

PROPOSED

AGENDA, WEDNESDAY, APRIL 8, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the March 25, 2020 Commissioners' Meeting as presented.

NOTE: The April 1, 2020 Commissioner's Meeting was cancelled.

NOTE: The April 15, 2020 Commissioner's Meeting is cancelled.

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-844-621-3956, 479-516-558#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Courts:

Recommendation by District Court Administrator Don Fennimore, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Thomson Reuters WestlawPRO Software and Practice Solutions Agreement for Westlaw Edge Primary and State Analytical on-line research tools, for a term of (3) years, at a cost to the County of \$1,812.72/month, cost to be allocated between the offices of the Adams County Solicitor, The Board of Judges, the District Court Administrator, and the Magisterial District Justices.

Probation Services:

Recommendation by Director Gale Kendall, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Independent Contractor Agreement with Dewaine Finkenbinder of Gettysburg to provide, facilitate and deliver the Pennsylvania DUI Highway Safety Classes to identified participants as determined by Probation Services, in accordance with the standards set forth by the DUI Association of Pennsylvania. The term of the Agreement is through December 31, 2020, and the Independent Contractor shall be compensated at a rate of \$55.00/hour for all services provided pursuant to the Agreement.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Adoption Assistance Agreement with G.F. & E.F. on behalf of M.D. in the subsidy amount of \$900.00/month.

Children & Youth Services cont'd:

- Adoption Assistance Agreement with W.K. & L.K. on behalf of V.M. in the subsidy amount of \$900.00/month.

Planning Department:

Recommendation from Grants Coordinator Rebecca Moreland, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to approve on behalf of the Board the Application for (Act 137) Emergency Housing Funds submitted by Stephanie McIlwee of PICPI, funds to be used to house homeless County residents who are eligible recipients of housing vouchers while they seek permanent housing during the Governor's Declaration of Disaster Emergency. Housing will be provided starting immediately and continuing through at least May 9, 2020. This project meets the criteria for funding established by Ordinance No. 7 of 1996, creating the County Affordable Housing Trust Fund. Recipients of housing vouchers must earn 80% or less than the County median income, ensuring that beneficiaries will meet current income eligibility requirements of the County's Affordable Housing Trust Fund guidelines.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Adopt Ordinance No. 1 of 2020 "An Ordinance of the County of Adams, Commonwealth of Pennsylvania, Amending and Supplementing the Adams County Tax Collection Policy;" whereas the County, State and Country are operating under a Declaration of Emergency due to the COVID-19 pandemic, such that the federal and state taxing authorities have extended the deadline for filing federal and state taxes due to the economic impact of the virus, and Adams County desires to mitigate the economic impact of COVID-19 on County taxpayers by exercising its statutory discretion to reduce penalties for late tax payments and by extending the 2% discount for a period of sixty days for payments related to taxable year 2020.
- Adopt Resolution No. 5 of 2020 Designating Certain County Employees as "Emergency Responders" as authorized by the Families First Coronavirus Response Act, including Corrections Officers at the Adams County Adult Correctional Complex; Sheriff's Deputies; 911 Dispatchers; Security Department Officers; and Probation Officers. The Board does hereby commend the dedication and sacrifice of the employees so designated, and recognizes their commitment to maintaining the continuous operations of the essential functions that they provide.

Personnel Report:

Courts:

- Probation Services – Note the retirement of Deborah Reeher, Lead Clerk, effective April 17, 2020

District Attorney:

Note the employment of Madeline Hubbard, Paid Intern, effective May 26, 2020.

IT Department:

Approve the amended date of hire for Chad Evans, Unpaid Internship, to June 1, 2020.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, to approve the following:

- Amended date of hire for Christopher Hamilton, Corrections Officer to March 16, 2020
- Employment of Brennan Moodie, Corrections Officer, effective April 6, 2020

Separation of Employment with permission to post:

- Dewaine Finkenbinder, Treatment Specialist at the Adams County Adult Correctional Complex, effective April 24, 2020
- Christine Hinken, Correctional Officer, effective March 31, 2020
- Krystina Gardner, Corrections Officer, effective April 6, 2020

Expenditures:

Approve the following expenditures for the period March 23, 2020 through April 3, 2020:

General Fund Total	\$ 1,205,413.01	
General Fund	\$ 247,727.68	
PCard Payment	\$ 54.44	
Debt Service Payments	\$ 10,896.35	
Payroll – Week #14	\$ 946,734.54	
Children & Youth Services	\$ 134,225.81	
Liquid Fuels	\$ 13,460.03	
HazMat Funds	\$ 16.14	
Commissary Fund	\$ 6,406.22	
Records Management	\$ 12,443.16	
Capital Projects - Reserve	\$ 324,751.23	
911 Fund	\$ 254,600.16	
Internal Service Fund	\$ 136,447.57	

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: