

PROPOSED AGENDA, WEDNESDAY, DECEMBER 5, 2018:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the November 28, 2018 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Presentation:

Recognition of the retirement of Monica Dutko, Director of Elections, effective December 7, 2018 with 30 years of service.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Adams County Adult Correctional Complex:

Recommendation from Acting Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners review to approve the Participating Member Agreement between Adams County, vendor Dynamic Imaging Systems, Inc., and the Pennsylvania Counties Risk Pool ("**PCorp**") for the design, installation and support of the electronic documentation program known as Corretrak for real time electronic tracking and documentation of inmates and detainees held at the Adams County Adult Correctional Complex (ACACC). Receivables include the installation of hardware and licensed software at the ACACC by vendor, and (4) days of employee training. Total cost of the project is to be paid by PCorp, for hardware totaling \$75,570.80, and for software totaling \$12,133.80. The County will be responsible moving forward for any shipping and handling costs associated with the delivery of additional hardware, licensed software, supplies or additional components, and for hardware/software updates and/or upgrades beyond the Warranty Period and for the continuation of Maintenance Services beyond the Warranty Period.

AGENDA, WEDNESDAY, DECEMBER 5, 2018

Page 2

Department of Emergency Services:

Recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, to approve the Pennsylvania Emergency Management Agency 9-1-1 Statewide Interconnectivity Funding Grant in the amount of \$154,859.32 to be used towards the South Central Intercounty Communications Network (SCICNet) Maintenance Project effective January 1, 2019 to December 31, 2019.

Commissioners:

Recommendation from Solicitor Molly Mudd that the Board of Commissioners sign a Consulting Agreement for Professional Services with Benefit Design Specialists, Inc. for consulting services related to the design and servicing of the County's employee health benefits plan, including actuarial and brokerage services, to be provided at a cost to the County of \$5,417.00/month for a (13) month term.

Personnel Report:

No Personnel Report to present at this time.

Expenditures:

Approve the following expenditures for the period November 19, 2018 through November 30, 2018:

General Fund Total	\$ 1,705,062.63	
General Fund	\$ 770,563.11	
PCard Payment	\$ 2,336.20	
Payroll – Week #48	\$ 932,163.32	
Children & Youth Services	\$	102,872.81
Liquid Fuels	\$	4,605.27
HazMat Fund	\$	365.96
Commissary Fund	\$	1,410.79
Records Management	\$	3,155.00
Human Services Building	\$	602.82
911 Fund	\$	49,809.52
Internal Service Fund	\$	106,556.91

Other Business:

Solicitor Mudd
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: