

**AGENDA, PRISON BOARD, TUESDAY, SEPTEMBER 12, 2023:**

Adams County Courthouse – Tele Conference – 1-415-655-0001

Meeting number 132-798-3497#

11:00 a.m. Call to Order

**Minutes:**

Approval of the Minutes for the August 23, 2023 Prison Board Meetings as presented.

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**Personnel Report:**

Approve the Personnel Report thru August 23, 2023 as follows:

**Employment:**

- Corrections Officers –Leslie Johnston, Richard Bell, Jason Medrano, effective August 7, 2023; Rebecca Jordan, Serena Bosman, effective September 11, 2023

**Separation of Employment of the following:**

- Corrections Officers –Joe Rumph, effective August 7, 2023; Christy Andrew, effective August 14, 2023 and Neil Wentz, effective September 9, 2023

**Warden’s Report:**

The Warden’s Report was distributed to the Members of the Prison Board prior to the scheduled meeting for their review.

**Discussion Items:**

**Old Business:**

- **Career Fair/Hiring Event at ACACC:** As a reminder, the first ACACC Career Fair / Hiring Event for incarcerated individuals who have successfully completed

the CareerLink Workforce Workshops and/or nearing release from custody is scheduled for September 27, 2023.

New Business:

- **PCCD Grant Opportunity Detection & Mitigation of COVID-19 in Confinement Facilities:** A new grant opportunity related to the implementation of new COVID-19 detection and mitigation practices, as well as the enhancement of current practices, was announced by PCCD on August 8, 2023. This is a non-competitive grant and based upon the formula, Adams County is eligible for up to \$103,535.00. The project start date can also be retroactive to August 1, 2022, allowing for reimbursement for COVID-19 related expenses that have already been incurred. With Solicitor Mudd's approval due to the compressed application and submission timeline, I did put together a grant application and have provided it to her for legal review. The application is for \$103,516.00 that will be used to reimburse \$20,350.00 for the cost of COVID-19 testing at the ACACC between August 1, 2022 and July 30, 2023, as well as \$83,166.00 of purchases in year two of the project period. The items suggested for purchase with these grant funds include:
  - UV technology and upgrades to improve facility-wide disinfection/sanitation and air quality at the ACACC
  - Ongoing COVID-19 testing prior to placement in general population
  - To purchase personal protective equipment
  - To provide the Adams County Sheriff's Department with three (3) electrostatic disinfectant machines and solution for use in the holding cells at the Courthouse, HSB, and transport vehicles

I am asking for the Prison Board's support of this grant application to support the continuation, enhancement, and implementation of strategies to mitigate COVID-19 at the facility. Provided that the application receives Prison Board support and passes legal review, it is anticipated to be added to the agenda for the September 13, 2023 Commissioner's Meeting. The application must be submitted to PCCD by September 19, 2023.

**Executive Session:**

For discussion of attorney/client privileged and personnel topics.

**Meeting Reconvened:**

**Other Business:**

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**Next Meeting:**

The next meeting of the Prison Board is scheduled for Tuesday, October 10, 2023 at 11:00 a.m.

**Adjournment:**