

PROPOSED AGENDA, WEDNESDAY, NOVEMBER 7, 2018:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the October 31, 2018 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Presentation:

- **"Daughters of the American Colonists"** – Presentation of the American Flag by Debbie Kinard, Regent, Digges' Choice Chapter, Hanover, PA

Proclamation:

- **Bells of Peace: A World War I Remembrance** – Presented by Ret. Col. John Burt, USMC, Treasurer of the Eisenhower Society and Ben Neely, Executive Director of the Adams County Historical Society.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Children & Youth Services:

Recommendation from Sarah Finkey, Children & Youth Administrator, and after review by Solicitor Molly Mudd, that the Board of Commissioners sign the Robert C. Hoffman Charitable Endowment Trust Grant Agreement Contract. This \$7,000 Grant is to be used in coaching Children & Youth Senior Management Personnel.

Department of Emergency Services:

With recommendation from Warren Bladen, Director, and pending final review by Solicitor Mudd, that the Board of Commissioners approve the Capital Area Communication – Public Safety Radio BDA System installation for the Adams County Human Services Building in the amount of \$28,300.55.

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Tax Services:

Recommendation from Chief Assessor Barbara Walter, to approve the following:

- In accordance with the Consolidated Assessment Law, 53 Pa.C.S.A. § 8844(f), to approve the 2018 Certification of Tax Rolls as follows:

- Assessed Value of Taxable Real Property - \$9,427,476,100
 - Value of Occupations relating to Occupation Assessment - \$15,813,750
 - Per Capita Rolls (people subject to person taxes - 74,505)
- Personal Tax Exemption requests for individuals who have met the guidelines of County Policy for age/disability: Robert Wark, Cumberland Township; Donald Hinkle, Dorothy Kline, Kathryn Moorehead, Carrie G. Mummert, Joyce Nelson and Jack Settle, all of Oxford Township
 - Disabled Veterans Real Property Tax Exemption for John R. Oldroyd, 977 Mountain Road, York Springs, PA, Latimore Township, Parcel #23102-0077---000 for his one story home, with attached and detached residential garages and 3.19 acres, effective with the 2019 County and Township Taxes.

Commissioners:

- Recommendation from Albert Penksa, County Manager, to approve the 2018 Excess Interest Award from the Pennsylvania Municipal Retirement System as follows: 26.33% for Active/Deferred Vested Plan Members, 34.63% for Retired Plan Members/Survivors, and 39.04% for Plan Sponsor/Employer.

Human Services Building:

Approve and sign eciConstruction Change Order #47 in the amount of \$14,301.00 for labor, materials and equipment to install new taller courtroom gates.

Personnel Report:

Courts:

- Note the promotion of Corrie Ondrizek to Lead Court Reporter, effective October 29, 2018

District Attorney:

Note the end of the Paid Internship for Kristy Darby, effective October 16, 2018

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of Heather Olinger, 911 Telecommunicator, effective November 13, 2018.

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Personnel Report cont'd:

Adams County Adult Correctional Complex:

Recommendation from Katy Hileman, Acting Warden, to approve the employment of the following: Corrections Officers – Kayla Eaton, Alan Joy and Maria Mejia, effective November 13, 2018.

Separation of Employment with permission to post:

- Dennis Harner, Maintenance Tech 3 HVAC, effective November 9, 2018
- Danielle Mathias, Correctional Officer, effective November 6, 2018
- Joshua Knauer, Correctional Officer, effective November 2, 2018

Expenditures:

Approve the following expenditures for the period October 22, 2018 through November 2, 2018:

General Fund Total	\$ 1,457,077.60	
General Fund	\$ 535,620.24	
PCard Payment	\$ 9,363.78	
Debt Service Payments	\$ 10,896.35	
Payroll – Week #44	\$ 901,197.23	
Children & Youth Services	\$ 245,035.64	
Law Enforcement	\$	22.50
Commissary Fund	\$ 1,946.94	
Records Management	\$ 3,155.00	
Act 137 (Affordable Housing)	\$ 182.25	
Capital Projects-Reserve	\$ 30,563.60	
Human Services Building	\$ 1,625.49	
Capital Projects – Courthouse Renovation	\$ 4,251.72	
911 Fund	\$ 57,757.00	
Internal Service Fund	\$ 465,215.27	

Other Business:

Solicitor Mudd
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: