

**WEDNESDAY, FEBRUARY 15, 2017:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:05 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Renner, Controller; Albert Penksa, County Manager; John Hartzell, Solicitor; Don Fennimore, Court Administrator; Ellen Dayhoff, Rural Resources Manager; Daryl Crum, Tax Services Director; John Eline, DES Director; Mary Bowers, DES Assistant Director; Warren Bladen, Assistant Director; Phil Walter, IT Director; Anne Thomas, Grants Coordinator, Planning & Development; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Sarah Kipp, Adams County Land Conservancy; News Reporters Vanessa Pellechio and Adam Remy (10<sup>th</sup> grade, Gettysburg High School student shadow), *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the February 1, 2017 Commissioners' Meeting as presented.

Motion carried.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim February 2017 as "Teen Dating Violence Awareness Month" in Adams County. The proclamation was presented to Nicole Mehring of Survivors, Inc.

Motion carried.

**Recognition of John Eline:**

At this time Chairman Phiel recognized John Eline, Director of the Department of Emergency Services. Mr. Eline is retiring on February 17, 2017 after 10 years of service to the County of Adams. Commissioner Phiel noted John's vision, planning and implementation of the new radio system, speaks volumes for Adams County. John also did a wonderful job managing the influx of visitors to our community for the 150<sup>th</sup> anniversary. His involvement with the communities in Adams County will be missed.

On behalf of the Board, we thank you for your ten years of dedicated service you provided to the County. Mr. Eline was presented with an Adams County Plaque.

**Public Comment:**

No Public Comments were addressed to the Board at this time.

**Court:**

Mr. Qually moved, seconded by Mr. Martin, to accept the Separation of Employment and the intent to post for the following:

- Sean Baker, Domestic Relations Conference Officer, effective February 1, 2017
- Clifford Whitmoyer, Tipstaff, effective February 8, 2017
- Dolores Hess, Tipstaff, effective February 8, 2017

Motion carried.

**Planning:**

Agriculture Land Preservation Board:

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Re-appointment for three (3) year terms, effective January 2017 through January 2020:
  - Tim Brown; Tom Clowney and Craig Yingling – all Farmer Board Members
- Approval of Tim Brown as the Chairman of the Adams County Agriculture Land Preservation Board.

Motion carried.

2015 Community Development Block Grant Program (#C000064335):

With Recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the 2015 CDBG Subrecipient Agreements with the following:

- Adams County Arts Council – Eat Smart/Play Hard - \$15,801.00
- Possum Valley Municipal Authority – Aspers Waterline Phase V - \$160,926.00
- South Central Community Action Programs – Gleaning Coordinator - \$25,801.00

Motion carried.

**Land Conservancy:**

With recommendation from Ellen Dayhoff, Rural Resource Manager, on behalf of the Planning Department and Ag Land Preservation Board, Mr. Qually moved, seconded by Mr. Martin, to approve the Grant Agreement between the County of Adams and the Adams County Land Conservancy for Acquisition of Conservation Easement Purchase for Houser Family Farms, LLC Special Project. The County funds for this project is in the amount of \$40,000.00

Motion carried.

**Tax Services:**

With recommendation from Daryl Crum, Director, Mr. Martin moved, seconded by Mr. Qually, to approve to authorize Board Chairman Randy L. Phiel to sign the Proposal for Real Estate Appraisal Services with Cornogg Appraisal Group for the property at 34 East Middle Street, Gettysburg, PA in the amount of \$1,500.00.

Motion carried.

**Maintenance Repairs of Forty County Bridges:**

With recommendation from William Cameron, P.E., Bridge Engineer, Mr. Martin moved, seconded by Mr. Qually, to approve the intent to award the bid for the Maintenance Repairs of Forty County Bridges to Lobar Associates Inc., Dillsburg, PA in the bid amount of \$382,341.63.

Motion carried.

**Commissioners Office:**

With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign an Engagement Letter with Pillar Aught LLC, 4201 East Park Circle, Harrisburg, PA for various labor and employment legal services.

Motion carried.

**Purchasing/Finance:**

With recommendation from Phil Swope, Staff Accountant, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the following

- Quote No. JCM-2909AV-rl from Sage Technology Solutions, 1040 West Main Street, Mt. Joy, PA in the amount of \$96,870.00 for audio visual equipment for the Human Services Building.
- Quote No. 011760 from Link Computer Corporation, PO Box 250, Bellwood, PA in the amount of \$17,200 for Barracuda ATD and Quote No. 011766 in the amount of \$2,937.80 for Cisco ASA Firepower in the total amount of \$20,137.80.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Department of Emergency Services:

Appointment of Warren Bladen as Director of the Department of Emergency Services effective February 17, 2017.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Jessica Coy, Program Director, effective February 21, 2017.

Public Defender:

Approval for Gillian Minnerly to begin an unpaid Internship in the Public Defender’s Office effective February 21, 2017.

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period January 30, 2017 through February 10, 2017:

General Fund	\$ 1,649,802.85
911 Fund	\$ 9,800.65
Children & Youth Services	\$ 359,937.29
HazMat Fund	\$ 74.99
Human Services Fund	\$ 12,601.30
CDBG	\$ 32,551.34
Law Enforcement	\$ 79.70
HOME Grant	\$ 104,443.86
Records Management	\$ 3,155.00
Human Services Building	\$ 719,920.01
Hotel Tax Fund	\$ 71,908.89
Coroner Visa	\$ 150.00
Capital Project	\$ 490.00
Commissary Fund	\$ 17,287.03

Motion carried.

**Other Business:**

No other business was brought to the Board at this time.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:47 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk