

## **PROPOSED AGENDA, WEDNESDAY, JANUARY 15, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the January 9, 2020 Commissioners' Meeting as presented.

### **Proclamation:**

- **“National Human Trafficking Month”** - January 2020

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Elections and Voter Registration:**

Recommendation from Angela Crouse, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Sales Order Agreement dated December 20, 2019 with ES&S Election Systems & Software, LLC, a Delaware Limited Liability Company and the Addendum to Agreement with ES&S, such that the equipment, software and services set forth in the sales Order Agreement shall be governed by the terms and conditions of that certain Sales Order Agreement dated April 4, 2019, hereinafter “the Prior Agreement” and further in accordance with COSTARS Contract #039-003. Pursuant to this Sales Order Agreement and Addendum, the County is purchasing a model DS450 High Speed Central Scanner, including supporting hardware, equipment installation and annual licensing fee, at a cost to the County of \$60,930.00.

### **Finance Department:**

Recommendation from Senior Accountant Phil Swope, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board, the following:

- Proposal from Laboratory, Analytical & Biological Services, Inc. of New Oxford dated December 31, 2019 for Water Sample Collection and Analysis for 2020 services, in accordance with Pennsylvania Department of Environmental Protection (PADEP) and US Environmental Protection Agency (USEPA) protocol, at a cost to the County of \$290.00 per testing period.

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#### Finance Department continued:

- Equipment Lease Agreement #450-7407123-019 with Quality Copy Products, Inc. of York, for the lease of a Kyocera TASKalfa 3212i office machine for the Law Library, at a cost to the County of \$3,492.00 over the (60) month term of the lease.

#### **Planning Department:**

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the 2020 GIS Technical Support Services Quote from EBA Engineering Inc. of Lancaster and the Addendum to EBA Engineering Quote for as- needed GIS technical support services. Hourly labor charges range from \$145/hour to \$65/hour not to exceed \$5,000.00 for a (1) year term ending December 31, 2020.

#### **Commissioners:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Accept the General Contracting Bid from Gettysburg Construction on the Mercy House Project at a base bid amount of \$515,575.00. Gettysburg Construction acknowledges the receipt of bid drawings, specifications and addenda at the January 2, 2020 meeting with Adams County, and confirms that all contract documents are included in the base bid.
- Asbestos Abatement Agreement with Environmental Hazards Control, a Division of EHC Associates, Inc. of Lancaster, PA for removal and disposal of asbestos-containing materials from the Mercy House located at 45 West High Street in Gettysburg for site preparation prior to the fit-out renovation of the building. The cost to the County is \$20,217.00.

#### **Personnel Report:**

##### Courts:

##### Separation of Employment with intent to post:

- Probation Department – Gregory Dornbush, Probation Officer, effective January 24, 2020

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**Expenditures:**

Approve the following expenditures for the period December 30, 2019 through January 10, 2020:

General Fund Total	\$ 1,367,000.67	
General Fund	\$ 307,790.39	
Pcard Payment	\$ 12,629.29	
Debt Service Payments	\$ 10,896.35	
Payroll – Week #2	\$ 1,035,684.64	
Children & Youth Services	\$ 84,586.06	
Commissary Fund	\$ 2,494.13	
Hotel Tax Fund	\$ 132,870.14	
Capital Projects - Reserve	\$ 4,856.02	
911 Fund	\$ 35,120.53	
Internal Service Fund	\$ 131.97	

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**