

Adams County Association of Township Officials
Executive Board Meeting
1:00 p.m. Mt. Joy Township
Minutes
November 4, 2021

Meeting was called to order by President Gormont at 1:00 p.m.

Present: John Gormont, President, Mt. Joy Township; Bob Gordon, Legislative Chair, Hamiltonban Township; Pat Davis, Treasurer, Huntington Township; Danielle Helwig, Secretary, Menallen Township; Bruce Hartman, Finance Committee Chair, Mt. Joy Township; Jessica Baim, Conference and Programs Committee Chair, Hamilton Township; & Bea Schultz, 2022 Secretary, Highland Township.

Absent: John Aldridge, Vice-President, Union Township

APPROVAL OF MINUTES:

On a motion made by Gordon and seconded by Baim, the September minutes are approved with the spelling correction of Bain to Baim. Motion carried.

TREASURER'S REPORT:

On a motion made by Gordon and seconded by Helwig, the Treasurer's report is approved as presented. Motion carried.

On a motion made by Hartman and seconded by Baim, the bills paid report is approved. Motion carried.

COMMITTEE REPORTS:

- Resolutions: none
- Public Relations: none
- Legislative: none
- Audit: Hartman will contact Davis to schedule the audit in December, Hartman and Aldridge will get together to create the 2022 Budget
- Programs: All vendors etc have been contacted regarding the cancelation of the 2021 Conference

OLD BUSINESS


Gordon commented the Adams County Transportation Board has vacancies and are looking for members of the association to fill them.

NEW BUSINESS

- Secretary/Treasurer Board positions: There was discussion on which Township's would be moving into these positions. It appears that because of non-members the positions may be scheduled to be held by the same Township. Baim suggested we combine the positions. **A motion was made by Helwig and seconded by Hartman to combine the Secretary and Treasurer positions into one Township and utilizing reverse order of assignment. Motion carried.** Highland Township is next in succession. The By-Laws will need to be changed. Helwig will send a poll to all members.
- Nominations for President and Vice President: An executive decision was made to continue for another year the current President and Vice-President because the annual conference was cancelled. President John Gormont will not be returning in January. Vice President Aldridge will step into the President spot and the Committee will appoint a new Vice President. Helwig will ask for interested members.

With no further business a motion was made by Shultz and seconded by Gordon to adjourn the meeting at 1:40 p.m.

Respectfully submitted,



Danielle Helwig

Secretary, Menallen Township