

PROPOSED

AGENDA, WEDNESDAY, OCTOBER 16, 2019

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the October 9, 2019 Commissioners' Meeting as presented.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Proclamation:

Adopt and proclaim October 2019 as **"National Bullying Prevention Month."**

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Register & Recorder:

Recommendation by Register & Recorder Karen Heflin, and after review by Solicitor Molly Mudd, that the Board of Commissioners nominate Chairman Randy L. Phiel to execute on behalf of the Board the PropertyCheck for Resoution3 with Cott Systems of Columbus Ohio, for a free-of-charge subscription-based add-on to the Register & Recorder system that enables constituents to receive automatic notification of any recorded document that affects their property. Enrollment for the service requires the property owner to submit a web-based application from the County website, said use and process having been vetted and approved through the IT Department.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, to award the Food Service Contract at the Adams County Adult Correctional Complex to Trinity Services Group, Inc. of Oldsmar, Florida as follows: 2,800 Calories, with Enhanced Staffing Level, at a per meal cost of \$1.48 per meal for inmate and staff meals.

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Building & Maintenance

Recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board Agreement #528440565 with Johnson Controls of New Cumberland for the replacement of the Flanged Check Valve on the Fire Department Connection Supply Line at the HSB, at a cost to the County of \$2,792.

Clerk of Courts

Recommendation by Director Kelly Lawver, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the CCAP Court Appearance Notification Project Proposal dated March 26, 2019 as an addendum to the CJ-UCM Unified Criminal Justice Case Management System, said amendment will build functionality in to the existing UCM platform to capture contact information for defendants and send notifications of upcoming court appearances by means of text messaging and /or email reminders. The agreement is for a term of (1) year, with an estimated cost to the County of \$13,140.00.

Coroner:

Recommendation by Patricia Felix, Adams County Coroner, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the fee schedule agreement for autopsy services provided by Forensic Pathology Associates for the 2020 calendar year at the following rates:

- Forensic Autopsy Service, Routine: \$1,555
- Neuropathology Consultative Services: \$750
- Radiology: rate TBD by Lehigh Valley Health Network-Cedar Crest Campus

Human Resources:

Recommendation by Michele Miller, Director of Human Resources, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve an addendum to the Master Services Agreement with ADP, LLC, dated March 22, 2016, and a guaranteed pricing agreement effective November 1, 2019 through October 31, 2022 at the following rates for purposes of payroll management and benefit administration:

Year 1 (11/01/2019 to 10/31/2020): 0% increase

Year 2 (11/01/2020 to 10/31/2021): 0% increase

Year 3 (11/01/2021 to 10/31/2022): 1% increase

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Commissioners

Recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Professional Services Agreement with John Boozer, d/b/a Franklin Advisory of Chambersburg for professional construction management services for the Mercy House Renovation Project to ensure Plans and Specifications are met and to advise the County on potential construction efficiencies, at a cost to the County of \$125.00/hour, not to exceed \$50,000.
- Nominate Chairman Randy L. Phiel to execute on behalf of the Board the Registered Investment Advisor (RIA) Form changing the RIA for the County's John Hancock Retirement Plan Services Group Annuity Advisor to the Cornerstone Advisors Asset Management Group, effective October 1, 2019.
- Note for the record the increased Renewal Rate for Sun Life Assurance Company for Group Dental Coverage under Policy #923175 at less than 1% increase over 2019 rates.
- Award the Bid for the "Exterior Painting above the Second Story Windows of the Old Historic Courthouse Building" to M & A Coatings LLC, 1508 Amity Ridge Road, Washington, PA in the bid amount of \$45,000.00.

Personnel Report:

Separation of Employment

- Melissa Calderon, Caseworker 2-Intake, effective October 23, 2019

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: