

AGENDA, WEDNESDAY, MAY 14, 2025:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the April 30, 2025 Commissioners' Meeting Minutes as presented.

Proclamation:

- **“Emergency Medical Services Week”** – May 18-24, 2025

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Probation Services:

Recommendation from Chief Kristi Fields, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Professional Services Agreement with Barbara Orr, of Orr Training Services, LLC. Ms. Orr will be providing a Motivational Interviewing Workshop for the Department of Probation Services. The term of the Agreement is one (1) year, commencing on May 14, 2025 and terminating May 13, 2026. Total cost to the County is \$4,537.84, which shall be reimbursed to the County from Court-controlled funds.
- Academic Internship Agreement with York College. This Agreement provides academic internship opportunities to qualified students from York College for the purpose of studying criminal justice and the judicial process with the County Probation Services Department. Pursuant to this Agreement, Probation Services will be accepting Jacquelyn Waggoner as an intern beginning this summer. The Agreement is effective May 14, 2025, for a term of one (1) year, which may be renewed for consecutive one (1) year terms.

Children & Youth Services:

- Recommendation from Sarah Finkey, Administrator, to approve the following 2025-2026 Purchase of Services Agreements: PA Child Corp.; National Mentor Healthcare LLC d/b/a Pennsylvania MENTOR; Service Access and Management Inc. -SAMS; PA Elite Al-Star Gym, Inc.; TrueNorth Wellness Services
- Recommendation by Sarah Finkey, Administrator and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Child Welfare Education for Leadership (CWEL) Agreement with University of Pittsburgh and Megan Perry-Costic. This Agreement allows Ms. Perry-Costic, an employee of CYS,

Children & Youth Services cont'd:

to participate in the CWEL Program, a graduate-level program offered by the University of Pittsburgh in coordination with PA Department of Human Services. The University will pay tuition fees and reimburse the County for 95% of Ms. Perry-Costic's salary while enrolled in the Program. There is no cost to the County. This Agreement is effective May 14, 2025.

Information Technology:

Recommendation from CIO Phil Walter, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to approve Quote #1029161 with Link Computer Corporation, a Pennsylvania Company, for the renewal of the County's InformaCast licenses. InformaCast is used to send a mass emergency page out to VOIP phones using each phone's speaker functionality. It can also be used by other departments within the organization for various paging purposes. The term of the Agreement commences on August 1, 2025 and terminates on July 31, 2026. Total cost to the County is \$3,656.00.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the following:

Disabled Veterans Real Property Tax Exemption Certifications
effective with the 2025-2026 School Taxes:

- Parcel #07G06-0044 for a home on 2.63 acres located in Butler Township
- Parcel #25D18-0042A for a home on .50 acres located in Liberty Township

Personal Tax Exemptions:

- The following have met the guidelines of County Policy: Timothy Madison, Berwick Township; Catharine Gebhart, Oxford Township; Brooke Ellen McMaster, Mt. Pleasant Township
- Resolution No. 7 of 2025, providing tax exemption for certain designated deteriorated areas located at 100 N. Blettner Avenue in Conewago Township (Tax Parcel No. 08L15-0060---000), pursuant to the Local Economic Revitalization Tax Act ("LERTA", 72 P.S. 4722 *et seq.*), after duly-advertised public hearings held by the local taxing bodies on June 19, 2023 and May 20, 2024. The County's Resolution is consistent with Conewago Valley School District Resolutions 129 and 135, as well as Conewago Township's Resolution 2024-J. This Resolution outlines the procedures for requesting exemption and adopts a 10-year exemption schedule. The Resolution is effective May 14, 2025. It is further recommended that the Board approve the Tax Services LERTA Guidelines, effective May 14, 2025, effectuating the Resolution.

Human Resources:

Recommendation from Michele Miller, Director and after Solicitor review, that the Board of Commissioners approve the Stop Loss Insurance Policy from Avalon Insurance Company. This Policy is made pursuant to the Stop Loss Proposal previously approved by the Board on November 13, 2024. Under the Policy, Avalon will reimburse the County for individual medical and Rx claims that exceed \$175,000.00 up to a maximum aggregate benefit of \$1 million per benefit period. The premiums are \$77.18 for a single covered employee and \$216.10 for a family. This Policy is effective January 1, 2025, for a term of one (1) year.

Elections:

Recommendation from Angie Crouse, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve Quote # WQ379215 with Belson Outdoors. This quote provides for six (6) rectangular concrete planters to be placed in front of the lobby of the Election Office at 230 Greenamyre Lane. These planters will provide extra security and prevent vehicles from driving on the sidewalks in front of the building. The total cost of the six (6) planters is \$8,898.95, which will be paid for with Act 88 Election Integrity Grant funds.

Commissioners:

- Recommendation from County Administrator Steve Nevada, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners review and approve the April 30, 2025 Application & Certification for Payment #3 by Contractor The Efficiency Network (TEN) for payment totaling \$162,162.90 for materials and installation of the solar array at the Human Services Building site.

Personnel Report:

Court:

- Probation Services – Employment of the following:
 - Eric Cleland, Director, effective June 2, 2025
 - Thomas Chiarizia, Probation Officer, effective May 5, 2025
 - Lucien Qually, Probation Officer, effective May 5, 2025
 - Haylee Mohan, General Clerk, effective May 5, 2025
- Domestic Relations – Separation of employment for Nya Green, Conference Officer Intern, effective April 29, 2025; Kathryn VanDusen, Case Management Officer, effective May 9, 2025; Gretchen Henry, Director, effective May 16, 2025

Employment of the following: Contingent upon successful completion of all required pre-employment screenings:

- District Attorney - Michael Rinaldi, County Detective, effective May 19, 2025
- Clerk of Courts - Joanna Davis, Court Specialist 1, effective May 5, 2025
- Conservation District - Madison Lang, Vector Control Program, effective May 12, 2025

AGENDA, WEDNESDAY, MAY 14, 2025

Page 5 of 5

Expenditures cont'd:

Capital Project - Reserve	\$ 85,453.20
911 Fund	\$ 23,095.98
Internal Service Fund	\$ 779,033.74
Total Special Funds	\$1,501,315.46
Total Expenditures	\$3,253,808.36

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment: