

## Adams County Association of Township Officials

**Stephanie Egger, President**  
**Marcia Weaver, Treasurer**

**Harry McKean, Vice President**  
**Beverly Shriver, Secretary**

### EXECUTIVE COMMITTEE MEETING October 18, 2016

The Adams County Association of Township Officials (ACATO) Executive Committee met at Reading Township, East Berlin, PA on Tuesday, October 18th, at 1:00pm Stephanie Egger, President, Supervisor of Hamilton Township presided. Those attending were: Marcia Weaver, Association Treasurer, Reading Township; Diane Groft, Conference & Programs Planning Committee Chair, Mt. Pleasant Township; Bob Gordon, Legislative Committee, Hamiltonban Township; Debby Brogan, Resolutions Committee Chair; Hamilton Township; and Beverly Shriver, Association Secretary, Oxford Township.

#### **Minutes**

Diane Groft motioned to approve the September 13, 2016 Executive Committee Minutes second by Bob Gordon. Motion Carried.

#### **Old Business:**

**Computer Training Session:** Paul Bart was invited back for another computer training session; no response. Ms. Weaver will be in contact with him.

#### **New Business**

**Treasurer Report, Marcia Weaver:** The account was reconciled as of September 30, 2016 with a balance of \$8,196.69. The Committee unanimously accepted the Treasurer's Report as presented pending the audit.

#### **Newsletter:**

The Committee is looking for a replacement beginning January 2017.

Ms. Brogan will oversee a small table at the convention collecting Supervisor's emails and phone numbers to be used to keep them informed of ACATO issues, newsletter, schedules, seat vacancies and a brief description of the vacant seat's responsibilities. Ms. Brogan will make up the sign in sheet and Ms. Groft will work on a poster explaining the benefits of signing up.

Gordon suggests the minutes be sent to all the members.

#### **Nominations Committee, Carol Merryman:**

Ms. Merryman will have to ask for Nominations from the floor. Voting cards will be available.

#### **Resolutions Committee, Debby Brogan:**

No resolutions were received by Ms. Brogan.

#### **Public Relations Committee, Coleen Reamer:**

There will be a vacant seat in January.

**Legislative Committee, Bob Gordon:**

The COG Annual Legislative Forum will meet October 27, 2016; then they will start working on next year's priorities. Mr. Gordon will be asking the members again; what are their two issues they want the Legislative Committee to work on.

**Audit Committee, Craig Rockey:**

The committee has a vacancy; a quorum is formed by the current members. Ms. Egger will call the current municipal auditors and see if they can volunteer two or three hours; one time a year to do the Audit.

**Programs Committee, Diane Groft:**

Mt. Joy sent invitations to a PennDOT Certified Flagger Training class to be held November 15th. Ms. Groft will report back the number registered and information to decide if another class is warranted in March.

**PSATS Executive Board:**

Ms. Egger sent an email September 28<sup>th</sup> seeking nominations for three positions on the Executive Committee. No response.

**ACATO 99<sup>th</sup> Fall Convention, November 9, 2016:**


The Committee went over the program; time slots, centerpiece and helpers before and during the Convention. Ms. Groft will let us know when the proof comes back from Conrad Printing; plan on meeting at Mt. Pleasant either October 31<sup>st</sup> or November 2<sup>nd</sup> at 1:00 to review the final draft of the program. The Programs Committee will meet then also.

**Next Executive Meeting:**

Oxford Township Building, December 6<sup>th</sup> at 1:00pm; no meal provided.

**Adjournment:**

Diane Groft second by Debby Brogan motioned to adjourn the meeting. Meeting adjourned at 3:30pm.

  
Beverly A. Shriver, Association Secretary