

**WEDNESDAY, JANUARY 17, 2018:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:06 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioner Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Molly Mudd, Assistant Solicitor; Crissy Redding, Treasurer; Sara Finkey, Children & Youth Administrator; Children & Youth Services Staff; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Cindy Keeney, Victim Witness Director; News Reporters Vanessa Pellichio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the Minutes of the January 10, 2018 Commissioners' Meeting as presented.

Motion carried.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

**Proclamations:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the month of January 2018 as "**NATIONAL MENTORING MONTH**" in Adams County. This proclamation was presented to Tessa Adams, Coordinator for Project Hope.

Motion carried.

**Public Comment:**

No Public Comments/Questions were addressed to the Board at this time.

**Treasurer:**

With recommendation from Treasurer Crissy Redding, Mr. Qually moved, seconded by Mr. Phiel, to approve the following:

- S & T Bank Corporate Authorization Resolutions and Bank Business Deposit Account Signature Card for the following accounts:
  - Account #XXXXXXXX7459 – requiring the signatures of the Controller, Deputy Controller and Commissioners, Treasurer and Chief Deputy Treasurer
  - Account #XXXXXXXX1627 – requiring signature from the Controller, Deputy Controller, Commissioners, Treasurer and Chief Deputy Treasurer
  - Account #XXXXXXXX0638 – requiring the signature from the Controller, Deputy Controller, Commissioners, Treasurer and Chief Deputy Treasurer
  
- BB & T Signature Card for the following accounts:
  - (Pennsylvania & Maryland) for Account #XXXXXXXX2763 – requiring signatures from the Controller, Deputy Controller, Commissioners, Treasurer and Chief Deputy Treasurer

- (Pennsylvania & Maryland) for Account #XXXXXXXXXX2771 – requiring signatures from the Controller, Deputy Controller, Commissioners, Treasurer and Chief Deputy Treasurer
- PNC Bank Signature Card – Delete Theresa Adamik, former Treasurer and add Christine Redding, current Treasurer for the General Fund #XXXXXXXXXX5526 and Waste Haulers #XXXXXXXXXX3582 accounts.

Motion carried.

**Victim Witness:**

With recommendation from Cindy Keeney, Director, Mr. Qually moved, seconded by Mr. Phiel, to approve and authorize Chairman Randy L. Phiel to sign The Robert C. Hoffman Charitable Endowment Trust Grant Application in the amount of \$5,000.00 effective July 1, 2018 through December 31,2018. This grant request is for funding for the Neuro-Feedback Trauma Therapy for traumatic victims.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the Personnel Report as follows:

Clerk of Courts:

Approve the transfer of Norma Carbaugh to the Voter Registration/Elections Department.

Voter Registration/Elections:

Note the employment of Norma Carbaugh, Elections/Voter Registration Assistant, effective February 5, 2018.

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the following expenditures for the period January 1, 2018 through January 12, 2017:

General Fund Total	\$ 1,184,220.68
General Fund	\$ 261,485.60
Debt Service Payments	\$ 10,896.35
Payroll	\$ 911,838.73
Children & Youth Services	\$ 283,586.45
HazMat Fund	\$ 73.95
AG Land Funds	\$ 52,997.62
Law Enforcement	\$ 1,570.65
Commissary Fund	\$ 556.62
Hotel Tax Fund	\$ 122,280.63
Capital Projects-Reserve	\$ 66.00
Human Services Building	\$ 7,484.35
911 Fund	\$ 68,569.80
Internal Service Fund	\$ 2,493.00

Motion carried.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Other Business:**

No Other Business was brought to the Board at this time.

**Recess:**

Board Chairman Phiel recessed for Executive Session at 9:36 a.m. this date to discuss attorney client privilege, and personnel issues.

**Meeting Reconvened:**

Board Chairman Phiel reconvened the Commissioners Meeting at 10:50 a.m. this date with no further business to come before the Board at this time.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Phiel, to adjourn the Commissioners' Meeting at 10:53 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk