

MINUTES OF THE OCTOBER 24, 2024, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on October 24, 2024, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chair, Carl Keller, Jr. called the meeting to order at 7:32 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/ Farm Director
 Adam McClain, District Manager
 Michelle Kirk, Treasurer/Farm Director
 Charlie Bennett, Public Director
 Rick Crouse, Public Director
 Christopher Santore, DEP
 Robert Sharrah, Sharrah Design Group, Inc.
 Cindy Bushman

Ed Wilkinson, Vice-chair/ Farm Director
 Dave Benner, Farm Director
 Commissioner Jim Martin, Commissioner Director
 Lindsey Bream, NRCS
 Susan Landauer, Admin Spec/Board Secretary
 Deb Musselman, Resource Conservation Supervisor
 George Bushman

Adam McClain went over the additional measures the District is taking to maintain transparency: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance. To join this meeting by phone or for other means to provide public comment, the request must have been received by noon today. Request to join by phone: no request made.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Commissioner Jim Martin moved to approve having flexibility of the agenda order. Michelle Kirk seconded the motion. Motion carried.*

Approval of Minutes: *Dave Benner moved to approve the minutes of the September 26, 2024, BOD meeting. Commissioner Jim Martin seconded the motion. Motion carried.*

Treasurer's Report: *Michelle Kirk reviewed the Treasurer's report for September 2024, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) – Lindsey Bream, District Conservationist, highlighted the NRCS monthly report.

Department of Environmental Protection (DEP) – Christopher Santore, Conservation District Field Representative, highlighted the October 2024 DEP Conservation District Field Rep Talking Points.

Committee Reports:

Ag Center – Ed Wilkinson shared that routine maintenance has been done.

Erosion & Sediment (E&S) Fee Schedule: Adam McClain shared that the District updated the E&S fee schedule recently to address the permit renewals needed for all NPDES permits. The board approved the initial adjustment to the fee schedule based on information made available by DEP at that time. As more information has been given by DEP, Adam recommended updating the fee schedule with a tiered approach to fees to allow permittees who were recently issued permits to pay a smaller renewal fee than permittees whose permits were issued 5 years ago. *Ed Wilkinson moved to approve the change to the E&S fee schedule for renewals to allow a charge of 10%-50% of our current E&S project fee for the acres left to be disturbed at the time of renewal with this percentage based on the last time the permitted acres were acknowledged or amended. The District will refund any necessary permit renewal*

fees that have already been paid if overpayment has occurred based on this updated fee schedule. Charlie Bennett seconded the motion. Motion carried.

Conewago Creek Farm Pollution Reduction Project: Adam McClain recommended that the Board not approve the request for a fee reduction or waiver of fees by RES Consulting because he did not believe it met the criteria for a waiver of fees. *Charlie Bennett moved to deny the request for a fee reduction or waiver of fees for the Conewago Creek Farm Pollution Reduction Project. Commissioner Jim Martin seconded the motion. Motion carried.*

Maintenance: Adam McClain reviewed the maintenance contract for Jeff Hydock and recommended approval. *Ed Wilkinson moved to approve the maintenance contract for Jeff Hydock. Michelle Kirk seconded the motion. Motion carried.*

Snow Removal: Adam McClain reviewed the snow removal contract and recommended approval. *Ed Wilkinson moved to approve the contract with Hartzell Home & Garden Services. Dave Benner seconded the motion. Motion carried.*

Custodial Services: Adam McClain reviewed the custodial service contract and recommended approval. *Rick Crouse moved to approve the contract with Erin Voss for 6 months. Michelle Kirk seconded the motion. Motion carried.*

Mowing: Adam McClain reviewed the mowing contract and recommended approval. *Rick Crouse moved to approve the contract with V&H Property Services for 3 years. Commissioner Jim Martin seconded the motion. Motion carried.*

Gettysburg Fire Department Donation: Adam McClain recommended approval of a donation. *Commissioner Jim Martin moved to approve a \$500 donation to the Gettysburg Fire Department. Ed Wilkinson seconded the motion. Motion carried.*

National Association of Conservation Districts (NACD): *Ed Wilkinson moved to approve the NACD annual dues in the amount of \$150. Michelle Kirk seconded the motion. Motion carried.*

McClure: *Ed Wilkinson moved to approve the McClure quote of \$3,900 to repair 3 VAV boxes. Charlie Bennett seconded the motion. Motion carried.*

Program/Staff Reports:

District Manager – Adam McClain shared information on the Board of Director nominations, North Trail meeting, District's Annual Planning meeting, and the fall tree give away.

Director Comments: Michelle Kirk shared that the Center for Beef Excellence is accepting applications for the Bull Credit program and farm infrastructure projects. Commissioner Jim Martin shared that he recently attended the North Carolina State Fair and there was a petition to minimize regulations on agriculture.

Adjournment: Carl Keller, Jr. adjourned the meeting at 8:38 PM.

Respectfully submitted,



Susan Landauer, Administrative Specialist/Board Secretary
Adams County Conservation District