

## **AGENDA, WEDNESDAY, SEPTEMBER 8, 2021:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approve the Minutes of the August 25, 2021 Commissioners' Meeting as presented.

### **Proclamations:**

- **"HISPANIC HERITAGE MONTH"** – September 15 – October 15, 2021
- **"ADAMS COUNTY HERITAGE FESTIVAL DAY"** – September 19, 2021
- **"2021 HUNGER ACTION MONTH"** - September 2021
- **"THE INTERNATIONAL DAY OF PEACE"** – September 21, 2021

### **Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

### **Sheriff:**

Recommendation from Sheriff James Muller, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Estimate/Proposal from LowV Systems, Inc., a Pennsylvania company, for the purchase and installation of access control systems (card readers and keypads) for seven (7) doors located within the Sheriff's Department. These access control systems will enhance the security of the department and further protect sensitive information and evidence. This quote is made pursuant to COSTARS contract #040-036 and is effective September 7, 2021. Total cost to the County is \$14,462.00.
- Renew the User License Agreement For Online Weapons Permit Application with Permitium, LLC, a North Carolina company. This Agreement allows Permitium to manage the County's weapons permit applications via an online software solution and collect associated fees on behalf of the County. Principal application fees will be remitted by Permitium to the County on a monthly basis, and Permitium will collect a \$4.00 convenience fee directly from the applicants. There is no cost to the County. The Agreement is effective October 1, 2021 and expires September 30, 2022.

### **Department of Probation Services:**

Recommendation from Gale Kendall, Chief and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following documents related to the

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#### Probation Services cont'd:

2021-2022 Juvenile Probation Services Grant with the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel:

- Adams County Equitable Compensation Letter – letter affirming that Juvenile Probation Officers are compensated equitably with other County and Court employees.
- Juvenile Probation Services Grant Agreement (#4100090170) – Agreement for grant award of \$71,777.00. This award will be used in accordance with the Juvenile Justice System Enhancement Strategy (JJSES) Implementation Plan (“the Plan”), previously approved by the Juvenile Court Judges' Commission on August 5, 2021. The Plan includes ongoing education and training of juvenile probation staff. This Agreement is effective September 7, 2021 and expires June 30, 2022. No County match is required.

#### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly Mudd to approve the following:

- 2021-2022 Purchase of Service Agreements: Affinity Forensic Services (Safeguards) and Concern
- Adoption Assistance Agreement between R.R. on behalf of A.V. aka A.R. with a subsidy amount of \$912.50/month
- Subsidized Permanent Legal Custodianship Agreement between R. & C.F. on behalf of K.Z. with a subsidy amount of \$912.50/month

#### **Department of Emergency Services:**

Recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Enact Resolution No. 7 of 2021 adopting the 2020 Hazard Mitigation Plan as the official Hazard Mitigation Plan of the County of Adams.
- Designate Chairman Randy L. Phiel to approve Proposal #143569 with Harrisburg-York Overhead Door, Inc., a Pennsylvania corporation. This Agreement provides for the general service and preventive maintenance of four (4) sectional doors at the Emergency Services building at a total cost to the County of \$479.00. This Agreement is effective September 7, 2021 and expires upon completion of the work.
- Ratify the Declaration of Disaster Emergency which was signed on September 1, 2021 which was created due to the severe flooding caused by Hurricane Ida.

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#### **IT Department:**

Recommendation from Phil Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Appoint Chairman Randy L. Phiel to sign on behalf of the Board Quote #3000096373058.1 from Dell Technologies, of Round Rock, Texas, for Quest Kace System Management Appliance software and Kace System Deployment Appliance software. These software packages allow the IT Department to manage all County and Court devices connected to the network by pushing out tasks to the devices, inventorying all hardware and software, and sending out patches for software and operating systems. This Agreement is made pursuant to a National Cooperative Purchasing Alliance (NCPA) contract #01-42 and is effective September 15, 2021 for a one-year term. Total cost to the County is \$8,878.77.
- Statement of Work from The Center for Internet Security, Inc. (CIS), a New York Company, for network and web application penetration testing services, designed to identifying any network vulnerabilities in the County system. It is further recommended that the Board review and sign the Business Associate Agreement Addendum. The Agreement is effective September 8, 2021, with testing to be performed in October 2021. Total cost to the County is \$16,520.00.
- Agreements with CenturyLink Communications, LLC d/b/a Lumen Technologies (“Lumen”), a Louisiana corporation:
  - Order No. DOC-0000958874 – Agreement for IP VPN services which will substantially increase the data bandwidth capacity between County buildings by switching from metro-ethernet to fiber network services. Agreement is effective September 7, 2021 for a term of three (3) years at a rate of \$7,360.00/month (total of \$264,960.00 over the 3-year term).
  - Addendum to Order No. DOC-0000958874 – Amends Order to clarify that it is governed by the terms of the CenturyLink Loyal Advantage Agreement previously approved by this Board on April 3, 2018. Addendum effective September 7, 2021.
  - Order No. DOC-0000963976 – Agreement for internet services which will increase peak data rate capacity from 400mbps to 1Gbps. Agreement is effective September 7, 2021 for a term of three (3) years at a rate of \$870.00/month (total of \$31,320.00 over the 3-year term).
  - Addendum to Order No. DOC-0000963976 – Amends Order to clarify that it is governed by the terms of the CenturyLink Loyal Advantage Agreement previously approved by this Board on April 3, 2018. Addendum effective September 7, 2021.

#### **2018 Community Development Block Grant (CDBG):**

Recommendation from Harlan Lawson, to adopt Resolution No. 8 of 2021 authorizing the Adams County Office of Planning & Development to submit a request for a revision to the 2018 CDBG – Gettysburg Borough application. Gettysburg

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#### 2018 Community Development Block Grant (CDBG) cont'd:

Borough received \$120,298.00 for an ADA complaint curb ramp project and used \$37,205.01 of those funds to complete the project and now would like to designate the remaining \$83,092.99 towards the Gettysburg Borough South Street Streetscape project, along with \$244,511 in additional CDBG funding.

#### **Planning Department:**

Recommendation by Sherri Clayton, Director and after review by Solicitor Molly Mudd, that the Board approve and e-sign the Community Development Block Grant Program Contract (#C000080369) with the Commonwealth of Pennsylvania, through the Department of Community and Economic Development (DCED). This grant Agreement provides that DCED will reimburse the County up to \$554,756.00 for health services, sidewalks, and street improvements during the performance period of January 27, 2020 through July 28, 2025. This Agreement is effective September 7, 2021 through July 28, 2025.

#### **Commissioner's Office:**

Recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the August 2, 2021 Engagement Letter for the professional services of John P. McLaughlin, Esquire of Campbell Durrant, P.C. of Bala Cynwyd, Pennsylvania, as special labor counsel to advise and direct the County's collective bargaining team. Services to be billed at an hourly rate not to exceed \$325.00/hour
- Contract Agreement with D.A. Nolt, Inc. for the Human Services Building Re-Roofing Project, Cumberland Township, at a total cost of \$1,579,011.00
- Appoint Lisa Moreno-Woodward to the Central Pennsylvania Transportation Authority Board (CPTA) for a 5-year term effective September 1, 2021 through August 31, 2026
- Re-appoint Commissioner James Martin to the Adams County Housing Authority Board for a 3-year term effective through August 2024
- Accept the retirement of Michael Jackman from the Adams County Housing Authority Board of Directors, effective August 18, 2021

#### **Personnel Report:**

##### Courts:

- Probation Services – Separation of employment of Tasha Daugherty, General Clerk, effective September 7, 2021

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#### Personnel Report cont'd:

##### District Attorney:

- Employment of the following: Tammi Gida, Legal Assistant, effective August 30, 2021; Angela Sontheimer, Legal Assistant, effective August 23, 2021; Caroline Aprahamian, Assistant District Attorney, effective August 30, 2021

##### Prothonotary:

- Employment of Christa Rhen, Court Clerk & Scanner, effective September 8, 2021

##### Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Andrea Norcross, Caseworker 1-Intake, effective September 13, 2021.

##### Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, pending successful completion of background screenings the following Corrections Officers: Benjamin Sneeringer, effective August 30, 2021; Zachary Rieger, effective September 13, 2021.

##### Separation of Employment with permission to post:

- Ian LeVee, Children & Youth Caseworker 2, effective September 13, 2021
- Victoria Stone, 911 Telecommunicator Trainee, effective August 30, 2021
- Roger Clise, Security Officer, effective September 10, 2021
- Kirstin Miller, Corrections Officer, effective September 9, 2021
- Hannah Easter, Corrections Officer, effective August 31, 2021
- Michael Swankler, Corrections Officer, effective September 19, 2021

#### **Expenditures:**

Approve the following expenditures for the period August 23, 2021 through September 3, 2021:

General Fund Total	\$ 1,874,803.70
General Fund	\$ 880,142.01
PCard Payment	\$ 14,709.20
Payroll – Week #35	\$ 979,952.49
Children & Youth Services	\$ 169,255.25
CDBG	\$ 16,191.00
Commissary Fund	\$ 596.25
Act 137 (Affordable Housing)	\$ 100,000.00
Human Services	\$ 1,814.51
Capital Projects	\$ 28,302.96
911 Fund	\$ 119,122.14
Internal Service Fund	\$ 2,690,623.41

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**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**