ADAMS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

Stephanie A. Egger, President **Jean A. Hawbaker, Secretary**
Bill McMaster, Vice President **Donna Dixon, Treasurer**

Minutes of the August 16, 2010 Executive Committee Meeting

The Adams County Association of Township Officials (ACATO) met on Monday, August 16, 2010, 7:00 p.m. at the Hamiltonban Township Municipal Building. Those attending were Stephanie Egger, Hamilton Township, President; Bill McMaster, Oxford Township, Vice President; Bob Gordon, Hamiltonban Township, Chairman of the Audits Committee; Sandy Spence, Franklin Township, Chairwoman of the Conference Committee, Alicia Birckhead, Highland Township, Chairwoman of the Programs Committee, Jean Hawbaker, Straban Township, Secretary.

Joe Brennan and Donna Dixon could not attend this meeting.

New Business:

- Bill McMaster corrected the date of the conference with the legislators.
- Jean Hawbaker will be responsible for the name tags for the officers, township officials, vendors and speakers.
- Stephanie Egger will be responsible for the door prize tickets. One per person with name written on back and must be in attendance to win.
- Sandy Spence will be responsible for the decorations (gourds, leaves and ivy).
- Sandy Spence will find out the price of the meals. Tables - $10.00, Ads – ½ page - $40.00, full page - $65.00, rear cover full page - $200.00, inside front cover and inside back cover full page - $100.00.
- Jean Hawbaker will be responsible for sending letters to townships requesting corrections to their booklet information, names and positions of attendees, total number and fee paid, deadline date and list of memorials for death of any official within the last year.
- Sandy Spence and Alicia Birckhead will send letter and forms to all vendors by September 7th. Deadline for returns is October 5th.
- All information must be to the printer by October 15th.

- 2011 Mid Year Conference was set for Wednesday, April 27, 2011.
- Bob Gordon will notify the Gettysburg Times, Evening Sun and TV Stations.
- Deb Greenholt and Bev Shriver will help with registrations and door prizes. Need 2 more people.
- Next meeting is September 20th at Tyrone Township at 7:00 p.m.
- Fall Conference is scheduled Wednesday, November 10, 2010 at 6:00 p.m.
- Meeting scheduled Monday, November 22nd at Oxford Township at 7:00 p.m.
- Meeting scheduled Monday, October 18th at Straban Township at 7:00 p.m.
- Sandy Spence doing door prizes.
- Possibly bring up resolution regarding prevailing wages.
- Sandy Spence will ask Wilbur Slothour if he will give the invocation.

The next Executive Committee Meeting will be held on September 20, 2010, 7:00 p.m. at the Tyrone Township Municipal Building.

Adjournment was at 8:38 p.m. by motion of Bill McMaster, 2nd by Bob Gordon, motion carried.