

AGENDA, WEDNESDAY, APRIL 20, 2022:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the April 6, 2022 Commissioners' Meeting as presented.

Proclamation:

- **"NATIONAL CRIME VICTIMS WEEK"** – April 24-30, 2022
- **"NATIONAL COUNTY GOVERNMENT MONTH"** – April 2022

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Probation Services:

Recommendation from Chief Gale Kendall, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the 2022-2023 Intermediate Punishment Treatment Program Grant (#37282) application made through the PA Commission on Crime and Delinquency (PCCD) for \$88,573.00 in state funds. This money will be used to purchase supplies, including Risk/Need Assessments, online DUI classes, drug testing supplies, and a tablet for use by the Work Release Program, as well as funding an Adams County Probation DUI Assessor. The application is effective April 20, 2022. No County match is required.

Tax Services:

Recommendation from Chief Assessor Susan Miller to approve the following Disabled Veterans Real Property Exemption Certifications:

- Althea D. Wood, 15 Deer Trail, Fairfield, PA, Parcel #43023-0126, located in Hamiltonban Township for an additional .39 acre of land to be combined with the existing exempt parcel, effective with the 2022-2023 School Taxes
- Mark Hopkins, 89 Tiffany Lane, Gettysburg, PA, Parcel #09E13-0151, located in Cumberland Township, for his home on .55 acres, effective with the 2022-2023 School Taxes
- Helen Merz, 90 Knight Road, Lot 60, Gettysburg, PA, surviving spouse of Donald Merz, for the existing exemption to remain on Parcel #09F15-0065---060.

Tax Services cont'd:

Removal of Tax Exemption:

- Marianne L. Knight-Schiavoni, 68 Mountain Road, Orrtanna, PA, for Parcel #12B08-0013E---005, located in Franklin Township, to have the exemption removed and the property placed back on the tax rolls, effective with the 2022-2023 School Taxes

Personal Tax Exemption Requests:

- Approve exoneration of personal taxes for the following who have met the guidelines of County policy: Robert Doyle, Berwick Township; Maybelle Altland, Ruth Bradley, Robert Bradley, Theresa McCarty and Mildred Hull, all of Oxford Township and Mary Kessler, Straban Township

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Agreements with Avanco International, Inc., of Clifton, Virginia, related to the Child Accounting and Profile System (CAPS):
 - CAPS Application Service Provider Agreement – Provides for ongoing maintenance and service of the CAPS application. Effective July 1, 2022 through June 30, 2023 at a quarterly fee of \$8,785.51 (\$35,142.04 in total).
 - HIPAA Business Associate Agreement – Provides for the protection of certain confidential health data in accordance with HIPAA. Effective April 20, 2022, for so long as Avanco retains any protected health information.
 - Consulting Services Addendum to Service Provider Agreement – Provides for optional consulting services beyond those covered under the Service Provider Agreement, at a total cost not to exceed \$30,000.00.
 - Child Welfare Information Solution (CWIS) Maintenance Agreement – Provides for continued maintenance, development, and implementation of the CWIS system and upgrades in coordination with the PA Department of Human Services. Effective July 1, 2022 through June 30, 2023 at a total cost of \$3,948.01.
- Professional Services Agreement with Kelly L. McNaney, Esq., a licensed Pennsylvania attorney. Ms. McNaney will be providing legal services to CYs at a rate of \$100/hour as needed. This Agreement is effective March 1, 2022 and expires July 1, 2022.
- Subsidy Agreement with S.J. on behalf of K.W. in the subsidy amount of \$912.50/month.

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Planning Department:

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the extension request for the Carroll Valley Parks Recreation & Green Space Grant Trail Project, with an initial extension to June 30, 2022 and a subsequent extension to run through December 31, 2022, with the extensions to run sequentially and not concurrently.

Building and Maintenance:

Recommendation from Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Quote with Clark Equipment Company, d/b/a Bobcat Company, a North Dakota company, for a new Bobcat Skid Steer Loader. This Quote is made pursuant to PA State Contract #4400019949. The Quote becomes effective April 20, 2022. Total cost to the County is \$48,470.36.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Quote with Motorola Solutions Inc., an Illinois company, for repair work to the prison's handheld radios and base units. This service agreement will cover 53 handheld radios and 2 base stations. It is further recommended that the Board sign the Addendum to the Service Terms and Conditions, which incorporates the County's standard terms and conditions into the Agreement. The term of the Agreement is one (1) year, commencing on May 1, 2022 and terminating on April 30, 2023. Total cost to the County is \$5,540.64.

Adams County Board of Elections:

Recommendation from Angela Crouse, Elections Director and after review by Solicitor Molly Mudd, that the Board of Commissioners, sitting as the Board of Elections, shall select and fix Polling Places within the respective election district as follows, as authorized by 25 P.S. Section 2726 of the Election Code:

- Franklin #1 and #2 Polling Places permanent change beginning with the May 2022 Primary Election, moving from the Jesus is Lord Ministries to the Cashtown Fire Department, 1111 Old Route 30, Cashtown, pending approval by the Cashtown Fire Department at their public meeting on April 19, 2022.

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Commissioner's Office:

Recommendation from Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Authorize the advertisement of Ordinance No. 2 of 2022 establishing a real estate tax exemption program pursuant to the Local Economic Revitalization Tax Act (“LERTA”) for eligible deteriorated property in the area of Berlin Junction, Oxford Township. This Ordinance is consistent with Oxford Township Resolution No. 2022-16 passed unanimously by the Board of Supervisors on or about March 2, 2022 and Conewago Valley School District Resolution No. 122 passed unanimously by the Board of School Directors on or about April 11, 2022 and will be adopted at the Adams County Commissioners’ public meeting to be held on May 4, 2022.

Personnel Report:

Court:

- Domestic Relations – 1) Separation of employment of Brett Hayes, Conference Officer, effective April 29, 2022 with the intent to post; 2) Employment of Mahadeb Pai, General Clerk, effective April 18, 2022

Controller:

Recommendation from Controller John Phillips, to approve the employment of Tammy Noel, Staff Accountant-GL, effective April 18, 2022.

Security:

Recommendation from Mark Masemer, Director, to approve the employment of Patrick Hazel, Security Officer, effective April 18, 2022.

Adams County Adult Correctional Complex:

- Recommendation from Warden Katy Hileman, pending successful completion of background screenings, approve the employment of the following Corrections Officers: Brandon Kelley, effective April 11, 2022; Madisen Kling, effective May 31, 2022

Separation of Employment with permission to post:

- Benjamin Parr, Telecommunicator Supervisor, effective April 26, 2022
- Betty Dabler, Program Specialist-Mentoring, Children & Youth, effective May 6, 2022
- Michael Simms, Corrections Officer Trainee, effective April 13, 2022
- Rescind offer of employment for Scott Stanga, Corrections Officer, effective April 11, 2022

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Expenditures:

Approve the following expenditures for the period April 4, 2022 through April 15, 2022:

General Fund Total	\$ 1,360,202.66
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General Fund	\$ 294,103.90
Pcard Payment	\$ 12,614.47
Payroll – Week #15	\$ 1,053,484.29

Children & Youth Services	\$	156,275.61
HazMat Fund	\$	106.64
CDBG	\$	89,156.79
Commissary Fund	\$	2,245.96
Hotel Tax Fund	\$	110,063.19
Act 13 Bridge Improvements	\$	87,526.54
911 Fund	\$	4,569.02
Internal Service Fund	\$	295,944.23

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: