

PROPOSED**AGENDA, WEDNESDAY, JULY 11, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance**Minutes:**

Approval of the Minutes of the June 27, 2018 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- 2018-2019 Purchase of Service Agreements with: 1) Community Services Group; 2) JusticeWorks Youth Care; 3) MacGregor Behavioral Health Services, LLC.; 4) Mid Atlantic Youth Services; 5) Pennsylvania Comprehensive Behavioral Health; 6) Pinkney's Vineyard of Faith Ministries; and 7) Summit School, Inc.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Child Accounting and Profile System (CAPS) Application Service Provider Agreement with vendor AVANCO International of Fairfax, Virginia. The Agreement encompasses a (1) year term. The fixed cost to the County is \$30,984.00 annually. The services provided to the County pursuant to the terms of the Agreement include the development of, access to, and use of the state-wide data base in the day-to-day operations of the Agency.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Consulting Services Addendum to the Child Accounting and Profile System (CAPS) Application Service Provider Agreement with vendor AVANCO International of Fairfax, Virginia. Pursuant to the terms of the Addendum, AVANCO will provide consulting services to the County including but not limited to county strategic plan support, system research and design, project assessment and management, systems analysis, data conversion and integration, systems administration and training or technical knowledge transfer, at an hourly consulting rate, not to exceed \$30,000.00 for all consulting services during the 12-month term.

Tax Services:

Announcement by Daryl Crum, Director, per County Ordinance #3 of 2013, the Coefficient of Dispersion (COD) based upon sales which occurred in Adams County between January 1 and December 31 of the previous year. This year's COD is calculated at 10.79, which is well within the acceptable range as stated by the International Association of Assessing Officers (IAAO).

Planning:

- Recommendation from Sherri Clayton-Williams, Director to approve and authorize Chairman Randy L. Phiel to sign Resolution No. 3 of 2018 and an Emergency Solutions Grant application on behalf of South Central Community Action Programs, Inc. in the amount of \$239,891.00 to assist with rapid rehousing, street outreach, homeless prevention and operation of emergency shelters.
- Recommendation from Ellen Dayhoff, Rural Resources Director, to approve the offer letter for the purchase of the conservation easement and approval for Chairman Phiel to sign the Agreement of Sale for the Harold & Brenda Weaver and Gene & Roxey Sauble Farm, located in Huntington Township, 124.27 acres, 21 acres excluded, exception is .25 acres on Cranberry Road and one (1) building lot in excluded woodland, \$2,142/acre.

Finance/Purchasing:

Recommendation from Phil Swope, Staff Accountant, to approve the following for the Adams County Correctional Complex:

- Maintenance Proposal #2018875 HvacPlus Comprehensive Maintenance Solutions with McClure Company, 4101 North Sixth Street, Harrisburg, PA in the amount of \$7,552.00 for a six (6) month period, July 1, 2018 to December 31, 2018.
- Maintenance Services Agreement Proposal #ADCPR-NRG-1 for Building Automation System, Software Subscription and Automatic Temperature Controls with NRG Building Services, Inc., 48 South Harrisburg Street, Harrisburg, PA in the amount of \$3,270.00 for a six (6) month period, July 1, 2018 to December 31, 2018.

Department of Emergency Services:

At the request of Warren Bladen, Director of Emergency Services, and after review by Solicitor John Hartzell, that the Board of Commissioners authorize entering into a professional services contract with CenturyLink in the amount of \$9,710.72 for testing of microwave systems.

Commissioners:

Recommendation from Solicitor John Hartzell, to approve the following:

- Adopt Ordinance #3 of 2018 – An Ordinance of the Counties of Dauphin, Franklin and Adams, undertaken under the authority of the Pennsylvania Intergovernment Cooperation Act, 53 PA. C.S. § 2301, Et Seq., planning for the development and operation of a regional telecommunication system known as the South Central Inter-County Communications Network, planning for the management, future activities and funding of that Network, agreeing to work in concert with and to undertake financial and other obligations with each of the other Counties, and creating an Agreement for such activities.

Personnel Report:

Separation of Employment with permission to post:

- Claudia Eubanks, Office Manager in Children & Youth Services, effective July 5, 2018
- Kimberly Pollock, Customer Service Assessor in Tax Services, effective July 20, 2018
- Christine Myer, Caseworker I – Intake, Children & Youth Services, effective July 2, 2018
- Jackson Childs, Deputy Sheriff, effective July 20, 2018
- Dakota Myers, Deputy Sheriff, effective July 20, 2018
- Rescind job offer to Kayla Abernethy, Corrections Officer, July 16, 2018
- Rescind job offer to Nickeynon Banner, Corrections Officer, effective July 16, 2018
- Rescind job offer to Amber Schuab, Corrections Officer, effective July 16, 2018

Expenditures:

Approve the following expenditures for the period June 18, 2018 through June 29, 2018:

General Fund Total	\$ 1,644,160.04
General Fund	\$ 768,960.79
Pcard Payment	\$ 3,720.01
Payroll – Week #26	\$ 891,479.24
Children & Youth Services	\$ 121,093.18
HazMat Fund	\$ 2,009.94
CDBG	\$ 266,399.72
Law Enforcement	\$ 534.03
Commissary Fund	\$ 2,222.93
Records Management	\$ 4,255.00
Human Services Building	\$ 569.57
911 Fund	\$ 48,425.48
Internal Service Fund	\$ 109,694.79

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: