resource Planning system report to the COGNOS Analytics format and to make other improvements to the reports for network optimization. This Agreement is effective December 15, 2021 and terminates nine (9) months thereafter. Total cost of services shall not exceed \$17,055.00. This Agreement incorporates the County's standard confidentiality agreement.

Tax Services:

Recommendation from Tax Assessor Susan Miller, to approve the following Disabled Veterans Real Property Tax Exemption Certifications, beginning with the 2022 County/Municipal taxes:

- Ted E. Worley, 66 Vintage Lane, Hanover, PA, located in Berwick Township, Parcel #04L12-0152, for his home located on 1.02 acres
- Phillip G. Burgess, 140 North Cessna Drive, Fairfield, PA, located in Liberty Township, Parcel #25000-0124, for his home located on 1.59 acres
- Jerry Jay Chronister, 1976 Oxford Road, New Oxford, PA, located in Straban Township, Parcel #38032-0022, for his home and personal shed on .55 acres
- Augustine R. Papillo, Jr., 159 West Imperial Drive, Aspers, PA, located in Menallen Township, Parcel #29F05-0184, for his home and personal shed on .33 acres
- Hector Villalobos, 10 Double Play Drive, Gettysburg, PA, located in Straban Township, Parcel #38G10-0075, for his home on 1.55 acres. NOTE: This property was approved under Gladys Villalobos on October 6, 2021 in error by the State issuing a letter in the wrong name.
- Gregg L. Lyon, 175 Keller Road, Gettysburg, PA, located in Straban Township, Parcel #38G10-0006, for his home and multiple outbuildings on 27.67 acres

Department of Emergency Services:

Recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- US Department of Homeland Security Federal Fiscal Year 2021 State Homeland Security Grant Program Agreement C950003070 between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Pennsylvania Counter Terrorism Task Force (SCTF), consisting of nine (9) counties including Adams County. This Agreement provides for a grant award of \$1,217,033.00 to be used for numerous counter terrorism efforts, including enhancing cybersecurity, combating domestic violent extremism, and detecting emerging threats. The term of this Agreement is September 1, 2021 through November 30, 2024. No County match is required.

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Department of Emergency Services cont'd:

- The form of the Management Control Agreement and the Adams County Law Enforcement Mobile Data Project Memorandum of Understanding. These two Agreements outline the responsibilities of the County and of local law enforcement agencies with respect to the use and control of the Commonwealth Law Enforcement Assistance Network (CLEAN). The form of these Agreements has been approved by Cpl. Timothy Stanley, the CLEAN/CJIS Information Security Officer for the Pennsylvania State Police. It is further recommended that the Board appoint Director Warren Bladen and hereby grant him authority to execute these agreements with local law enforcement agencies on behalf of the Board of Commissioners.

Building & Maintenance:

Recommendation from Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve Proposal #20212430 and Amendment to McClure Company Terms and Conditions with McClure Company of Harrisburg, PA. The Proposal provides for the installation of a new steam header and piping for the boiler in the St. Frances Courthouse Annex. The Amendment incorporates the County's standard terms and conditions. Total cost of the project is \$17,554.00. The Agreement is effective December 15, 2021 and expires upon completion of the project.

Human Resources Department:

Recommendation from Danette Laughman, Deputy Director and after review by Solicitor Molly Mudd, that the Board of Commissioners nominate Chairman Randy L. Phiel to execute on behalf of the Board the following Proposals:

- The Capital Blue Cross Administrative Services Only (ASO) Program Cost Proposal for 2022 and 2023 for Programs PPOSJ001 RXRSJ001; PPOSJ002 RXRSJ002; PPOSJ003 RXRSJ003; and PPOSJ004 RXRSJ004 at a rate of \$31.25 per contract per month in 2022 for all four (4) above-listed Programs and a rate of \$44.25 per contract per month in 2023 for all four (4) above-listed Programs. ASO fees to include reporting services for Stop Loss Carrier.
- The BCS Stop Loss Insurance Proposal No. 182685 for Specific Stop Loss Coverage (Single/Family) at an Annual Premium of \$658,587.00.

Commissioner's Office:

Recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

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Commissioners cont'd:

- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the November 30, 2021 Change Order request by Corrosion Control Corporation in the amount of \$674.50. Corrosion Control was awarded the publicly bid contract to repaint the water tower in Straban Township. During the course of their preparation work, the painters caulked a partially welded seam in order to prevent future corrosion, which work was not included in the original scope of the Agreement. The total cost of this work was \$674.50, including materials and labor.
- Recommendation from Will Cameron, County Bridge Engineer, to approve the following Change Orders for Lobar Site Development Corporation of Dillsburg, PA:
 - Change Order #2 in the amount of \$6,205.10 for additional repairs to Bridge #55, Fleshman Mill Road and Bridge #56, Johns Burnt Mill Bridge for removal of flood debris that has accumulated. This brings the total Maintenance Repairs of 40 County Bridges contract amount to \$169,654.78.
 - Change Order #2 in the amount of \$3,164.89 for the removal of a tree stump and vegetated soil upgrade of the stump which is restricting water flow in the drainage swale at Bridge #5, Shorb Mill Road. This brings the total Contract price to \$674,399.00.

Personnel Report:

Courts:

Recommendation from Don Fennimore, Court Administrator, to approve the employment of the following:

- Court Administration - Robert Powell, Jr, Tipstaff, effective January 3, 2022
Separation of Employment of Thomas "T.J." Bowers, Court Technical & Operations Analyst , effective December 30, 2021
- Probation Services - Susan Landauer, General Clerk, effective January 3, 2022

District Attorney:

Recommendation from District Attorney Brian Sinnett to approve the employment of the following:

- Kyle Reuter, Assistant District Attorney, effective December 28, 2022
- Karen Kunick, Paid Intern, to work Tuesday's and Wednesday's, effective January 11, 2022 through April 27, 2022

Treasurer:

Recommendation from Treasurer Christine Redding to approve Colleen Umbenhour, Clerk Floater, to work ten (10) hours/week for a special project, effective December 6, 2021 through February 28, 2022.

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Personnel Report cont'd:

Adams County Adult Correctional Complex:

- Recommendation from Warden Katy Hileman, pending successful completion of background screenings, the employment of the following Corrections Officers: Maria Mejia-Soriano, effective November 29, 2021; Leon Stoner, effective December 13, 2021

Separation of Employment with permission to post:

- Joshua Hall, Corrections Officer, effective November 30, 2021
- Trenton Edwards, Corrections Officer, effective December 16, 2021
- National King, PTAN Corrections Officer, effective November 27, 2021
- Rescind offer of employment for Victor Marks, Corrections Officer, effective December 13, 2021

Expenditures:

Approve the following expenditures for the period November 29, 2021 through December 10, 2021:

General Fund Total	\$ 1,891,272.35
General Fund	\$ 802,791.36
PCard Payment	\$ 4,218.20
Payroll – Week #49	\$ 1,084,262.79
Children & Youth Services	\$ 320,182.94
Liquid Fuels	\$ 3,778.73
HazMat Fund	\$ 3,666.01
Law Enforcement	\$ 430.00
Commissary Fund	\$ 1,485.86
Records Management	\$ 5,995.00
Hotel Tax Fund	\$ 311,151.75
Act 13 Bridge Improvements	\$ 13,094.16
Capital Project-Reserve	\$ 11,627.80
Capital Projects	\$ 144,485.72
911 Fund	\$ 10,419.09

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: