

**PROPOSED**

**AGENDA, WEDNESDAY, JULY 25, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the July 18, 2018 Commissioners' Meeting as presented.

**Executive Session:**

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Presentation:**

Certificate of Recognition for Tom Clowney, Master Farmer, for receiving the 2018 Mid-Atlantic Master Farmer Designation.

**Proclamation:**

Approve to adopt and proclaim July 22 through July 28, 2018 as **"CONSTRUCTION OPIOIDS AWARENESS WEEK"** in Adams County.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve the following:

- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the HIPAA Business Associate Agreement (BAA) Addendum with vendor AVANCO International of Fairfax, Virginia. As a Business Associate (BA) of the County ("CE or Covered Entity"), AVANCO agrees to heightened breach of security, intrusion, and security incident notification of unauthorized use or disclosure of PHI to affected parties, as required by applicable state and federal law.

**PROPOSED**

**AGENDA, WEDNESDAY, JULY 25, 2018**

**Page 2**

**Tax Services:**

Recommendation from Chief Assessor Barbara Walter to approve following:

- Personal Tax Exemption Request – The following individuals have met the income, age/disability criteria: Andrea Beers; Blanche Byers; Martha Goetzenberger; Isabel Hartzell; Leo Lunger; Dorothy J. Reynolds; Gloria Schade; Betty Staub and Jacqueline Wentz, all of Oxford Township.
- Disabled Veterans Real Property Tax Exemption – Thomas E. Boyle, 15 McCandless Drive, East Berlin, PA, Latimore Township, Parcel #23106-0022---000, on story home, carport, residential shed and .34 acres, effective beginning with 2018-2019 School Taxes.

**Personnel Report:**

Court:

Appointment of Laura Rowland to the position of Director of Resource Development, effective July 16, 2018

Prothonotary:

Promotion of Cynthia Kidd to Second Deputy, effective July 16, 2018

District Attorney:

- Promotion to Legal Aides for Nicole Rodkey and Wendy Forsythe, effective July 23, 2018
- Employment of Briana Murphy, Legal Secretary, effective July 30, 2018

Victim Witness:

Employment of Savannah Wire, Direct Service Advocate, effective August 13, 2018

Tax Services:

Employment of Thomas Breivogel, Jr., General Clerk, effective August 13, 2018

Separation of Employment with permission to post:

- Jeremy King, Corrections Officer, effective August 25, 2018

**Other Business:**

Solicitor Hartzell  
 County Manager Penksa  
 Commissioner Qually  
 Commissioner Martin  
 Commissioner Phiel

**Adjournment:**