

WEDNESDAY, NOVEMBER 30, 2022:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Manager; Solicitor Molly R. Mudd; John Phillips, Controller; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Laura Rowland, Deputy Court Administrator; Candi Clark, Court HR Generalist; Phil Walter, CIO; Warren Bladen, Department of Emergency Services Director; News Reporter Vanessa Pellechio Sanders, *Gettysburg Times* and Judi Seniura, *Gettysburg Connections* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the November 16, 2022 Commissioner's Meeting as presented.

Motion carried.

Moment of Silence:

At this time Chairman Phiel asked for a Moment of Silence for Mary Furlong.

Public Comment:

No Public Comment was brought before the Board at this time.

Court Operational Services

With recommendation from Neil Burkholder, Executive Director of Operational Services for the Adams County Court of Common Pleas, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign Quote #22-16986 dated November 13, 2022 from Tanner Furniture, of Harrisburg, PA for the sale and installation of (14) upholstered chairs for use in Courtrooms 1&2 at a total cost of \$11,462.50. The quote is made pursuant to CoStars Contract #035-025. The Court has designated funds to reimburse the General Fund for this phase of the project.

Motion carried.

Probation Services:

With recommendation from Chief Gale Kendall, and after review by Solicitor Molly R. Mudd, to approve the following:

- Mr. Martin moved, seconded by Mr. Qually, to approve the Amendment to the Agreement for Services with Vigilnet, a Nebraska Company, which provides monitoring devices for Probation Services. Offenders are financially responsible for house arrest/electronic monitoring fees. The Amendment provides for a \$0.10 increase in the price per day of several of the devices, including alcohol monitoring, radio frequency monitoring, mobile breathalyzer monitoring, and GPS monitoring. It is further recommended that the Commissioners sign the Addendum to the Amendment, which incorporates the County's standard terms and conditions into Vigilnet's Terms and Conditions. The Amendment will become effective on January 1, 2023. Net annual cost to the County as of August 2022 was approximately \$14,500.00.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve the Statement of Work from Corrections Development, Inc., of Penndel, PA, for modifications to the Adult Probation Case Management System, implementation of new services and modules to this system, and on-going maintenance and support for the system. It is further

recommended that the Commissioners sign the “Requirements for On-premises Adams County Hosted Applications/Services.” The term of this Agreement is November 30, 2022 to December 31, 2023. Total cost to the County is \$17,400.

Motion carried.

Treasurer:

With recommendation from Treasurer Christine Redding, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the annual maintenance contracts for the TaxColl2k software with Grandjean & Braverman, a Pennsylvania Company. The term of the Agreement is one (1) year, commencing on January 1, 2023 and terminating on December 31, 2023. Total upfront cost to the County is \$750.00, with any additional service hours to be billed at a rate of \$115.00 per hour.

Motion carried.

IT Department:

With recommendation by Phil Walter, CIO and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to approve the Quote from CDW-G, LLC, an Illinois company, for renewal of our Splunk Enterprise License. This software allows the IT Department to receive and analyze data from various areas of the County network. The data from the network sources are created into a dashboard to help examine and review for further analysis. This Quote is made pursuant to Costars contract #006-064. The term of the license is one (1) year, commencing on December 12, 2022 and terminating on December 11, 2023. Total cost to the County is \$8,810.00.

Motion carried.

Building and Maintenance:

With recommendation from Larry Steinour, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Test and Inspection Agreement with BFPE International, Inc., a Maryland company, for testing and inspection of the fire protection systems at the Human Services Building and Mercy House. The term of the Agreement commences on November 30, 2022 and terminates on November 29, 2023. Total cost to the County is \$3,725.00.

Motion carried.

Emergency Services:

With recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Quote #Q-57541 with Priority Dispatch Corp. This Quote provides professional audits of the telecommunicators using the Priority Dispatch protocol and amends and is subject to the terms of the Priority Dispatch Implementation Agreement last approved by the Board on March 29, 2021. Total cost of the service is \$46,400.00 for a period of twelve (12) months. This Quote is effective November 30, 2022.
- The US Department of Homeland Security Federal Fiscal Year 2022 Emergency Management Performance Grant Agreement C950003861 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a grant award of \$88,159.00, to be used for personnel salary and benefits for an Emergency Management Coordinator and Administrative Assistant 1. The term of the Agreement is October 1, 2021 to January 29, 2023 and the period

of performance is October 1, 2021 through September 30, 2022. The total project cost is \$176,318.00, with the County contributing \$88,159.00 as a non-Federal match.

Motion carried.

Human Resources:

With recommendation by Director Michele Miller, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Stop Loss Insurance Policy and Schedule for Stop Loss Insurance (together, the "Policy") with BCS Insurance Company, Inc. of Oakbrook Terrace, Illinois. This Policy provides excess medical and prescription drug insurance coverage for specific and aggregate employee claims, with unlimited coverage for specific claims exceeding the \$175,000.00 deductible and \$1 million maximum coverage for aggregate claims. The covered benefit period runs from January 1, 2021 through December 31, 2023. The supplemental coverage costs per month are \$66.87 per employee and \$218.52 per family for specific stop loss coverage and \$5.19 for aggregate coverage. This Policy is effective January 1, 2023 through December 31, 2023.

Motion carried.

Commissioners:

With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Adopt and enact Ordinance No. 4 of 2022 Requiring the Waiver of Certain Additional Real Estate Taxes Pursuant to the Act of July 11, 2022, P.L. 701, No 57 ("Act 57 of 2022"), effective November 30, 2022 as follows:

ORDINANCE NO. 4 OF 2022

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF ADAMS, PENNSYLVANIA REQUIRING THE WAIVER OF CERTAIN ADDITIONAL REAL ESTATE TAXES PURSUANT TO THE ACT OF JULY 11, 2022, P.L. 701, NO. 57 ("ACT 57 of 2022")

WHEREAS, the County of Adams is a fifth class county of the Commonwealth of Pennsylvania ("County") and a local taxing district authorized by the Local Tax Collection Law, 72 P.S. § 5511.1 *et seq.*, to levy and collect certain real estate taxes; and

WHEREAS, Act 57 of 2022, amending the Local Tax Collection Law, was signed by Governor Wolf on July 11, 2022, and took effect on October 10, 2022; and

WHEREAS, Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt an ordinance within ninety (90) days of the effective date of the Act, or not later than January 9, 2023, directing tax collectors to waive additional charges for real estate taxes under certain circumstances;

NOW, THEREFORE, with the foregoing incorporated herein and made an essential part hereof, be it **HEREBY ORDAINED AND ENACTED** by the Board of Commissioners of Adams County, Pennsylvania, and it is hereby **ORDAINED AND ENACTED** by the authority of the same, that the Tax Collectors of Adams County comply with the provisions of Act 57 of 2022 and this Ordinance for tax years beginning on or after January 1, 2023.

SECTION 1. DEFINITIONS. As used in this Ordinance, the following words and phrases shall have the meanings set forth below:

A. “Additional Charge” means any interest, fee, penalty, or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.

B. “Qualifying event” means:

1. For the purpose of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

C. “Tax Collector” means any duly elected tax collector for a municipality of Adams County, any authorized or designated delinquent tax collector, the Adams County Tax Claim Bureau, or any alternative collector of taxes as provided for in the act of July 7, 1947 (P.L. 1368, No. 542), known as the “Real Estate Tax Sale Law,” an employee, agent or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.

SECTION 2. WAIVER. The Tax Collector shall, for tax years beginning on and after January 1, 2023, grant a request to waive additional charges for real estate taxes if the taxpayer does all of the following:

A. Provides a waiver request of additional charges, on a form provided by the state Department of Community and Economic Development, to the Tax Collector in possession of the claim within twelve (12) months of a qualifying event; and

B. Attests that a tax notice was not received; and

C. Provides the Tax Collector in possession of the claim with one of the following:

1. A copy of the deed showing the date of real property transfer; or
2. A copy of the title following acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance; or
3. A copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and

D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

ENACTED AND ORDAINED this 30th day of November 2022.

ADAMS COUNTY COMMISSIONERS

/s/
Randy L. Phiel, Chairman

/s/
Marty Karsteter Qually, Commissioner

- Melissa Rosenberger, Children & Youth Services Caseworker 3, effective November 30, 2022

- Sarah Spencer, Administrative Assistant for the Conservation District, effective December 2, 0222
- Alexis Hufnagel, Records Specialist at the Adams County Adult Correctional Complex, effective November 30, 2022
- End of the unpaid Internship of Ester Yeo in the District Attorney’s Office, effective November 30, 2022

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period November 12 through November 25, 2022:

General Fund Total	\$ 4,595,436.73
General Fund	\$ 1,103,521.17
Payroll – Week #45	\$ 1,060,587.48
Debt Service Payments	\$ 2,431,328.08
Children & Youth Services	\$ 289,794.46
Liquid Fuels	\$ 22,986.41
HazMat Fund	\$ 5,513.12
Commissary Fund	\$ 4,287.97
Records Management	\$ 3,155.00
Human Services	\$ 1,666.44
Hotel Tax Fund	\$ 254,127.79
Parks, Recs & Green Space Prgm	\$ 50,000.00
American Rescue Plan Act 2021	\$ 5,667.00
Capital Projects	\$ 272,051.05
911 Fund	\$ 38,796.87
Internal Service Fund	\$ 564,967.51

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner’s Meeting at 9:22 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk