

**PROPOSED****AGENDA, WEDNESDAY, FEBRUARY 10, 2021:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approve the Minutes of the January 27, 2021 Commissioners' Meeting as presented.

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**Prothonotary:**

Recommendation from Prothonotary Beverly Boyd, and after review by Solicitor Molly Mudd, that the Board of Commissioners sign and execute the following:

- Merchant Agreement and Addenda with AllPaid, Inc. of Indianapolis, Indiana. The Agreement allows the Prothonotary to collect filing fees from electronic filers until the roll-out of the County's permanent court-approved e-filing system. This Agreement is at no cost to the County and is paid for by the end users. The term of the Agreement is one (1) year and can be terminated by the County without penalty on 30 days written notice.
- Addendum B "Judgements Integration" to the Teleosoft Master Agreement signed and executed by the Board on January 27, 2021. This Addendum gives Teleosoft the capability to integrate the new e-filing system for the Administrative Office of Pennsylvania Courts (AOPC) with the filing offices in Adams County. The cost is a one-time fee of \$16,102.00 to grant the license, with a yearly maintenance fee of \$2,590.00.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly Mudd, that the Board approve the following:

- Adoption Assistance Agreement with S. & K. M. on behalf of B. J. with a subsidy in the amount of \$1,050.00/month.
- Addendum A to the existing Purchase of Service Agreement with Hempfield Behavioral Health, Inc., executed August 12, 2020. This Addendum adds Family Stabilization and Reunification services to the scope of services, at a rate of \$625.00/ week, and shall be effective February 10, 2021.

**Information Technology:**

Recommendation from Phillip Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board the Quote for Cisco Threat Defense Software (Quote #1011091). This quote leverages Co-Stars Contract #003-040 and all services provided are subject to the Co-Stars preferential contract terms & conditions. The term of this license is one (1) year and the cost is \$239.00. The cost will be paid from IT contracted services.

**Planning:**

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly Mudd, that the Board approve the following:

- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the Master Service Agreement and accompanying Statements of Work with Language Line Services, Inc. of Monterey, California for document and telephonic translation services to be provided on an as-needed basis. The Agreement shall be effective today and continue until terminated, with the interpreting and translation services to be billed at the rates specified in the two (2) Statements of Work.
- Execute the Cooperation Agreement between the County of Adams and the Borough of Littlestown for the program administration of the 2020 CDBG-CV Grant #C000075551. The County, through this Agreement will be providing technical assistance for approved projects for Littlestown in the total amount of \$61,878.00 with a completion date of June 30, 2022.
- Recommendation from the Adams County Parks, Recreation & Green Space Grant Program Committee to approve the following applications from the 2020 Program Funding Round and to authorize the Planning Staff to prepare the Grant Agreements:
  - Gettysburg Inner Loop-Phase B2 - \$25,000.00
  - Freedom Township Municipal Park – Phase 1 - \$25,000.00
  - Straban Township Recreation Playground Equipment - \$25,000.00
  - Gettysburg Area Recreation Authority (GARA) Restroom Renovation - \$6,815.10
  - Hamiltonban Community Park Stage III - \$25,000.00

**Department of Emergency Services:**

Recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the following:

- Letter of Authorization to CenturyLink that will facilitate the transition to (Next Generation) NG911 services, and enable the Pennsylvania Emergency Management Agency (PEMA), Mission Critical Partners (MCP) and the selected NG911 Vendors to exchange information as necessary to carry out the planned transition to NG911 services. The Letter of Authorization is effective November 5, 2020 through

*Department of Emergency Services cont'd:*

November 5, 2023. All work completed pursuant to this Authorization will be approved in writing by the County.

- Letter of Authorization to Verizon that will facilitate the transition to (Next Generation) NG911 services, and enable the Pennsylvania Emergency Management Agency (PEMA), Mission Critical Partners (MCP) and the selected NG911 Vendors to exchange information as necessary to carry out the planned transition to NG911 services. The Letter of Authorization is effective February 5, 2021 through February 5, 2023. All work completed pursuant to this Authorization will be approved in writing by the County.
- Products and Services Agreement with CenturyLink Sales Solutions, Inc/Lumen in order to upgrade the existing VESTA SMS product to achieve text-to-911 functionality. The term of the Agreement ends upon the work's completion, and the estimated time to complete the work is six (6) months. The total cost to the County is \$23,669.32.
- Text to 9-1-1 VPN Connectivity Service Agreement and Statement of Work with Comtech TeleCommunications Corp. for the upgrade to the Department's Public Safety Answering Points (PSAPS) in order to accommodate text-to-911 functionality. The term of the Agreement is one (1) year, the estimated time for completion of work on this contract is six months or less, and the cost to the County is \$8,950.00.

**Human Resources:**

Recommendation from Michele Miller, Director and after review by Solicitor Molly Mudd, that that Board approve two (2) Group Dental Plans ("Low Plan" and "High Plan") with Sun Life Assurance Company for the purpose of outlining covered services and establishing deductible/reimbursement rates for eligible County employees and their eligible dependents. These Plans shall be effective January 1, 2021 for a term of one (1) year. It is further recommended that the Board designate Danette Laughman, Deputy Human Resources Director, to sign the documents on its behalf.

**Human Services Plan:**

Recommendation from Paula Neiman, Chief Clerk, to approve and sign a revised Certification Statement for the 2019-2020 Human Services Development Plan and Homeless Assistance Plan for the Final Income & Expenditure Report for submission to the PA Department of Human Services. The revision was due to reporting the interest earned in the Revenue column.

**Commissioner's Office:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Adopt Ordinance #2 of 2021 – Fixing the Salaries for Elected County Officers of the County of Adams, Pennsylvania for the Years 2024, 2025, 2026 and 2027 at 2% across the board for each year.
- Commercial Property Lease Agreement with Substance Abuse Services, Inc. d/b/a The RASE Project (Lessee), a 501(c)(3) charitable organization providing advocacy services for individuals in addiction recovery, for the purpose of providing a location for residential and “drop-in” addiction recovery services in Adams County at 45 West High Street in Gettysburg (“Mercy House”). The term of the lease is ten (10) years, with an effective date of March 1, 2021, and terminating on February 28, 2031. The base rent collected by the County will be \$24,000.00 per year for the first five (5) years, after which the rent will increase to \$36,000.00 per year.
- Adopt Resolution No. 2 of 2021, expressing the intention of the County to organize a new joint municipal transportation authority together with the counties of Cumberland, Dauphin and York, as well as the City of Harrisburg, pursuant to the provisions of the Municipalities Authorities Act, 53 Pa. C.S. Section 5603 *et. seq.*, to improve public transit and for the betterment of the general health, safety and welfare of the people in the areas served including the County of Adams.

**Personnel Report:**Court:

- Domestic Relations – Separation of employment of April Becker, Case Management Officer, effective February 19, 2021.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Employment of Alexander Hackney, Caseworker 1, effective February 8, 2021
- Rescind the offer of employment to Leara Swartz, Caseworker 1, effective February 8, 2021

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers pending successful completion of background, references and screenings, effective February 8, 2021: Taylor Barbagallo, Christopher Cama, Devin Froelich, Ryan Godfriaux, Michael Hill, Kahla Kittrell, Tony Knole, Winchell Negron, Jerrad Nutley, Cody Railing, Neva Schavelin and Andrew Viens.

Personnel Report cont'd:

Separation of Employment with permission to post:

- Gustav Gygi, Paid Intern in the District Attorney’s Office, effective April 23, 2021
- Salko Umihanic, Corrections Officer, effective January 27, 2021
- Haley Clayton, Corrections Officer, effective January 28, 2021
- Rescind the employment offer to Corrections Officers – Winchell Negrón, Christopher Cama, Devin Froelich, Codey Railing and Ryan Godfriaux, effective February 8, 2021

**Expenditures:**

Approve the following expenditures for the period January 25, 2021 through February 5, 2021:

General Fund Total	\$ 1,283,396.34
General Fund	\$ 299,832.47
PCard Payment	\$ 5,649.55
Payroll – Week #5	\$ 977,914.32
Children & Youth Services	\$ 207,839.64
HazMat Fund	\$ 8,881.31
Commissary Fund	\$ 39,718.86
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 74,909.85
Coroner Visa	\$ 100.00
Capital Projects - Reserve	\$ 543.45
Capital Projects	\$ 671,788.93
911 Fund	\$ 45,119.33
Internal Service Fund	\$ 304,181.78

**Other Business:**

- Solicitor Mudd
- Commissioner Qually
- Commissioner Martin
- Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**