

WEDNESDAY, JULY 24, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners Jim Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Don Fennimore; Court Administrator; Barbara Walter, Chief Assessor; Phil Swope, Staff Accountant; John Phillips; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the July 17, 2019 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Courts:

With recommendation from Don Fennimore, Court Administrator, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and sign the following:

- Amendment Rider to Security Alarm System Agreement with Choice Security Services, LLC for the office of District Justice Bowman, Bonneauville, Pennsylvania at a rate of \$6.00/month.
- Amendment Rider to Security Alarm System Agreement with Choice Security Services, LLC for the office of District Justice Little, East Berlin, Pennsylvania at a rate of \$6.00/month.
- Renewal Agreement with Thomson Reuters for print subscription services consisting of updates and supplements to legal print products, for a 36-month term, with automatic renewal for an additional 12-months, at a cost of \$1,811.91/month.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

Personal Tax Exemption Denial – due to the income exceeds the acceptable limit:

- Joanne Smith, Germany Township
- Shane F. Stallings, Bonneauville Borough

Disabled Veterans Real Property Tax Exemption:

- James G. Masland, Jr., 5 Spring Creek Circle, Gettysburg, PA, Mt. Joy Township, Parcel #30G14-0112---000, consisting of a two-story home, with attached garage and .69 acres, effective with 2019-2020 School Taxes
- Joanne E. Martin, 31 Ski Run Trail, Fairfield, PA, Carroll Valley Borough, Parcel #43006-0053---000, consisting of a two-story home, with attached garage and 1.49 acres, effective with the 2019-2020 School Taxes. This exemption is a continuation of her late husband's veteran's exemption.

Motion carried.

Public Defender:

With recommendation from Public Defender Kristin Rice, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and sign the following:

- Professional Service Agreement with Attorney Suzanne Smith of York, Pennsylvania for legal services in the Adams County Court of Common Pleas and appeals therefrom to Pennsylvania's Appellate Courts in the capital case of Commonwealth v. Gartrell, CP-01-CR-1388-2018, at the rate of \$90.00/hour.
- Investigative Services Agreement with Mark Maas, Licensed Private Investigator, for investigative services including but not limited to photo and image reproduction, the taking of dispositions, and appearance and testimony in court, said services charged at a rate of \$75.00/hour not to exceed \$15,000.

Motion carried.

Human Resources Department:

With recommendation by Michele Miller, Director, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve Chairman Randy L. Phiel to execute on behalf of the Board the TeamLMI Professional Services Agreement, whereby TeamLMI will provide candidate assessment, recruiting and onboarding recommendations, and hiring consulting services to the County for a fixed fee of \$2,000.00.

Motion carried.

Finance/Purchasing:

With recommendation from Phil Swope, Staff Accountant, Mr. Qually moved, seconded by Mr. Martin, to approve and sign a Lease Agreement, which contains a Service and Maintenance Agreement, between the County of Adams and Pitney Bowes for the lease of three (3) Pitney Bowes Mail Machines. The Agreement consists of two (2) SendPro C200 mail machines, one for MDJ Bowman and one for MDJ Little's offices and one (1) SendPro P3000 for the Courthouse. Pitney Bowes has a COSTARS Agreement with the Commonwealth, and the lease term is for three (3) years, effective August 1, 2019 through July 31, 2022 at \$966.00/month.

Motion carried.

Commissioners:

Mr. Martin moved, seconded by Mr. Qually, to approve to re-appoint Michael Strausbaugh to the South Central Workforce Development Board (SCPa Works) for a three-year term, effective July 1, 2019 through June 30, 2022.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Courts:

- Probation Services – Employment of John Jefferson, Probation Officer Aide, effective July 22, 2019

Separation of Employment with permission to post:

- Elizabeth Todd, 911 Telecommunicator, effective July 28, 2019

Motion carried.

Other Business:

Solicitor Mudd:

Mr. Martin moved, seconded by Mr. Qually, to approve and sign a Contingent Fee Agreement with Mark J. Bern & Partners LLP, to join the opioid litigation.

Motion carried.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:19 a.m. this date to discuss attorney/client and personnel issues.

Meeting Reconvened:

Chairman Phiel reconvened the Commissioner's Meeting at 10:30 p.m. this date with the following in attendance: Commissioners Jim Martin and Marty Karsteter Qually; Solicitor Molly R. Mudd and Chief Clerk Paula V. Neiman.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 10:32 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk