

AGENDA, WEDNESDAY, SEPTEMBER 7, 2022:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the August 24, 2022 Commissioners' Meeting as presented.

Proclamations:

- **"Suicide Prevention Month"** – September 2022
- **"Hispanic Month"** – September 15--October 15, 2022
- **"Heritage Festival"** – September 18, 2022

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Probation Services:

Recommendation from Gale Kendall, Chief, Probation Service and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Sign the Statement of Work from Corrections Development, Inc., of Penndel, PA, to implement the integration of the LSCMI Risk/Needs Assessments used by the Department of Probation into their case management system. This will allow for a more streamlined system and better data collection. The period of performance for this Agreement is September 7, 2022 to December 31, 2022. Total cost to the County is \$5,250.00.
- Statement of Work and Invoice #22-0001 with Corrections Development Inc. These Agreements provide for 50 Adult Probation/Pretrial Case Management System Licenses and related services. The total cost of licenses and services is \$18,900.00. The Agreements are effective January 1, 2022 and expires December 31, 2022.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- 2022-2023 Purchase of Service Agreements: Children's Home of York; The Bair Foundation; MacGregor Behavioral Health Services, LLC

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Children & Youth Services cont'd:

- Child Welfare System Data Sharing Agreement with the Commonwealth of Pennsylvania, through the Department of Human Services. This Agreement establishes the terms, conditions, and security measures by which the Child Welfare Information Solution (CWIS) will exchange certain data related to child protective services with the County through approved case management systems. The effective date of this Agreement is October 1, 2022 and expires September 30, 2023.

Planning & Development:

Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners ratify their approval and submission of the Fifth Amendment to the ESG CARES Grant, Contract No. C000074136 with the Commonwealth of Pennsylvania, Department of Community and Economic Development, said amendment extending the effective period of the contract to June 30, 2023.

IT Department:

Recommendation from Phil Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners sign the Addendum to the Special Terms and Conditions of Paessler AG, a German company, for Maintenance of Standard Software for USA, which incorporates the County's standard terms and conditions into the Agreement for the Renewal of the Maintenance Subscription for the PRTG application of 500 sensors within the County network. The Renewal Agreement was approved by the Board at the July 20, 2022 public meeting.

Adams County Adult Correctional Complex (ACACC):

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Quote with Kint Corporation of Harrisburg, for the performance of two semi-annual inspections of the prison's Siemens MXL Fire Alarm System. It is further recommended that the Commissioners sign the Addendum to the Terms and Conditions, which incorporates the County's standard Terms and Conditions into the Agreement. The first inspection is to be performed in September 2022 and the second in March 2023. Total cost to the County is \$5,282.50.
- Designate Chairman Randy L. Phiel to sign the renewal for the ACACC's LexisNexis Prison Solution with LexisNexis, a New York company. This allows inmates to access legal resources as required by statute, via the ACACC's tablets. The term of

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Adams County Adult Correctional Complex (ACACC) cont'd:

the Agreement is August 1, 2022 to July 31, 2024. Total cost to the County is \$16,695.36, to be billed in monthly installments of \$695.64.

- Sign Amendment #5 to the Inmate Telephone Services Agreement with Global Tel Link Corporation, a Virginia company, to increase the inmate to tablet ratio to 1:1 at the ACACC and to provide the Edovo Core Education Suite on all tablets. The term of the Agreement will be extended for two additional years, now terminating on August 19, 2028. There is no additional cost to the County.

Commissioners:

Recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Adopt Ordinance No. 3 of 2022, a Curative Amendment to the Adams County Zoning Ordinance which Amends and Supplements Ordinance No. 2 of 1990 (as Reenacted and Amended). This Ordinance cures invalid provisions of County zoning laws related to lawful uses, quantities of uses, and sign regulations, as outlined in Resolution No. 4 of 2022 (adopted April 6, 2022). The Curative Amendments were the subject of a duly advertised public hearing on August 24, 2022, to which there were no objections, and made in accordance with Section 609 of the Municipalities Planning Code (53 P.S. 10609, *et seq.*). This Ordinance is effective September 7, 2022.
- Appoint Chairman Randy L. Phiel to sign on behalf of the Board Contract Change Order #4 dated September 1, 2022 to Contractor D.A. Nolt, Inc. as follows:
 - Extension of the Original Substantial Completion date for the reinforcing and re-roofing of the main HSB roof extended to October 22, 2022 (from the original date of August 17, 2022) due to delays associated with the steel reinforcing work, with no net change to the contract price; and
 - Extension of the Original Substantial Completion date for the re-roofing and reinforcing of the front/entry HSB roof to February 28, 2023 (from the original date of November 18, 2022) due to delays associated with the Original contract scope (as noted above), with no net change to the contract price; and
 - Add Gutters and Downspouts on two (2) sides of the low front office roof in lieu of standard rake edge metal to address unforeseen conditions of the low roof sloping in multiple directions, with no net change to the contract price.

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Personnel Report:

Court:

- Separation of Employment with Intent to Post – Aaron Scheibelhut, Law Clerk for Judge Campbell, effective September 1, 2022; Meredith Rife, Law Clerk for Judge Simpson, effective October 14, 2022; Colton Knott, Conference Officer in Domestic Relations, effective September 11, 2022, transferring to Adams County Adult Correctional Complex

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Lisa Hinton-Hardison, Caseworker 1, effective September 6, 2022.

Separation of Employment with permission to post:

- Retirement of Jillian Kuhn, HR Administrative Assistant, effective October 28, 2022
- Rescind the separation of employment for Gary Angell, Maintenance Tech 2 Special Projects, effective August 25, 2022
- Jessica Day, Corrections Officer, effective August 30, 2022

Expenditures:

Approve the following expenditures for the period August 22 through September 2, 2022

General Fund Total	\$ 1,787,832.32
General Fund	\$ 765,875.70
PCard Payment	\$ 10,055.38
Payroll – Week #35	\$ 1,011,901.24
Children & Youth Services	\$ 164,398.71
Liquid Fuels	\$ 6,230.45
HazMat Fund	\$ 4,982.00
Commissary Fund	\$ 6,110.80
Hotel Tax Fund	\$ 903.60
Pass Through Grant-Interest	\$ 181,760.00
Capital Project-Reserve	\$ 46,048.24
911 Fund	\$ 55,436.20
Internal Service Fund	\$ 126,599.73

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

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Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: