

PROPOSED AGENDA, WEDNESDAY, SEPTEMBER 30, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the September 9, 2020 Commissioners' Meeting as presented.

NOTE: The October 7, 2020 Commissioner's Meeting will be held via teleconference only. There will be no in-person attendance.

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Domestic Relations Section:

Recommendation from Executive Director Kelly Carothers and after review by Solicitor Molly Mudd that the Board of Commissioners approve "Schedule A" Accurint for Government with LexisNexis Risk Solutions. This Agreement contains a cost schedule for civil and criminal document searches. The term of the contract is 12 months beginning October 1, 2020. The price of the contract is the lesser of \$50.00/month or document request costs.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following

- 2020-2021 Purchase of Service Agreements: The Center for Youth Development Home of Collaborating for Youth-Integrated Children's Service Planning; The Center for Youth Development Home of Collaborating for Youth-Strengthening Families Program; The Children's Aid Society of Franklin County; The DMP Group; Concern Professional Services for Children, Youth & Families; MacGregor Behavioral Health Services, LLC; The Adams County Children's Advocacy Center; Franklin Family Services, Inc.; Justice Works Youth Care Inc.-Field Coach Program; Justice Works Youth Care, Inc. and YWCA Gettysburg & Adams County
- Memorandum of Understanding and Transportation Procedures Plans for the following: Bermudian Springs School District; Conewago Valley School District; Fairfield Area School District; Gettysburg Area School District; Littlestown Area School District; Gettysburg Montessori Charter School and Vida Charter School

AGENDA, WEDNESDAY, SEPTEMBER 30, 2020

Page 2

Tax Services Department:

Recommendation from Daryl Crum, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and execute the Hewlett Packard (HP) Equipment Full Service Maintenance (FSM) Contract and Confidentiality Addendum with Print-O-Stat, Inc. of York for routine maintenance on the specialized printer in the Tax Services Office. The term of the Contract is for one-year, the cost is \$1,059.00.

Adams County Human Services Plan Final Expenditure Report:

Recommendation from Chief Clerk Paula Neiman to approve and sign the 2019-2020 Final Expenditure Report for the Human Services Development Fund (\$57,826.00) and the Homeless Assistance Program Fund (\$93,894.00) for submission to the PA Department of Human Services.

Building and Maintenance

Recommendation from Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners execute the Service Agreement with Harman's Tree Service of Abbottstown, for the removal of (10) dead trees and the trimming of (7) trees located around the Human Services Building. The term of the contract is sixty days and the price is \$3,500.00.

Planning:

Recommendation from Rebecca Moreland, Grants Coordinator, to approve and sign the Subrecipient Agreement with South Central Community Action Programs, Inc. in the amount of \$340,732.00 to support homelessness prevention, rapid rehousing and hotel vouchers to expand capacity of the Adams County Homeless Shelter for residents affected by the COVID-19 pandemic and business shutdown.

Adams County Adult Correctional Complex:

Recommendation by Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners take the following actions relative to the administration of federal Title I funds allocated by and through the United States Department of Education for children and youths who are neglected, delinquent, or at-risk, under the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015:

- Approve the Formal Agreement for Title I, Part D Funds for the federal grant amount of \$2,780.00, to be used for educational programming for underserved youth in the Adams County Adult Correctional Complex in coordination with Lincoln Intermediate Unit No. 12 for the 2020-2021 school year. The Board hereby designates Warden Katy Hileman to sign the Agreement on behalf of the County, and to submit monthly invoices for reimbursement for Title I Expenses to the Lincoln Intermediate Unit No. 12.

AGENDA, WEDNESDAY, SEPTEMBER 30, 2020

Page 3

Adams County Adult Correctional Complex cont'd:

- It is further recommended that the Board adopt Resolution No. 12 of 2020, the Title I Funds Resolution, stating the intention of the Board to cooperate with Lincoln Intermediate Unit No. 12 for the administration of the Title I Program and designating Kendra Trail and Warden Hileman as the chief administrators of the Program.

Rabbit Transit:

Recommendation from the Central Pennsylvania Transportation Authority Board of Directors (RabbitTransit) to approve Resolution No. 13 of 2020 appointing Thomas Wilson to the Board of Directors of the Authority for a term of five (5) years, effective September 1, 2020 through August 31, 2025.

Adams County Library System:

Recommendation from the Adams County Library Board of Trustees, to officially appoint the following individuals to serve on the Adams County Library System Board of Trustees:

- Mary Sue Cline, who is serving her second three-year term, as Vice-President
- Heidi Gillis – to complete the unexpired term of Jeremy Garskof which expires in 2021.

Sheriff's Department:

Recommendation by Sheriff James Muller and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the "User License Agreement For Online Weapons Permit Application" with Permittium, LLC of Pineville, North Carolina. This Agreement allows the Sheriff's office to use the Permittium User License and software to process Weapons Permit Applications. The term of the contract is one (1) year beginning September, 30, 2020. The Agreement will be paid for by the end users of the system who will pay a \$4.00 convenience fee for each permit.

Fund for Adams Investment & Recovery (FAIR)

Whereas Adams County has entered into a Contract for COVID-19 County Relief Block Grant funds with the Commonwealth of Pennsylvania, Department of Community & Economic Development, providing for financial aid to the County through Act 24 of 2020 and the Coronavirus Relief and Economic Security Act (the "CARES Act").

Recommendations will be put forward by the Chair of the Community Evaluation Team (CET), that the Board of Commissioners review and approve Sub-Recipient Agreements and award the CARES grant monies

:

AGENDA, WEDNESDAY, SEPTEMBER 30, 2020

Page 4

Elections:

Recommendation from Angie Crouse, Director, to approve to move the Gettysburg #2 Election Voting District from the Gettysburg College Union Building Room to Hauser Field House/College Gym, 265 West Lincoln Avenue, Gettysburg, PA, effective for the November 3, 2020 Election.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- General Consulting Services Agreement with Government Management Services, LLC (“GMS”) for consulting services related to public funding, project management, and financing, effective today for a term of (1) year; and
- GMS Funding Solutions Project Assignment #3, wherein GMS staff will work to advance funding, financing and tax incentives on economic development projects identified by the Board of Commissioners, and will further provide assistance, training, and guidance in the administration of CARES Act funding on behalf of the County’s FAIR Grant Program. GMS will receive \$5,000 per month in consulting fees in exchange for these services, effective today for a (6) month term with automatic renewal absent written notice to terminate.
- Approve and ratify the signing of the First Amendment to the COVID-19 County Relief Block Grant, Contract No. C000073941 between the Adams County Commissioners and the Commonwealth of Pennsylvania, Department of Community & Economic Development to reflect the programmatic changes and modifications detailed in Appendix C.

Personnel Report:

Courts:

- Domestic Relations – note the employment of Cody Hedges, Case Management Officer, effective September 14, 2020

IT Department:

Recommendation from Phil Walter, CIO, to approve the employment of James Tipton, IT Technician I Application Specialist, effective September 14, 2020.

Separation of Employment with permission to post:

- Rescind the separation of employment for Samuel Biesecker, 911 Telecommunicator, effective September 11, 2020

AGENDA, WEDNESDAY, SEPTEMBER 30, 2020

Page 5

Expenditures:

Approve the following expenditures for the period September 7, 2020 through September 18, 2020:

General Fund Total	\$ 1,801,776.85
General Fund	\$ 487,241.82
Debt Service Payments	\$ 347,028.13
Payroll – Week #38	\$ 967,506.90
Children & Youth Services	\$ 139,348.73
Liquid Fuels	\$ 1,170.00
HazMat Fund	\$ 8,638.57
Commissary Fund	\$ 557.48
Hotel Tax Fund	\$ 126,382.75
Capital Projects - Reserve	\$ 14,613.00
911 Fund	\$ 1,760.33
Internal Service Fund	\$ 369,609.97

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: