

## **AGENDA, WEDNESDAY, AUGUST 14, 2019:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the July 31, 2019 Commissioners' Meeting as presented.

NOTE: There was no Commissioners' Meeting scheduled for August 7, 2019

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Public Hearing:**

As publicly advertised, this is the date and time to hold a Public Hearing on the 2019-2020 Human Services Plan.

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign the following 2019-2020 Purchase of Service Agreements:

- Alternative Behavior Consultants; Bethany Children's Home; Board of Child Care of the United Methodist Church Inc.; Children's Aid Society of New Oxford; Diakon Child & Community Ministries; Edison Court, Inc.; Hempfield Behavioral Health-Incredible Years; Mid-Atlantic Youth Services; Pennsylvania Counseling Services; the IMPACT Project and Youth Advocate Program.

### **Security Department:**

Recommendation by Acting Interim Director Cliff Molloy, and after review by Assistant Solicitor Sean Mott, that the Board of Commissioners approve the Autoclear Maintenance Agreement and Addendum Service Plan for the scanning equipment located at the front entrance of the Courthouse at a cost to the County of \$10,800.00 for a term effective August 15, 2019 through August 14, 2020.

### **Building and Maintenance:**

Recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners authorize Vice-Chairman James E. Martin to execute on behalf of the Board the following:

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#### Building & Maintenance cont'd:

- Ratify the Proposal with Laboratory, Analytical & Biological Services, Inc. for chlorine residual reporting services for Adams County Facilities, on a month to month basis at a cost to the County of \$50.00/month.
- Authorization to Proceed with Proposal # 195666 with Compliance Management International (CMI) for indoor air quality assessment in the Adams County Courthouse including ventilation, humidity, particulates, and fungi and receipt of a written report at a cost to the County of \$1,710.00.

#### **Office of the Coroner:**

Recommendation by Coroner Pat Felix, and after review by Asst. Solicitor Sean Mott, that the Board of Commissioners approve Proposal #137246 and the Addendum to Proposal #137246 with Overhead Door Co. of Harrisburg-York for service and preventive maintenance of a Rolling Steel Door equipped with electric operators that is installed at the Coroner's complex, 45 Major Bell Lane, Gettysburg at a cost to the County of \$285.00.

#### **Commissioners:**

- Ratify the signing by Chairman Randy L. Phiel the Confirmation of Termination of SWAP Transaction between the County of Adams and Wells Fargo Bank, N.A. effective July 31, 2019. The net value received by the County was \$129,000.00. The fees for service was \$14,000.00 for Susquehanna Accounting & Consulting Services and \$10,000.00 for Eckert Seamans, Bond Counsel. This will terminate the SWAP dated March 30, 2005.

#### **Personnel Report:**

##### Controller:

Note the end of the Paid Internship for Evan Folger, effective August 15, 2019.

##### District Attorney:

Note the end of the Paid Internship for Madeline Hubbard, effective August 16, 2019.

##### Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to rescind the employment of Karina Padilla, Caseworker 1-Intake, effective August 26, 2019.

##### Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers effective August 12, 2019:

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#### Personnel Report cont'd:

- Aaron Wright, Benjamin Whitmore, Shawn Gray, Richard Womer, Jason Driver and Corey Donatto

#### Separation of Employment with permission to post:

- Rescind the employment offer to Keya Castillo, Telecommunicator, effective August 12, 2019
- Dzung Luong, Deputy Warden of Accreditation & Training, effective August 15, 2019
- Jakob Wolk, Corrections Officer, effective July 31, 2019
- Andrew Goodwin, Corrections Officer, effective August 2, 2019

#### **Expenditures:**

Approve the following expenditures for the period July 29, 2019 through August 9, 2019:

General Fund Total	\$ 1,532,247.04	
General Fund	\$ 610,195.70	
PCard Payment	\$ 9,098.89	
Debt Service Payments	\$ 10,896.35	
Payroll Week #32	\$ 902,056.10	
Children & Youth Services	\$ 157,938.23	
Liquid Fuels	\$ 92,535.58	
Commissary Fund	\$ 12,856.68	
Capital Projects - Reserve	\$ 368,704.05	
Human Services Building	\$ 497.30	
Capital Projects – Courthouse Renovation Project-099	\$ 74,815.80	
911 Fund	\$ 20,374.30	
Internal Service Fund	\$ 283,862.99	

#### **Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

#### **Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

#### **Adjournment:**