

Approved May 8, 2018

Adams County Association of Township Officials

John Gormont, President
Kimberly Beard, Treasurer

John Aldridge, Vice President
Sheri Moyer, Secretary

EXECUTIVE COMMITTEE MEETING

March 13, 2018

The Adams County Association of Township Officials (ACATO) Executive Committee met at Mount Joy Township, Gettysburg, Pennsylvania on Tuesday March 13, 2018 at 1:00 p.m.

Present: John Gormont, President, Mount Joy Township; John Aldridge, Vice-President, Union Township; Bruce Hartman, Audit Committee Chair, Mount Joy Township; Kimberly Beard, Association Treasurer and Public Relations Committee, Reading Township; and Sheri Moyer, Association Secretary, Mount Joy Township

Absent: Bob Gordon, Legislative Chair and Audit Committee, Hamiltonban Township and Diane Groft, Conference & Programs Committee Chair, Mount Pleasant Township

Call to Order: John Gormont, presiding.

Starting Time: 1:00 p.m.

Approval of Minutes:

- Executive Committee Meeting Minutes, January 23, 2018: Mr. Aldridge moved, seconded by Mr. Gormont, to accept the minutes as presented. Motion carried unanimously.
- Executive Committee meeting minutes, February 20, 2018: Mr. Aldridge moved, seconded by Mr. Hartman, to accept the minutes as presented. Motion carried unanimously.

Old Business:

- Resolution to authorize signatures on ACNB Bank account: Mr. Gormont said that Mr. Aldridge signed the Resolution and that both he and Ms. Beard would need to sign it in order to have all three signatures on account. All three signed the Resolution and Ms. Moyer will return it to the Bank.

New Business:

- Treasurer Report: Ms. Beard gave the Treasurer's Report. She indicated they took in \$1,050.00 in dues and the ending balance is \$7,232.92. Mr. Hartman moved, seconded by Mr. Aldridge to accept the report. Motion carried unanimously.
- Audit: Mr. Hartman said they conducted the audit on March 2, 2018. It was an unqualified opinion which is the best you can receive. He submitted his written report to the

committee members and is waiting for Mr. Rupert's comments prior to presenting it to the Executive Board for approval. The report was tabled until the May meeting.

- **Budget:** Mr. Gormont said the budget has been prepared and entered into Quickbooks. He said there are three items that they need to have motions on prior to accepting the budget:

1. **Elimination of dues in 2019.** Mr. Aldridge moved, seconded by Mr. Hartman to eliminate the dues in 2019 for the membership. Motion carried unanimously.

2. **Reduction of meal cost to \$10.00/person at the 2018 conference.** Mr. Aldridge moved, seconded by Ms. Beard, to reduce the cost of the meals at the conference to \$10.00/person. Motion carried unanimously.

3. **Cover costs up to \$1,000.00 for the three delegates to attend PSATS.** Mr. Aldridge moved, seconded by Mr. Hartman to authorize payment up to \$1,000.00 to reimburse the costs for the three delegates from the Association to attend the PSATS conference. Motion carried unanimously.

Mr. Aldridge moved, seconded by Mr. Hartman, to approve the budget for 2018 as presented. Motion carried unanimously.

- **Adams County Transportation Planning Organization (ACTPO):** Mr. Gormont said we had a representative from Berwick Township, Todd Danner. He spoke to them at the COG meeting last month and Mr. Danner informed him that Berwick was not going to join the Association. Therefore, we will need to get another representative. He said Gus Freeholtz, correct name is Robert Jackson from Liberty Township, has agreed to serve on the committee. Mr. Gormont moved, seconded by Mr. Aldridge to appoint Robert Jackson as a voting member to the Adams County Transportation Planning Organization committee. Motion carried unanimously.

Committee Reports:

- **Nominations** – Carol Merryman, Chair: No report.

- **Resolutions** – Chair Vacancy. Mr. Gormont will speak with Mr. Gordon to find what the difference is between the Resolution Committee and the Legislative Committee.

- **Public Relations** – Kimberly Beard, Chair: No report.

- **Legislative** – Bob Gordon, Chair: Mr. Gordon emailed his report as he was unable to attend today's meeting. Following is Mr. Gordon's Legislative Committee Report:

In December 2017 we contacted all our member Townships and asked that they consider adopting a Resolution in Opposition to HB 1620, Wireless Infrastructure Deployment Bill. At this time I have record of 10 Borough's and 10 Townships and the COG who have passed such Resolution. Committee hearings have been postponed several times, so still time to act.

We are also advocating adoption of SB 251, Local Radar. Senate passed and currently in House Transportation Committee. We have contacted all 16 Municipalities who have their own

police departments or contract with others. To date we have responses and support from 4 of those 16.

We continue to oppose SB 2 School Vouchers. COG passed a Resolution in opposition to this bill.

We continue to support SB 800 which was introduced by Senator Alloway to deal with Electronic Recycling.

- Audit – See New Business above for the report.
- Conference & Programs – Ms. Groft was unable to attend the meeting but sent in the following report:

Our committee will be meeting next week to discuss details for the annual Conference plus any other training opportunities.

I do have a copy of the SAVES social hall contract for review and filling in, the date is secure with them for Nov. 14.

The Secretaries “roundtable” discussion group event is a definite, booked event at the Emergency Services facility for Wed. July 25. The informal get together in February was well received, the notes that went out to all member townships received positive comments as well. Feed-back was to consider having a few of the informal events, if possible, throughout the year.

We had a little feed-back to check into the following trainings -- Zoning Hearing Board, Planning Commission, Auditors, Secretaries, Sunshine Act. The Adams County Planning Office does not have any set schedule as of this week, but they are aware our Association could piggy back with them if appropriate.

- By-Laws – Mr. Gormont said we now have a By-Laws committee. Mr. Gormont moved, seconded by Ms. Moyer, to appoint John Aldridge, Union Township; Charlie Wilson, Mt. Pleasant Township and Gus Freeholtz, corrected the name to Robert Jackson, Liberty Township. Motion carried unanimously. Mr. Gormont provided three copies of the marked up By-Laws to Mr. Aldridge requesting that he coordinate a meeting with the other members to review and discuss the suggested revisions.

Adjournment: With no further business to be discussed by the Board, Mr. Hartman moved, seconded by Mr. Aldridge to adjourn the meeting. Motion carried unanimously. Meeting adjourned 1:36 p.m.

Respectfully Submitted,

Sheri L. Moyer
Association Secretary