

MINUTES OF THE NOVEMBER 16, 2023, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on November 16, 2023, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chair, Carl Keller, Jr. called the meeting to order at 7:03 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/ Farm Director	Ed Wilkinson, Vice-chair/ Farm Director
Adam McClain, District Manager	Dave Benner, Farm Director
Commissioner Jim Martin, Commissioner Director	Rick Crouse, Public Director
Lindsey Bream, NRCS	Michelle Kirk, Treasurer/Farm Director
Susan Landauer, Admin Spec/Board Secretary	Christopher Santore, DEP

Adam McClain went over the additional measures the District is taking to maintain transparency: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Ed Wilkinson moved to approve removing Item 12 on the agenda due to a misprint and having flexibility of the agenda order. Commissioner Jim Martin seconded the motion. Motion carried.*

Approval of Minutes: *Commissioner Jim Martin moved to approve the minutes of the October 26, 2023, BOD meeting. Ed Wilkinson seconded the motion. Motion carried.*

Treasurer's Report: *Michelle Kirk reviewed the Treasurer's report for October 2023, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) - Lindsey Bream, District Conservationist, highlighted the NRCS monthly report.

Department of Environmental Protection (DEP) – Christopher Santore, Conservation District Field Representative, highlighted the November 2023 DEP Conservation District Field Rep Talking Points.

Committee Reports:

Ag Center – Ed Wilkinson shared that Terminex performed a routine treatment, Johnson Control performed preventive maintenance, and the carpet was installed in the foyer area.

McClure Quote: *Ed Wilkinson moved to approve the McClure quote of \$5,928 to repair the motors and capacitors on 2 VAV's and damper gears on 2 VAV's. Dave Benner seconded the motion. Motion carried.*

Capital RC&D Appointments: *Michelle Kirk moved to approve Adam McClain as the Conservation District representative and Ricky Whitmore as an alternate representative on the Capital Area Resource Conservation and Development Council. Commissioner Jim Martin seconded the motion. Motion carried.*

Mosquito-borne Disease Control Grant: *Commissioner Jim Martin moved to approve the \$75,375.95 PA DEP Mosquito-borne Disease Control Program grant. Ed Wilkinson seconded the motion. Motion carried.*

Rock/Marsh Critical Area Resource Plan/Act 220: No updates.

Program/Staff Reports:

Staff Reports – Susan Landauer shared that she assisted Rusty Ryan with coordinating 2 outreach sessions in November. One session was for Homeowner Association members on maintaining stormwater best management practices and was attended by 21 people. The other session was for consultants who prepare Erosion & Sediment and Post Construction Stormwater Management plans for National Pollution Discharge Elimination System permitted projects. Nathan Phillips from DEP was the guest speaker and 42 consultants attended.

District Manager – Adam McClain discussed the annual planning, potential to contract with Keller Engineers on design work with non-federal Agricultural Conservation Assistant Program projects, tree trimming by staff on the property, tile floors were burnished, new cleaning service, pricing for new office chairs, and 2024 draft goals and objectives. Adam noted he and Mary Smith were moving some funds from ACNB checking accounts earning 0.12% to PLGIT Prime accounts earning 5.53%. In addition, if any Board members are interested, Pennsylvania Association of Conservation Districts is looking for a regional director.

Director Comments: Commissioner Jim Martin reported that the Adams County Commissioners have nominated Carl Keller, Jr. as a Farm Director, Charlie Bennett as a Public Director, and Commissioner Jim Martin as a Commissioner Director, for the District Board for 2024. The Commissioners sent the nominations to the State Conservation Commission for final approval. He thanked Carl, Charlie and Ed Wilkinson for all their time and volunteer work for the District Board. Rick Crouse, Ed Wilkinson, Dave Benner, Michelle Kirk, and Carl Keller, Jr. wished everyone a Happy Thanksgiving. Michelle Kirk shared that the Center for Beef Excellence will open applications December 1 through April for beef producers and noted the Bull Credit program that is also available. Commissioner Jim Martin noted that he attended an Adams County Council of Government meeting and Gettysburg Borough mentioned that they are providing rain barrels, and he assumed the District was involved. Commissioner Martin also noted that Steve Nevada, County Administrator, is healing from an Achilles tendon injury, and the District may not see him as often as usual.

Adjournment: Carl Keller, Jr. adjourned the meeting at 7:58 PM.

Respectfully submitted,



Susan Landauer, Administrative Specialist/Board Secretary
Adams County Conservation District